

Pecyn Dogfennau Cyhoeddus

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Ty Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



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Am unrhyw ymholiad yn ymwneud â'r agenda hwn cysylltwch â Charlotte Evans
(Rhif Ffôn: 01443 864210 Ebst: evansca1@caerphilly.gov.uk)

Dyddiad: Dydd Mercher, 24 Ionawr 2018

Annwyl Syr/Fadam,

Bydd cyfarfod **Cabinet** yn cael ei gynnal yn **Ystafell Sirhywi, Tŷ Penallta, Tredomen, Ystrad Mynach** ar **Dydd Mercher, 31ain Ionawr, 2018** am **2.00 pm**. i ystyried materion a gynhwysir yn yr agenda canlynol. Mae croeso i chi ddefnyddio'r iaith Gymraeg yn y cyfarfod, a dylid rhoi cyfnod rhybudd o 3 diwrnod gwaith os ydych yn dymuno gwneud hynny. Bydd cyfieithu ar y pryd yn cael ei ddarparu ar gais.

Yr eiddoch yn gywir,

Christina Harrhy
PRIF WEITHREDWR DROS DRO

A G E N D A

Tudalennau

- 1 I dderbyn ymddiheuriadau am absenoldeb
- 2 Datganiadau o Ddiddordeb.

Atgoffi'r Cynghorwyr a Swyddogion o'u cyfrifoldeb personol i ddatgan unrhyw fuddiannau personol a/neu niweidiol mewn perthynas ag unrhyw eitem o fusnes ar yr agenda hwn yn unol â Deddf Llywodraeth Leol 2000, Cyfansoddiad y Cyngor a'r Cod Ymddygiad ar gyfer Cynghorwyr a Swyddogion.

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I gymeradwyo a llofnodi'r cofnodion canlynol:-

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To receive and consider the following reports on which executive decisions are required: -		
4	Adroddiad Cydraddoldeb Blynyddol 2016-2017.	7 - 40
5	Ffioedd Claddu Plant.	41 - 48
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10	Taliadau Cyfrif Refeniw Tai - 2018/2019.	85 - 92
11	I dderbyn ac ystyried yr adroddiad(au) canlynol sydd ym marn y Swyddog Priodol yn gallu cael ei drafod pan nad yw'r cyfarfod ar agor i'r cyhoedd ac i ystyried yn gyntaf os yw lles y cyhoedd yn golygu y dylai'r cyfarfod gael ei gau i'r cyhoedd ar gyfer ystyriaeth o'r eitem(au):-	93 - 94
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Cylchrediad:

Cynghorwyr

C.J. Cuss, N. George, C.J. Gordon, Mrs B. A. Jones, P.A. Marsden, S. Morgan, L. Phipps, D.V. Poole a Mrs E. Stenner,

A Swyddogion Priodol.



CABINET

COFNODION Y CYFARFOD A GYNHALIWDYD YN NHŶ PENALLTA, TREDOMEN AR DDYDD MERCHER, 13EG RHAGFYR 2017 AM 2.00 P.M.

YN BRESENNOL

Y Cynghorydd D. Poole - Cadeirydd

Cynghorwyr:

N. George (Gwasanaethau'r Gymdogaeth), C.J. Gordon (Gwasanaethau Corfforaethol), B.A. Jones (Cyllid, Perfformiad a Llywodraethu), P. Marsden (Addysg a Chyflawniad), S. Morgan (Economi, Isadeiledd a Chynaliadwyedd), L. Phipps (Cartrefi a Lleoedd) a E. Stenner (Yr Amgylchedd a Diogelwch y Cyhoedd).

Ar y cyd gyda:

C. Burns (Prif Weithredwr Dro Dro), C. Harrhy (Cyfarwyddwr Corfforaethol - Cymunedau) a D. Street (Cyfarwyddwr Corfforaethol – Gwasanaethau Cymdeithasol).

Hefyd yn Bresennol:

R. Hartshorn (Pennaeth Diogelwch y Cyhoedd), M. Godfrey (Arweinydd Tîm - Iechyd yr Amgylchedd), J. Reynolds (Rheolwr Chwaraeon a Chyfleusterau Hamdden), S. Harris (Pennaeth Cyllid Corfforaethol Dros Dro) a C. Evans (Gwasanaethau Pwyllgor)

1. YMDDIHEURIADAU DROS ABSENOLDEB

Derbyniwyd ymddiheuriadau am absenoldeb gan y Cynghorwyr C.J.Cuss (Gofal Cymdeithasol a Lles) a N. Scammell (Cyfarwyddwr Gwasanaethau Corfforaethol Dros Dro a Swyddog Adran 151).

2. DATGANIADAU O DDIDDORDEB

Datganodd y Cynghorydd C. Gordon ddiddordeb yn yr eitem sy'n ymwneud â Dyfodol Canolfan Hamdden Pontllan-fraith . Mae manylion wedi eu cofnodi gyda'r eitem berthnasol.

3. CABINET - 15FED TACHWEDD 2017

PENDERFYNWYD cymeradwyo cofnodion y cyfarfod a gynhaliwyd ar 15fed Tachwedd 2017 (rhifau cofnod. 1 -7) a'i lofnodi fel cofnod cywir.

MATERION SYDD ANGEN PENDERFYNIADAU GWEITHREDOL

4. CYNLLUN GWEITHREDU ANSAWDD AER HAFOD-YR-YNYS.

Roedd yr adroddiad yn darparu'r Cabinet gyda'r diweddaraf ar ddatblygiad Cynllun Gweithredu Ansawdd Aer Hafod-Yr-Ynys a drafft terfynol CGAA.

Nododd y Cabinet fod yr amcanion ansawdd aer nitrogen deuocsid cenedlaethol yn mynd tu hwnt i'r cyfarwyddyd ar leoliadau derbynyddion ar Heol Hafod-Yr-Ynys. Mae'n ofynnol i'r awdurdod lleol ddynodi unrhyw faes sy'n methu amcanion ansawdd aer cenedlaethol fel Ardal Rheoli Ansawdd Aer a chynhyrchu ARhAA sy'n nodi mesurau i ddod â'r llygrwr yn ôl o fewn terfynau.

Mae'r Cynllun Gweithredu Ansawdd Aer ar gyfer Hafod-Yr-Ynys wedi bod drwy'r broses ymgynghori gyhoeddus. Manylwyd ar y 21 ymateb a dderbyniwyd yn Atodiad 2 o'r adroddiad. Yn dilyn y broses ymgynghori ac yng ngoleuni'r ymatebion, mae drafft terfynol y CGAA wedi'i ddiweddarau a'i atodi i'r adroddiad. Er nad yw'r ymatebion i'r ymgynghoriad sydd wedi'u derbyn wedi newid cynnwys cyffredinol y cynllun, gwnaed mân newidiadau.

Datganwyd Ardal Rheoli Ansawdd Aer Hafod-Yr-Ynys ym mis Tachwedd 2013 yn dilyn Asesiad Manwl a oedd yn cadarnhau bod y canlyniadau monitro yn parhau i fethu â'r amcan ansawdd aer ar gyfer nitrogen deuocsid. Cynhaliwyd Adroddiad Asesu Pellach a'i gyflwyno i Lywodraeth Cymru ym mis Ebrill 2015. Ymgwymerwyd â monitro, modelu ac asesu ansawdd aer pellach ar ôl cwblhau gwelliannau Cyffordd Crymlyn gwerth £1.3 miliwn.

Cynhaliwyd cyfarfod grŵp llywio ansawdd aer gyda thrigolion Hafod-yr-ynys a rhanddeiliaid allweddol ar 9 Mawrth 2017 lle bu swyddogion yr awdurdod yn trafod cynnwys y cynllun gweithredu drafft. Dechreuodd y broses ymgynghori drafft ar gynllun gweithredu ansawdd aer ym mis Mehefin 2017 a daeth i ben ar 31 Awst 2017. Derbyniodd y Cyngor 21 ymateb i'r ymgynghoriad a gafodd ei grynhoi yn Atodiad 2 o'r adroddiad. Doedd dim argymhellion i gael gwared ar unrhyw opsiynau arfaethedig. Fodd bynnag, mae rhinweddau'r awgrym gan lechyd Cyhoeddus Cymru y dylid ystyried cyflwyno parth allyriadau isel yn cael eu hasesu o hyd.

Mae Llywodraeth Cymru wedi argymhell bod yr awdurdod yn ymgymryd â monitro traffig ac ansawdd aer ymhellach yn yr ardal er mwyn mireinio'r model ansawdd aer yn well. Derbyniwyd y byddai ansawdd aer a data traffig mwy manwl yn dod â gwell dealltwriaeth o'r sefyllfa welliant presennol, nid yn unig o ran dosraniad ffynhonnell gyffredinol, ond o ran y proffil allyriadau sy'n gysylltiedig â dosbarthiadau cerbydau penodol. O ganlyniad, mae tiwbiau gwasgaru nitrogen deuocsid ychwanegol wedi'u lleoli yn yr ardal ac mae opsiynau ar gyfer gorsaf fonitro ansawdd aer parhaus ychwanegol hefyd yn cael eu harchwilio. Cynhaliwyd arolwg monitro allyriadau yn ddiweddar gyda'r bwriad o ddarparu dadansoddiad o fathau / niferoedd y cerbydau sy'n arwain at fwy o grynodiadau. Mae cynigion ar gyfer arolwg manylach, gan gynnwys cyflymder manwl, hyd ciw a chyfansoddiad fflyd hefyd yn cael eu datblygu ynghyd ag arolwg tarddiad a chyrchfan ar raddfa eang i ddeall defnyddwyr cerbydau'r llwybr a sut y gallai ymddygiad newid o ganlyniad i fesurau posibl.

Yn dilyn ystyriaeth a thrafodaeth, cynigiwyd ac eiliwyd bod yr argymhellion yn yr adroddiad yn cael eu cymeradwyo. Cytunwyd ar hyn yn unfrydol drwy godi dwylo.

PENDERFYNWYD am y rhesymau a gynhwysir yn Adroddiad y Swyddog: -

- (i) fod y Cynllun Gweithredu Ansawdd Aer Hafod-Yr-Ynys drafft, fel yr atodwyd yn yr adroddiad i gael ei nodi;
- (ii) y dylid ceisio am gefnogaeth ariannol gan Lywodraeth Cymru er mwyn ariannu ateb hirdymor

(iii) cyflwyno adroddiad pellach i'r Cabinet ar gyflwyno'r Cynllun Gweithredu.

5. DYFODOL CANOLFAN HAMDDEN PONTLLAN-FRAITH

Datganodd y Cynghorydd C. Gordon ddiddordeb (gan ei fod yn Ddefnyddiwr Gwasanaeth yng Nghanolfan Hamdden Pontllan-fraith) a gadawodd y cyfarfod wrth ystyried yr eitem hon.

Rhoddodd yr adroddiad, a gyflwynwyd i'r Pwyllgor Craffu Adfywio a'r Amgylchedd ar 12fed Rhagfyr 2017 ddiweddariad i'r Cabinet ar ganlyniad yr ymgynghoriad a wnaed mewn perthynas â chau posib Canolfan Hamdden Pontllan-fraith ac i sicrhau penderfyniad ar ddyfodol y ganolfan. Ystyriodd y Cabinet adroddiad ar 20fed Medi 2017 lle penderfynwyd cychwyn ar ymarfer ymgynghori ar gau Canolfan Hamdden Pontllan-fraith ac i ystyried adroddiad pellach ar ôl i'r ymgynghoriad gael ei gwblhau. Argymhellodd y Pwyllgor hefyd pe bai'r cynnig am Gyllid Ysgolion 21^{ain} Ganrif i ddarparu cae 3G yn Ysgol Gyfun Coed Duon yn aflwyddiannus, dylid archwilio ffynonellau cyllid eraill.

Ystyriodd y Cabinet adroddiad ar 20fed Medi 2017 lle penderfynwyd cychwyn ar ymarfer ymgynghori ar gau Canolfan Hamdden Pontllan-fraith ac i ystyried adroddiad pellach ar ôl i'r ymgynghoriad gael ei gwblhau.

Nodwyd bod y broses ymgynghori wedi cychwyn ar 9 Hydref 2017 am gyfnod o 4 wythnos, a ymestynnwyd yn ddiweddarach am bythefnos arall, yn dilyn argymhelliad gan y Pwyllgor Craffu Adfywio a'r Amgylchedd. Roedd y broses ymgynghori yn cynnwys hysbysiadau yn y Ganolfan Hamdden, ffurflenni sylwadau papur, hysbysiad o'r ymgynghoriad ar wefan Cyngor Bwrdeistref Sirol Caerffili, holiadur ar-lein, 2 gyfarfod cyhoeddus, cynigwyd cyfarfodydd gydag Aelodau Ward lleol, hysbyswyd y Cynghorau Cymunedol a Thref yn yr ardal yn gofyn am eu barn, ymgynghori â'r Pwyllgor Craffu Adfywio a'r Amgylchedd a thrafodaethau gyda'r staff a'r Undebau Llafur.

Roedd yr adroddiad yn manylu ar 3 chwestiwn ymgynghori, gan gynnwys effaith cau Canolfan Hamdden Pontllan-fraith ar ddefnyddwyr, p'un a oedd darpariaeth arall ar gael a sut y gellid lleihau effaith y cau ymhellach. Nododd y Cabinet mai rhai o'r themâu allweddol a ddaeth o ganlyniad i'r ymgynghoriad oedd y byddai pobl yn gorfod teithio ymhellach i wasanaethau eraill, colli'r cae 3G ar y safle ac effeithio ar y timau sy'n defnyddio'r safle ar gyfer gemau cystadleuol uwch, effaith twf tai yn yr ardal ar ddarpariaeth gwasanaeth eraill, effaith ar ddefnyddwyr hŷn y cyfleuster ac effaith ar y dosbarthiadau ffitrwydd a ddarperir ar hyn o bryd.

Sicrhodd swyddogion y Cabinet bod gwaith sylweddol wedi cael ei ymgymryd â, yn dilyn yr ymgynghoriad er mwyn cwrdd a mynd i'r afael a phryderon a godwyd, fel dosbarthiadau a chyfleusterau hamdden eraill a adnabuwyd o fewn yr ardal leol, yn ogystal â thrafodaethau parhaus â Chanolfan Hamdden Trecelyn ac Ysgol Gyfun Trecelyn er mwyn darparu ar gyfer dosbarthiadau llawn amser. Mae datblygiad cae 3G yn Ysgol Gyfun Coed Duon wedi cael ei gyflwyno i Lywodraeth Cymru fel rhan o'r cynnig Ysgolion 21^{ain} Ganrif, mae lle i gadw'r cae 3G ar waith tan 31ain Mawrth 2018 a chynnwys gosod rhwystrau ar Gae 3G Ysgol Uwch Islwyn er mwyn cynnal gemau cystadleuol uwch.

Yn ogystal, gofynnwyd i'r Cabinet ystyried cais gan y Cynghorydd K. Etheridge i gynnal refferendwm lleol yn ardal Pontllan-fraith a Choed Duon ar gau'r Ganolfan Hamdden, oherwydd y teimlad cryf a chynrychiolaeth y cyhoedd ar y cynnig. Nododd yr aelodau fod y cynnig hefyd yn cael ei ystyried yn y Pwyllgor Craffu ac na chafodd ei gefnogi. Yn dilyn ystyriaeth y Cabinet, cytunwyd yn unfrydol na fyddai refferendwm yn briodol yn dilyn y broses ymgynghori helaeth a gynhaliwyd.

Diolchodd y Cabinet i'r Swyddogion am yr adroddiad helaeth a gofynnwyd am sicrwydd y cynhaliwyd ymgynghoriad manwl, a bod pob darpariaeth amgen posibl wedi cael ei archwilio,

gan gyfeirio'n benodol at ddsbarthiadau yn ystod y dydd, gan gynnwys loga, sy'n cael ei gyflwyno ar hyn o bryd yn y Ganolfan Hamdden. Sicrhawyd yr Aelodau y gellir cynnwys dosbarth loga yng Nghanolfan Hamdden Trecelyn ac mae trafodaethau pellach ar y gweill gydag Ysgol Gyfun Trecelyn, Ysgol Uwch Islwyn a Sefydliad y Glowyr Coed Duon er mwyn cyfaddasu ar gyfer darpariaeth. Sicrhawyd y Cabinet bod ymgynghoriad wedi cael ei ymgymryd gyda'r defnyddwyr a'r gymuned leol, a lle bo'n bosibl, rhoddwyd darpariaethau mewn lle i liniaru'r effaith ar ddefnyddwyr gwasanaeth.

Yn dilyn ystyriaeth a thrafodaeth, cynigiwyd ac eiliwyd bod yr argymhelliad a gynhwysir yn yr adroddiad yn cael ei gymeradwyo. Cytunwyd ar hyn yn unfrydol drwy godi dwylo.

PENDERFYNWYD am y rhesymau a oedd yn adroddiad y Swyddogion, fod yr argymhellion a wnaed yn yr Archwilad fel yr amlinellwyd yn y cyfarfod:-

- (i) cau Canolfan Hamdden Pontllan-fraith yn cael ei gytuno;
- (ii) mae'r cae 3G yn parhau i gael ei ddefnyddio tan 31ain Mawrth 2017 a bod y rhaglen dymchwel safle yn cael ei reoli i ddarparu ar gyfer hyn;
- (iii) cytunir y dylid gosod rhwystrau ar gae 3G Ysgol Uwch Islwyn i ganiatáu gemau cystadleuol uwch i gael eu chwarae a bod y Gronfa Cyfadran Cymunedau yn cael ei ddefnyddio i ariannu hyn;
- (iv) cymeradwyo'r broses o drosglwyddo archebiadau'r Neuadd Chwaraeon i Ysgol Uwch Islwyn o Ionawr 2018, yn amodol ar gytundeb terfynol Corff Iywodraethol yr ysgol;
- (v) cytunir ar ddatblygu Ffordd Goedwig Cwmcarn i ganiatáu adleoli Gwasanaeth Antur Caerffili;
- (vi) y gwaith ar Safle Cwmcarn (£75mil - £85mil) yn cael ei ariannu gan Gronfa yfadran Cymunedau;
- (vii) y dylai, pe bai'r cynnig am Gyllid Ysgolion 21 ain Ganrif i ddarparu cae 3G yn Ysgol Gyfun Coed Duon yn aflwyddiannus, dylid archwilio ffynonellau cyllid eraill.

6. SAIL TRETH Y CYNGOR 2018-2019

Fe wnaeth yr adroddiad geisio cael cymeradwyaeth y Cabinet ar gyfer cyfrifiad Sylfaen Treth y Cyngor ar gyfer 2018/19.

Sail Treth y Cyngor yw'r swm sy'n ofynnol gan Ddeddf Cyllid Llywodraeth Leol 1992 i'w ddefnyddio wrth gyfrifo Treth y Cyngor. Y sylfaen ar gyfer anheddau y gellir codi tâl arnynt gyda disgownt wedi'i fynegi fel cyfwerth Band D wedi cael ei gyfrifo ar 61,797.95 ar gyfer 2018/19, sy'n gynydd o 0.43% ar 2017/18.

Ar gyfer 2017/18 tybiwyd graddfa gasglu o 97% ac argymhellwyd bod yr un gyfradd yn cael ei ragdybio ar gyfer 2018/19. Bydd hyn yn arwain at ffigwr sylfaenol wedi'i addasu o 59,944.01. Nododd y Cabinet fod yr Awdurdod yn mynd ati'n rhagweithiol yn dilyn ôl-ddyledion Treth y Cyngor a bod gwir ffigwr Treth y Cyngor a gasglwyd fel arfer yn fwy na 99% dros gyfnod o 2 i 3 blynedd.

Mae sylfaen Treth y Cyngor yn un o'r ffactorau a fydd yn pennu Setliad Llywodraeth Leol Terfynol 2018/19, a bydd y manylion yn cael eu cyhoeddi ar 20fed Rhagfyr 2017.

Yn dilyn ystyriaeth a thrafodaeth, cynigiwyd ac eiliwyd bod yr argymhelliad yn yr adroddiad yn

cael ei gymeradwyo. Cytunwyd ar hyn yn unfrydol drwy godi dwylo.

PENDERFYNWYD am y rhesymau a gynhwysir yn Adroddiad y Swyddog: -

- (i) mae'r gyfradd casglu Treth y Cyngor o 97% yn aros yr un peth ar gyfer 2017/18;
- (iii) Sylfaen Treth y Cyngor am y flwyddyn 2018/19 fydd £59,994.01, gyda Sylfaen Treth y Cyngor ar gyfer pob ardal cyngor cymuned fel yr amlinellir ym mharagraff 4.4.

7. ADRODDIAD MONITRO CYLLIDEB REFENIW AWDURDOD CYFAN CANOL-BLWYDDYN 2017/18

Roedd yr adroddiad yn rhoi manylion i'r Cabinet am wariant refeniw cyllid awdurdod cyfan rhagamcanedig ar gyfer blwyddyn ariannol 2017/18.

Nododd y Cabinet fod yr adroddiad wedi cael ei drafod yn fanwl yn y Pwyllgor Craffu a theimlai'r Pwyllgor nad oedd digon o ymgynghoriad wedi'i gynnal gydag Aelodau'r Ward ynghylch y bwriad i gau. Fodd bynnag, pwysleisiwyd bod y rhan fwyaf o'r tanwariant hwn yn deillio o swyddi gwag sy'n cael eu cynnal i gefnogi gofynion arbedion Cynllun Ariannol Tymor Canolig yn y Gyfadran Gwasanaethau Corfforaethol yn y dyfodol, ac o danwariant mawr o £1311m mewn Cyllid Amrywiol yn bennaf oherwydd bod gofynion benthyca yn cael eu gohirio ac enillion gwell ar fuddsoddiadau.

Nododd y Cabinet hefyd y rhagwelir gorwariant mewn Addysg a Dysgu Gydol Oes a Gwasanaethau Cymdeithasol, sy'n dangos bod y sefyllfa ariannol bellach yn dod yn llawer mwy heriol. Rhoddodd yr adroddiad fanylion sylweddol ar y gorwariant a ragamcanwyd a thanwariant ar draws meysydd gwasanaeth ac amlygodd y Pennaeth Cyllid Corfforaethol Dros Dro'r meysydd hynny lle rhagwelir y gorwariant mwyaf arwyddocaol.

Roedd y cyllidebau a gymeradwywyd ar gyfer 2016/17 a 2017/18 yn cynnwys twf cyfanswm o £6m i'r Gwasanaethau Cymdeithasol. Fodd bynnag, rhagamcanir gorwariant cyffredinol o £1.520m ar hyn o bryd ar gyfer y Gyfadran. Yr ardal gorwariant mwyaf arwyddocaol yn ymwneud â lleoliadau plant lle rhagwelir y bydd gwariant ar hyn o bryd yn fwy na chyllidebau o £2.754m. Mae'r rhagolwg hwn yn tybio y bydd yr holl leoliadau presennol yn parhau mewn lle trwy gydol y flwyddyn ariannol ond bydd pob ymdrech yn parhau i gael ei wneud i nodi trefniadau mwy cost effeithiol lle bynnag y bo modd.

Ar hyn o bryd mae Addysg a Dysgu Gydol Oes yn rhagweld gorwariant net cyffredinol o £34mil. Y pwysau mwyaf arwyddocaol yw cyllideb Addysg Heblaw am yr Ysgol lle rhagwelir gorwariant o £781mil. Mae'r ddarpariaeth hon yn parhau i dderbyn nifer gynyddol o atgyfeiriadau ar gyfer plant ag ymddygiad heriol. Mae adolygiad mewnol o'r galw a'r costau yn parhau ond pwysleisiwyd, er bod hyn yn orwariant sylweddol, byddai'r gost yn llawer mwy pe bai disgyblion yn cael eu lleoli mewn lleoliadau y Tu Allan i'r Sir.

Yn gyffredinol, mae'r Gyfadran Cymunedau'n rhagweld tanwariant o £233mil. Y prif bwysau cost yn yr ardal hon yw Gwasanaethau Rheoli Gwastraff a Glanhau lle rhoddir gwybod am orwariant net o £382mil.

Mae gorwariant disgwylidig mewn triniaeth ailgylchu sych o £326mil, er bod hyn wedi lleihau'n sylweddol ar flynyddoedd blaenorol oherwydd cychwyn y contract ailgylchu sych newydd ym mis Gorffennaf 2017.

Hefyd mae gorwariant rhagamcanol o £126mil mewn perthynas â Safleoedd Amwynderau Dinesig, yn bennaf oherwydd cynnydd mewn tunelli o wastraff a chostau rhedeg. Mae costau rhedeg cerbydau ar gyfer yr holl rowndiau casglu yn dangos gorwariant o £265mil mewn perthynas ag atgyweiriadau, yswiriant cerbydau a thanwydd. Bydd y gorwariant hwn yn cael

ei wrthbwysu'n rhannol gan ostyngiad disgwylledig mewn caffael cerbydau'r flwyddyn ariannol hon a thanwariant staffio net o £362mil yn bennaf oherwydd swyddi gwag mewn glanhau strydoedd.

Mae yna gronfa untro corfforaethol wrth gefn o £800mil er mwyn darparu cefnogaeth dros dro ar gyfer pwysau costau mewn rheoli gwastraff. Nid yw'r arian hwn yn cael ei ryddhau ar hyn o bryd gan fod y Gyfadran Cymunedau yn rhagweld gwarged bach cyffredinol ar ei gyllideb referniw ar gyfer 2017/18.

Yn dilyn ystyriaeth a thrafodaeth, cynigiwyd ac eiliwyd bod yr argymhelliad yn yr adroddiad yn cael ei gymeradwyo. Cytunwyd ar hyn yn unfrydol drwy godi dwylo.

PENDERFYNWYD, am y rhesymau a gynhwysir yn adroddiad y Swyddogion, fod cabinet yn nodi'r wybodaeth sydd ynddo.

EITEMAU EITHRIO

Fe wnaeth yr aelodau ystyried brawf diddordeb y cyhoedd a daethant i'r canlyniad ar ôl ystyriaeth fod diddordeb y cyhoedd wrth gynnal yr eithriad yn gorbwysu diddordeb y cyhoedd wrth ddatgelu'r wybodaeth a:

PENDERFYNWYD yn unol â'r Ddeddf Llywodraeth Leol 1972 bod y cyhoedd yn cael eu heithrio o weddill y cyfarfod oherwydd y tebygolrwydd fod gwybodaeth eithredig yn cael eu datgelu fel y diffinir ym maragraffau 14 o Atodlen 12A o'r Ddeddf Llywodraeth Leol 1972.

8. DILEU DYLEDION DROS £20,000 - ÔL-DDYLEDION AAG

Ar 15fed Medi 2009, fe wnaeth y Cabinet gymeradwyo dull dilead diwygiedig ar gyfer dyledion sydd yn berthnasol, lle mae dyled yr unigolion yn fwy na £20,000.

Roedd yr adroddiad yn ceisio am gymeradwyaeth y Cabinet i ddileu dyled sy'n ddyledus sydd yn fwy na £20,000

Yn dilyn ystyriaeth a thrafodaeth, cynigiwyd ac eiliwyd bod yr argymhelliad a gynhwyswyd yn yr adroddiad yn cael eu cymeradwyo. Cytunwyd ar hyn yn unfrydol drwy godi dwylo.

PENDERFYNWYD am y rhesymau a gynhwysir yn adroddiad y Swyddog, fod yr argymhellion a gynhwysir yn 10.1 o'r adroddiad yn cael eu cymeradwyo.

Terfynwyd y cyfarfod am 3.05 p.m.

Cymeradwywyd a llofnodwyd ei fod yn gofnod cywir yn amodol ar unrhyw gywiriadau a wnaed yn y cyfarfod a gynhelir ar 13eg Rhagfyr 2017.

CADEIRYDD



ADRODDIAD I'R CABINET – 31AIN IONAWR 2018

PWNC: ADRODDIAD CYDRADDOLDEB BLYNYDDOL 2016-2017

ADRODDIAD GAN: CYFARWYDDWR CORFFORAETHOL, GWASANAETHAU CYMDEITHASOL

1. PWRPAS YR ADRODDIAD

1.1 Rhoi gwybod i'r Cabinet am y cynnydd a wnaed yn ystod y flwyddyn ariannol 2016-2017 yn erbyn targedau yng Nghynllun Cydraddoldeb Strategol cyfredol y Cyngor, ac yn gofyn am gymeradwyaeth y Cabinet i'w gyflwyno i'r Comisiwn Cydraddoldeb a Hawliau Dynol a'i gyhoeddi ar-lein.

2. CRYNODEB

2.1 Mae gan y Cyngor ddyletswydd statudol i gynhyrchu adroddiad monitro blynyddol ar faterion Cydraddoldeb dan y ddeddfwriaeth bresennol. Mae'r gofynion yn fanwl iawn o ran pa wybodaeth berthnasol sydd angen ei chynnwys yn yr adroddiad monitro a gwella blynyddol (ynghlwm yn llawn fel atodiad).

2.2 O ganlyniad, mae'r swm o wybodaeth a gyflwynir er mwyn sicrhau bod y corff rheoleiddio sy'n gysylltiedig (y Comisiwn Cydraddoldeb a Hawliau Dynol) yn cael eu darparu gyda thystiolaeth llawn o gydymffurfiaeth ac ymrwymiad y Cyngor i'r dyletswyddau statudol hynny.

3. CYSYLLTIADAU Â'R STRATEGAETH

3.1 Mae materion cydraddoldeb yn themâu trawsbynciol o'r Nodau Llesiant o fewn Deddf Llesiant Cenedlaethau'r Dyfodol (Cymru) 2015 ac yn effeithio ar bob polisi, swyddogaeth a gweithdrefn, gan gwmpasu'r rhai sydd wedi'u hanelu at y polisiâu cyhoeddus a mewnol sy'n cwmpasu aelodau staff y Cyngor. Mae'r adroddiad yn cyfrannu at y Nodau Llesiant canlynol:

- Cymru Fwy Cyfartal
- Cymru o Gymunedau Cydlynol
- Cymru o ddiwylliant bywiog a'r iaith Gymraeg yn ffynnu

3.2 Mae yna hefyd nifer o strategaethau neu reoliadau cenedlaethol Llywodraeth Cymru y mae gwaith Cydraddoldeb y Cyngor yn cysylltu â hwy; "**Cymru'n Cyd-dynnu**" (Strategaeth Cydlyniant Cymunedol Cymru Gyfan); "Mynd i'r Afael â Throseddau Casineb a Digwyddiadau: Fframwaith ar gyfer Gweithredu"; "**Teithio at Ddyfodol Gwell**" - Fframwaith Gweithredu a Chynllun Cyflenwi ar gyfer Sipsiwn a Theithwyr; "Cymraeg 2050: Strategaeth yr Iaith Gymraeg"; ac amrywiol agweddau ar Reoliadau Cynllunio, Trwyddedu ac Adeiladu.

4. YR ADRODDIAD

- 4.1 O dan Ddyletswydd Cydraddoldeb y Sector Gyhoeddus yng Nghymru, rhaid cyhoeddi adroddiad blynyddol ar y Cynllun Cydraddoldeb Strategol unrhyw bryd yn ystod y 12 mis ar ôl diwedd y flwyddyn ariannol y mae'r adroddiad hwnnw'n ymdrin â hi.
- 4.2 Wedi'i atodi at yr adroddiad hwn yw'r Adroddiad Cydraddoldeb Blynyddol ar gyfer 2016-2017.
- 4.3 Yn gryno fodd bynnag, dylid nodi'r wybodaeth berfformiad ganlynol sy'n cwmpasu'r flwyddyn ariannol dan sylw:
- Cyflwynwyd **370** o wersi i dros 9,000 o fyfyrwyr yn 2016-2017 i ysgolion yn y fwrdeistref sirol o dan Raglen Graidd Cyswllt Ysgolion Cymru Gyfan (RhGCYCG).
 - Defnyddiwyd **£200,000** o gyllid i uwchraddio eiddo ar draws y fwrdeistref sirol, a oedd yn cynnwys -
 - 2 adeilad corfforaethol CBS Caerffili
 - 2 leoliad cefn gwlad
 - 3 chanolfan gymunedol
 - 1 ganolfan addysg gymunedol
 - 8 llyfrgell
 - 3 chanolfan hamdden
 - 12 Ysgol
 - 1 safle twristiaeth
 - Lansiad Strategaeth yr Iaith Gymraeg gan Alun Davies AC ym mis Mehefin yn Ffiliffest.
 - Creu Grŵp Ieuencid LHDTTC+ a nodwyd fel un o flaenoriaethau'r Fforwm Ieuencid. Ar hyn o bryd, mae 36 o bobl ifanc yn mynychu'r grŵp.
 - Amgueddfa'r Tŷ Weindio oedd yr Amgueddfa gyntaf yng Nghymru i gael ei chydabod fel sefydliad Dementia Gyfeillgar ynghyd â Sefydliad y Glowyr Coed Duon.

5. LLESIANT CENEDLAETHAU'R DYFODOL

- 5.1 Mae'r adroddiad hwn yn cyfrannu at y Nodau Llesiant fel y'u nodir yn y Dolenni i'r Strategaeth uchod, yn enwedig y cyfrifoldeb a roddir ar gyrf cyhoeddus i gyfrannu at Gymru fwy cyfartal, Cymru o gymunedau cydlynol a Chymru o diwylliant bywiog a'r iaith Gymraeg yn ffynnu. Mae'r adroddiad yn adlewyrchu bod yr awdurdod wedi cynnwys pobl sydd â diddordeb yn lles yr ardal, gan gynnwys grwpiau sy'n cynrychioli trigolion â nodweddion gwarchoddedig. Rydym wedi cydweithio drwy'r Grŵp Mynediad i Bobl Anabl gyda'r nod o sicrhau ein bod yn cydnabod y materion sy'n wynebu rhai grwpiau ac i'w hatal rhag methu â chael mynediad i'n gwasanaethau yn gyfartal. Drwy ein prosesau cynllunio busnes blynyddol a hunan arfarnu, mae meysydd gwasanaeth wedi ystyried goblygiadau cydraddoldeb a'r gallu i ddiwallu anghenion ein trigolion.

6. GOBLYGIADAU CYDRADDOLDEBAU

- 6.1 Cynhaliwyd asesiad ac ymgynghoriad Cydraddoldeb llawn ar y Cynllun Cydraddoldeb Strategol wrth ei ddatblygu, felly ni wnaethpwyd asesiad llawn ar yr adroddiad blynyddol hwn. Mae'r adroddiad ei hun yn asesiad o gyflawniadau a wnaed gan y Cyngor o dan y cynllun.

7. GOBLYGIADAU ARIANNOL

- 7.1 Nid oes goblygiadau ariannol uniongyrchol i'r adroddiad hwn gan fod yr adroddiad blynyddol yn cwmpasu'r gwaith a wnaed eisoes yn y flwyddyn ariannol flaenorol.

8. GOBLYGIADAU PERSONÉL

- 8.1 Nid oes goblygiadau personél i'r adroddiad hwn, er bod hyn yn parhau i gael ei adolygu wrth i'r gwaith a bennir yn y Cynllun Cydraddoldeb Strategol fynd yn ei flaen.

9. YMGYNGHORIADAU

- 9.1 Mae'r adroddiad yn seiliedig ar ddata a gasglwyd ar draws y meysydd gwasanaeth wrth weithredu'r Cynllun Cydraddoldeb Strategol yn ystod 2016/2017. Roedd nifer o'r swyddogion a ddangosir ar ddiwedd yr adroddiad hwn yn ymgynghoreion, ac felly gwnaethant gyfrannu gwybodaeth adrodd benodol ar gyfer gwahanol adrannau yn yr adroddiad blynyddol llawn.
- 9.2 Anfonwyd yr adroddiad hwn at yr Ymgynghoreion a restrir isod ac mae'r holl sylwadau a dderbyniwyd wedi'u hadlewyrchu yn yr adroddiad hwn.

10. ARGYMHELLION

- 10.1 Argymhellir bod y Cabinet yn nodi cynnwys yr adroddiad blynyddol hwn ac yn cymeradwyo cyflwyno'r wybodaeth hon i'r Comisiwn Cydraddoldeb a Hawliau Dynol ac i'w gyhoeddi ar wefan y Cyngor.

11. RHESYMAU DROS YR ARGYMHELLION

- 11.1 Drwy gasglu'r holl wybodaeth ofynnol ynghyd yn yr adroddiad hwn o feysydd gwasanaeth y Cyngor ac o weithio mewn partneriaeth, ac wedyn eu cyhoeddi, mae'r Cyngor yn sicrhau ei fod yn cydymffurfio â'i ddyletswyddau statudol o dan y ddeddfwriaeth Cydraddoldebau cyfredol.
- 11.2 Yn bwysicach fyth, mae'r adroddiad hefyd yn dangos faint o waith cadarnhaol ac arfer da mae'r Cyngor yn eu cyflawni er budd yr unigolion a'r grwpiau hynny sy'n dod o dan un neu ragor o'r nodweddion gwarchoddedig a materion Cydraddoldeb ehangach.

12. PŴER STATUDOL

- 12.1 Rheoliadau Deddf Cydraddoldeb 2010 (Dyletswyddau Statudol) (Cymru) 2011
Mesur yr Iaith Gymraeg (Cymru) 2011
Deddf Llesiant Cenedlaethau'r Dyfodol (Cymru) 2015.
Deddf Hawliau Dynol 1998
Mesur Llywodraeth Leol (Cymru) 2011

Awdur: Anwen Cullinane, Uwch Swyddog Polisi (Cydraddoldeb a'r Gymraeg)
Est. 4404 cullima@caerffili.gov.uk

Ymgynghoreion: Y Cyng. Barbara Jones (Dirprwy Arweinydd ac Aelod Cabined dros Wasanaethau Corfforaethol)
Y Cyng. James Pritchard (Pencampwr Cydraddoldeb Aelodau)
David Street (Cyfarwyddwr Corfforaethol Gwasanaethau Cymdeithasol)
Robert Hartshorn (Pennaeth Diogelu'r Cyhoedd)

Richard M Harries (Dirprwy Swyddog Monitro Dros Dro)
Kathryn Peters (Rheolwr Polisi Corfforaethol)
Ros Roberts (Rheolwr Perfformiad)
Lynne Donovan (Pennaeth Adnoddau Dynol a Datblygu Sefydliadol Dros Dro)
Keri Cole (Prif Swyddog Addysg)
Mark Williams (Pennaeth Gwasanaethau Eiddo Dros Dro)
Paul Taylor (Swyddog Datblygu Chwaraeon - Chwaraeon Anabledd a Dyfodol Cadarnhaol)
Christopher Hunt (Cydlynnydd Cydlyniant Cymunedol - Gorllewin Gwent)

Papurau
Cefndir:

Cynllun Cydraddoldeb Strategol 2016-2020
Amcanion a Chynllun Gweithredu Cydraddoldeb a'r Gymraeg 2016-2020
Amrywiol Ddogfennau Canllawiau
(Mae'r rhain ar gael yn electronig ar gyfer gwybodaeth ar y tudalennau perthnasol ar www.caerffili.gov.uk/cydraddoldeb)

Atodiadau:
Atodiad 1

Cynllun Cydraddoldeb Strategol - Adroddiad Monitro a Gwelliant Blynyddol 2016-2017

Cynllun Cydraddoldeb Strategol Cyngor Bwrdeistref Sirol Caerffili

Adroddiad Monitro a Gwelliant Blynyddol 2016 - 2017

Mae'r Cyngor hwn yn cydnabod bod gan bobl anghenion, gofynion ac amcanion gwahanol a byddwn yn gweithio'n weithredol yn erbyn pob math o wahaniaethu drwy hybu cysylltiadau da, a pharch at ein gilydd yn ein holl gymunedau, trigolion, aelodau etholedig, ymgeiswyr am swyddi a'n gweithlu, a rhyngddynt.

Byddwn hefyd yn gweithio i greu mynediad cyfartal i bawb i'n gwasanaethau, beth bynnag fo'u tarddiad ethnig, rhyw, oed, statws priodasol, cyfeiriadedd rhywiol, anabledd, ailbennu rhywedd, crefydd a chred neu ddi-gred, defnydd o'r Gymraeg, iaith Arwyddion Prydain neu unrhyw iaith arall, cenedl, cyfrifoldeb am bobl ddibynnol neu unrhyw reswm arall na all gael ei gyfiawnhau.

Cyhoeddwyd **XX Ionawr** 2018

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Cyflwyniad

Mae'n ofynnol i'r cyngor o dan Reoliadau Deddf Cydraddoldeb 2010 (Dyletswyddau Statudol) (Cymru) 2011 i gynhyrchu adroddiad monitro blynyddol ar y camau y mae wedi cymryd er mwyn cwrdd â dyletswydd cydraddoldeb y sector cyhoeddus a'i Amcanion Cydraddoldeb ei hun. Llywodraeth Cymru oedd y llywodraeth gyntaf i osod dyletswyddau penodol ar wasanaethau cyhoeddus a oedd yn mynd ymhellach na hynny oedd o fewn y Ddeddf. Mae'r Ddeddf yn gosod dyletswydd ar gyrff cyhoeddus i ystyried sut i gyfrannu'n gadarnhaol at gymdeithas decach trwy ddarparu gwasanaeth a rhoi sylw dyladwy i ddileu gwahaniaethu. Mae'r dyletswyddau penodol yn cynnwys;

- creu adroddiad blynyddol
- asesiadau effaith cydraddoldeb
- gwahaniaethau mewn cyflog
- cyhoeddi Cynlluniau Cydraddoldeb Strategol
- gwybodaeth am y gweithlu
- ymgysylltu
- gwybodaeth gydraddoldeb
- caffaeliad
- hyfforddiant staff

Mae gwaith cydraddoldeb wedi parhau i gael ei brif ffrydio yn ystod 2016-2017, ac mae adrannau'r adroddiad hwn yn edrych ar gynnydd y cyngor yn ystod y flwyddyn ddiwethaf. Mae nifer o astudiaethau achos yn cael eu cynnwys i ddangos y gwaith y mae'r meysydd gwasanaeth wedi eu gwneud er mwyn sicrhau cydymffurfiaeth a gwella'r ddarpariaeth gwasanaeth o flwyddyn i flwyddyn.

Mae'r Cyngor yn parhau i weithio mewn partneriaeth â sefydliadau ac mae rhai ohonynt yn aelodau o Fwrdd Gwasanaethau Cyhoeddus Caerffili, sy'n dod â chyrff cyhoeddus at ei gilydd i er mwyn gweithio i wella lles economaidd, cymdeithasol, amgylcheddol a diwylliannol Bwrdeistref Sirol Caerffili. Maent yn gyfrifol, o dan Ddeddf Llesiant Cenedlaethau'r Dyfodol (Cymru), i oruchwylio datblygiad y Cynllun Llesiant Lleol newydd, o'r sectorau cyhoeddus, iechyd, gwirfoddol a phreifat a pharhau i fod yn greadigol ac arloesol wrth gyflawni yn erbyn eu dyletswyddau statudol.

Mae llawer iawn o wybodaeth sy'n ymwneud â Chydraddoldeb y Cyngor eisoes wedi'i gyhoeddi yn fanylach ar dudalennau Cydraddoldeb gwefan y Cyngor, lle gallwch hefyd lawrlwytho fersiwn pdf o'r adroddiad hwn:- www.caerffili.gov.uk/cydraddoldeb.

Mae'r Cyngor yn parhau i fod yn ymrwymedig i sicrhau bod pawb o fewn bwrdeistref sirol Caerffili yn cael eu trin â pharch cyfartal ac nad yw eu hamgylchiadau unigol yn rhwystr iddynt gael y gwasanaethau sydd eu hangen arnynt oddi wrth y Cyngor neu ei bartneriaid.

Er mwyn i'r Adroddiad Blynyddol Cydraddoldeb hwn gael ei ystyried yn briodol, fe'i cymerwyd trwy broses cytuno mewnol drwy'r Cabinet ar 31^{ain} Ionawr 2018. Yna bydd yr adroddiad blynyddol yn cael ei gyflwyno i Swyddfa'r Comisiwn Cydraddoldeb a Hawliau Dynol erbyn 31^{ain} Mawrth 2018.

Cynghorydd David Poole
Arweinydd y Cyngor
Cyngor Bwrdeistref Sirol Caerffili

Christina Harrhy
Prif Weithredwr Dros Dro
Cyngor Bwrdeistref Sirol Caerffili

1. Aseidiadau Effaith Cydraddoldeb

Trosolwg o effeithiolrwydd cynyddol y broses AEC o fewn y Cyngor yn ystod 2016-2017

Mae Aseidiadau Effaith Cydraddoldeb (AEC) sy'n ymdrin â materion Cydraddoldeb a'r Gymraeg yn cael eu cynnal ar bolisiâu corfforaethol a dechreuodd y cynnydd hwn weithredu'n llawn ym mis Chwefror 2012, o'r adeg pan oedd angen i bob adroddiad y cyngor gynnwys pennawd Goblygiadau Cydraddoldeb.

Gan fod AECau yn ofyniad y **Cynllun Cydraddoldeb Strategol 2016-2020** a **Safonau'r Iaith Gymraeg (88, 89 a 90)**, mae gan y Cyngor ffurflen asesu integredig er mwyn sicrhau dull cyson.

Mae arweiniad cyffredinol ar Gydraddoldeb ar Gymraeg ar gael ar y porthol ar y fewnwyd ar gyfer staff, yn y ddogfen ganlynol:



Mae aseidiadau effaith yn rhan o gyfres o ddigwyddiadau y mae'n rhaid i ddigwydd er mwyn ymgorffori materion Cydraddoldeb a'r Gymraeg yn llawn ac roedd felly angen diweddarau Canllawiau Ymgynghori a Monitro Cydraddoldeb 2016 hefyd er mwyn atgyfnerthu'r arfer bod ymgynghori priodol a llawn gyda grwpiau ac unigolion sy'n cynrychioli gwahanol nodweddion gwarchodedig yn helpu i wneud y broses AEC bod llawer mwy cadarn a syml.

Mae'r Cynllun Cydraddoldeb Strategol a'r Cynllun Gweithredu i'w cael ar wefan y Cyngor ac ar gael i staff ar borthol yr Uned Polisi Corfforaethol gyda'r canllaw Goblygiadau Cydraddoldeb mewn Adroddiadau Pwyllgor fel dogfen ategol.

2. Bwlio Gwahaniaethol mewn Ysgolion

Adrodd ar a Monitro Bwlio Gwahaniaethol mewn Ysgolion 2016-2017

Yn ein Cynllun Cydraddoldeb Strategol 2016-2020 mae gennym Amcan Cydraddoldeb penodol sef 'Delio â Throsedd a Cham-drin ar sail Hunaniaeth'. Yr amcan yw lleihau lefelau achosion gwirioneddol neu ganfyddedig o gam-drin, bwlio, aflonyddu a thrais, trosedd casineb a digwyddiadau casineb yn y fwrdeistref sirol.

Er mwyn mesur yr amcan hwn yn unol â Chynllun Cydraddoldeb Strategol 2016-2020, mae angen i ni sicrhau bod mesurau monitro ac adrodd gwell mewn lle. Bydd hyn yn arwain at fonitro'n well a chynnydd posibl yn nifer y digwyddiadau. Fodd bynnag, ni ddylid ystyried cynnydd yn nifer y digwyddiadau fel rhywbeth negyddol nac yn arwydd bod y sefyllfa'n gwaethygu. Gellid hefyd gysylltu cynnydd yn nifer y digwyddiadau i well ddealltwriaeth a nodi achosion o fwlio gwahaniaethol a phryd mae'n briodol i'w cofnodi.

Enghraifft o fonitro bwlio gwahaniaethol gwell yw bod Cyngor Bwrdeistref Sirol Caerffili, ers 2012, wedi gweithio gydag ysgolion i ddatblygu gwell monitro a chefnogaeth i ddisgyblion ac athrawon wrth ddelio â bwlio homoffobig. Mae'r ffurflen fonitro bwlio gwahaniaethol y mae ein hysgolion bellach yn eu defnyddio yn cynnwys 10 maes o hunaniaeth disgyblion, gan gynnwys bwlio homoffobig, sy'n golygu bod y Cyngor bellach wedi cofnodi data ar ddigwyddiadau homoffobig mewn ysgolion.

Bydd unrhyw ddata a gasglwyd ac adroddiadau a gyhoeddwyd, yn defnyddio cyfansymiau di-enw bob amser, gyda dim ond enghreifftiau o arfer da gan ysgolion unigol, neu'r rhai sydd wedi cael hyfforddiant pwrpasol yn cael eu henwi yn benodol ar unrhyw adeg.

Caiff data ei gasglu a'i adrodd mewn ffyrdd amrywiol er mwyn helpu i nodi tueddiadau, i dargedu cymorth a dangos bod y Cyngor a'r ysgolion yn cydymffurfio â'r dyletswyddau cyfreithiol ynglŷn â'r materion hyn.

Mae bwlio gwahaniaethol yn fater o bryder i bob awdurdod lleol, fodd bynnag mae'r adroddiad hwn yn helpu i ddangos bod Cyngor Bwrdeistref Sirol Caerffili a'i bartneriaid yn mynd ati i fonitro'r sefyllfa ac yn mynd i'r afael â'r materion drwy weithio gyda phartneriaid i wneud cynnydd cadarnhaol bob blwyddyn.

Mae 88 o sefydliadau addysg sy'n darparu data monitro i'r Gyfadran Addysg ac mae crynodeb o'r data homoffobig a adroddwyd ar draws yr 16 tymor ysgol sy'n cael eu dangos yn y tabl canlynol;

Blwyddyn Academaidd	Nifer o ddigwyddiadau wedi eu recordio bob tymor		
	Tymor yr Hydref	Tymor y Gwanwyn	Tymor yr Haf
2011-2012			(peilot) 7
2012-2013	2	1	2
2013-2014	3	5	1
2014-2015	7	12	8
2015-2016	12	5	10
2016-2017	54	57	33

Yn ystod y flwyddyn academaidd 2016-2017, darparwyd yr hyfforddiant canlynol i ysgolion o fewn y fwrdeistref sirol. Fe gafodd 8 o fyfyrwyr o Ysgol Gyfun Cwm Rhymni hyfforddiant Ymwybyddiaeth Ddiwylliannol ac fe gafodd 8 o staff o Ysgol Gymraeg Penalltau hyfforddiant Ymwybyddiaeth Cydraddoldeb.

Yn ystod y flwyddyn academaidd hon hefyd, mae Heddlu Gwent, trwy Raglen Graidd Cyswllt Ysgolion Cymru Gyfan (RhGCYCG) wedi cyflwyno nifer fawr o wersi mewn perthynas â materion parch, bwlio ac amrywiaeth ar draws ysgolion cynradd ac uwchradd y fwrdeistref sirol.

Mae'r Rhaglen Graidd Cyswllt Ysgolion Cymru Gyfan (RhGCYCG) yn enghraifft o Waith Partneriaeth rhwng Llywodraeth Cymru a phedwar sefydliad Heddlu Cymru ac mae'n cynnwys cyfres o fewnbynnau Atal Troseddau / dosbarthiadau gwersi a mentrau Plismona Ysgolion Cefnogol sy'n anelu at:

- addysgu plant a phobl ifanc am y niwed y gallai camddefnyddio sylweddau achosi i'w hiechyd, eu teuluoedd a'r gymuned ehangach
- hyrwyddo egwyddorion dinasyddiaeth gadarnhaol trwy gyfrwng addysg
- sicrhau gostyngiad yn lefelau trosedd ac anrhefn yn ein cymunedau ifanc.

O fis Medi 2016 mae'r Rhaglen yn cynnwys y Craidd Critigol, y Ddewislen Darparu a Chymorth a Dargedir fel y nodir isod. Bydd yr holl sesiynau yn parhau i gael eu cyflwyno trwy apwyntiad wedi'i archebu o flaen llaw gyda Swyddog Heddlu Cymunedol yr Ysgol.

Fel y nodwyd uchod, bydd Swyddogion Heddlu Cymunedol yr Ysgol hefyd yn darparu amrywiaeth o Blismona Ysgolion Cefnogol a gweithgareddau diogelu. Bydd y rhain yn cynnwys datrys digwyddiadau gan ddefnyddio Polisi Cyfryngau Troseddau Ysgol a lle bo hynny'n berthnasol, Ymagweddau Adferol. Mae Swyddogion Heddlu Cymunedol yr Ysgol hefyd yn gallu darparu amrywiaeth o gynulliadau ysgol oedran-briodol.

Rhagwelir y bydd rôl ddiogelu gwell yn datblygu ymhellach y cysylltiadau rhwng cymunedau lleol ac ysgolion yn ogystal ag asiantaethau partner, e.e. Gwasanaeth Troseddau Ieuencid, Gwasanaethau Diogelu ac ati.

Cefnogir Swyddogion Heddlu Cymunedol yr Ysgol yn llawn gan wefan benodol - www.schoolbeat.org sy'n cynnwys gwybodaeth bellach ac arweiniad ar gyfer athrawon, disgyblion a rhieni.

Cyflwynwyd cyfanswm o 370 o wersi yn ystod 2016-2017 i 9,092 o fyfyrwyr o ysgolion ar draws y fwrdeistref sirol.

3. Mynediad Corfforol

Rhaglen Waith Hygyrchedd Anabledd

Mae Adran Gwasanaethau Eiddo Corfforaethol y Cyngor yn parhau i ddarparu gwelliannau i wneud adeiladau cyhoeddus yn hygyrch i bawb drwy'r Rhaglen Waith Hygyrchedd Anabledd. Bob blwyddyn mae rhaglen o waith yn cael ei drefnu i ddiweddarau a gwella mynediad corfforol i ystod o adeiladau sy'n eiddo i'r Cyngor.

Yn ystod 2016-2017, cafodd gwerth £108,000 o gyllid ei wneud ar gael er mwyn cynnal gwaith gwella mynediad anabl.

Mae'r rhain yn cynnwys:

- 1 Adeilad corfforaethol Cyngor Bwrdeistref Sirol Caerffili
- 2 Leoliad cefn gwlad
- 3 Lleoliad Gwasanaethau Cymdeithasol
- 2 Canolfan addysg gymunedol
- 4 Canolfan hamdden
- 18 Ysgol
- 1 Safle twristiaeth

Gosodwyd gwerth £20,000 o offer cysylltiedig â mynediad i bobl anabl eu gosod yn ein canolfannau hamdden, megis drysau awtomatig a chyfarpar codi arbenigol. Gwelwyd ffigwr tebyg o ran gwelliannau hygyrchedd o fewn canolfannau dydd gwasanaethau cymdeithasol i gefnogi defnyddwyr gwasanaethau. Dyrannwyd £45,000 i'n hysgolion cynradd ar gyfer y flwyddyn ariannol i wneud amrywiaeth o welliannau megis drysau awtomatig, rampiau a gwelliannau derbynfydd.

4. Teilwra Gwasanaethau

Mae'r enghreifftiau canlynol yn dangos sut mae meysydd gwasanaeth y Cyngor wedi teilwra'u gwaith dydd i ddydd i weddu i ofynion ac anghenion y defnyddwyr gwasanaeth unigol - y ddau yn enghreifftiau rhagorol o roi egwyddorion Cydraddoldeb i ddefnydd ymarferol ar gyfer budd pobl yn y fwrdeistref sirol.

a) Chwaraeon Anabledd - Gwasanaethau Hamdden

Mae'r Rhaglen Chwaraeon Anabledd yng Nghaerffili yn fenter ar y cyd rhwng Chwaraeon Anabledd Cymru a'r Awdurdod Lleol. Nod y cynllun yw datblygu cyfleoedd chwaraeon a hamdden cymunedol yn y gymuned ar gyfer pobl anabl ledled Bwrdeistref Sirol Caerffili. Caiff ei hyrwyddo a'i gyflwyno trwy rwydwaith o Swyddogion Datblygu Chwaraeon a Hyfforddwyr Cymunedol sydd ar draws y fwrdeistref sirol.

Mae Chwaraeon Anabledd yn rhedeg clybiau wythnosol ar gyfer plant ac oedolion o bob gallu. Mae'r chwaraeon yn cynnwys pêl-droed, nofio a llawer mwy. Mae Chwaraeon Anabledd hefyd yn cyflwyno rhaglen chwaraeon gweithgaredd gwyliau yn ystod gwyliau ysgol.

Dyma astudiaeth achos Callum Sapey, un o'r gwirfoddolwyr;

Mae Callum yn hyfforddwr ifanc eithriadol sydd wedi dangos cryn ymroddiad i chwaraeon anabledd yng Nghaerffili. Mae ei angerdd am weithio gyda phlant ac oedolion ifanc yng Nghaerffili yn rhywbeth y dylai llawer o hyfforddwyr eraill ymdrechu iddo.

Yn ifanc iawn, dechreuodd Callum fynychu rhaglen gwyliau chwaraeon anabledd i gefnogi ei frodyr sydd ill dau ag anghenion ychwanegol. Daeth fel eu gweithiwr allweddol fel y gallai'r ddau brofi gweithgaredd corfforol. Ni ddaeth Callum o gefndir chwaraeon ei hun ond datblygodd gariad at chwaraeon a pharhaodd i gefnogi ei frodyr ar ddiwrnodau gweithgaredd. Byddai hyd yn oed yn mynychu ar ddyddiau pan nad oedd ei frodyr yn mynychu, er mwyn cefnogi eraill.

Ar ôl bod yn aflwyddiannus yn noson wobrwyo gwirfoddolwyr y llynedd, nid oedd agwedd ac ymroddiad Callum ar gyfer chwaraeon wedi newid mae'n parhau i weithio'n galed iawn wrth ddatblygu ei sgiliau ei hun.

Ers bod yn rhan o'r Tîm Chwaraeon Anabledd, mae Callum wedi cymryd cyfrifoldeb am redeg y 'Pont Dragons - Clwb Pêl-droed Anabledd'.

Mae'r sesiynau'n rhedeg ar nosweithiau Gwener, ac nid dyma'r slot mwyaf deniadol i roi'r gorau i'ch amser rhydd er mwyn gwirfoddoli gyda grŵp heriol o blant ac oedolion ifanc sydd ag anghenion ychwanegol.

Dros y flwyddyn ddiwethaf mae Callum wedi tyfu i'r clwb i gael 16 o chwaraewr gydag anabledau amrywiol yn bresennol yn rheolaidd. Ar sawl achlysur

byddai Callum yn cerdded dros filltir i'r sesiwn oherwydd nad yw'n gyrru. Mae Callum hefyd yn cynnig ei amser ar ddigwyddiadau ar raddfa fawr a chynghreiriau clwstr. Mae hyn oll i lawr i waith caled ac ymrwymiad Callum i ddatblygu Chwaraeon Anabledd ym mwrdeistref sirol Caerffili.



Elfen arall o'r gwaith yw Gwobrau Chwaraeon Blynyddol Chwaraeon Caerffili, sy'n cydnabod gwaith caled ac ymroddiad gwirfoddolwyr, hyfforddwyr a chlybiau chwaraeon ledled fwrdeistref sirol Caerffili.

Mae rhai o'r categorïau gwobrau'n cynnwys:-

- **Gwirfoddolwr Ifanc y Flwyddyn (dan 18 oed)** - Mae'r wobwr yn cydnabod cyfraniad rhagorol gwirfoddolwr ifanc wrth gael mwy o bobl i ddechrau, aros a/neu lwyddo mewn chwaraeon/gweithgarwch corfforol trwy ddarpariaeth ansawdd uchel
- **Gwobr Hyfforddwr Cynhwysol y Flwyddyn** - Mae'r wobwr ar gyfer unigolyn sydd wedi dangos llawer o ymrwymiad ac angerdd wrth weithio gyda grwpiau targed penodol megis (Menywod a Merched, Hil, Anabledd ac Amddifadedd)
- **Clwb y Flwyddyn** - Mae'r wobwr yn cydnabod y gwaith mae clybiau o fewn y gymuned yn gwneud er mwyn rhoi cyfle a darpariaeth chwaraeon i bawb.

b) Safonau'r Iaith Gymraeg

Mae Mesur yr Iaith Gymraeg (Cymru) 2011 wedi disodli Deddf yr Iaith Gymraeg 1993 ac fel rhan o'r ddeddfwriaeth newydd, yng Nghymru mae gan yr iaith Gymraeg statws cyfreithiol cyfartal gyda'r Saesneg ac ni ddylid ei drin yn llai ffafriol. Nid oes raid i gyrrff cyhoeddus ddatblygu a gweithredu Cynlluniau Iaith Gymraeg bellach ond yn hytrach mae'n rhaid iddynt gydymffurfio â set o Safonau'r Iaith Gymraeg cenedlaethol.

Mae Comisiynydd yr Iaith Gymraeg wedi cyhoeddi Hysbysiad Cydymffurfio sy'n nodi pa un o'r 176 o safonau yn y ddeddfwriaeth sy'n berthnasol i'r awdurdod lleol, ynghyd ag unrhyw eithriadau a'u dyddiadau gweithredu.

Mae ein cynnydd yn cael ei gofnodi bob blwyddyn yn yr adroddiad monitro a gwella blynyddol, a gyhoeddir ynghyd â chyflwyniad adroddiad y Cabinet ar ein gwefan [Safonau'r Iaith Gymraeg](#) ar gyfer 2016-2017.

Roedd gofyn i'r Cyngor gyhoeddi dogfen erbyn 30 Mawrth 2016 yn nodi sut y mae'n bwriadu cydymffurfio ar lefel gorfforaethol gyda'r Safonau a beth yw ei brosesau mewnol ar gyfer goruchwyllo a gweithredu'r monitro. Mae'r ddogfen hon hefyd ar gael ar ein gwefan [Safonau'r Iaith Gymraeg](#).

Gofyniad arall o Safonau'r Iaith Gymraeg oedd llunio a chyhoeddi Strategaeth Iaith Gymraeg 5 mlynedd 2017-2022. Lansiodd y Strategaeth gan y Gweinidog Alun Davies yn yr ŵyl Gymraeg Ffiliffest ym mis Mehefin 2017.

Mae'r strategaeth hon yn nodi sut mae'r awdurdod lleol, mewn cydweithrediad â'i bartneriaid, yn bwriadu hyrwyddo'r iaith Gymraeg ac i hwyluso'r defnydd o'r iaith Gymraeg yn ehangach yn y fwrdeistref sirol. Gellir dod o hyd i fwy o wybodaeth am y strategaeth hefyd ar ein gwefan [Strategaeth Iaith Gymraeg 2017-2022](#).



c) **Pride Cymru 2016 – Cyngorau Balch**

Blwyddyn arall lle ddaeth Cyngorau o bob rhan o Dde Ddwyrain a Gorllewin Cymru at ei gilydd i ymgynghori â mynychwyr digwyddiad Pride, gan ofyn iddynt gael adborth i helpu i wella gwasanaethau'r cyngor yn awr ac yn y dyfodol. Gofynnwyd i ymwelwyr ddisgrifio'r prif rwystrau y maent yn eu hwynebu, pa weithgareddau a gwasanaethau wedi ffocysu ar faterion LHDT yr hoffent weld yn eu cymunedau, a sut y gallai cyngorau annog mwy o gyfranogiad gan y gymuned LHDT i helpu llunio gwasanaethau lleol.



Yn gyffredinol, dangosodd canlyniadau'r arolwg fod diffyg dealltwriaeth o beth yw anghenion y gymuned LHDT ac mai dyma'r rhwystr mwyaf a wynebir gan bobl sy'n defnyddio gwasanaethau cyhoeddus. Roedd neges glir gan y rhai a ymatebodd fod angen cael mwy o grwpiau cymorth cymunedol, digwyddiadau i helpu codi ymwybyddiaeth y cyhoedd a mwy o godi ymwybyddiaeth mewn ysgolion.

Mae Cyngorau Balch yn ymrwymedig i hyrwyddo cydraddoldeb mewn gwasanaethau cyhoeddus a dileu'r rhwystrau sy'n wynebu pobl LHDT.

ch) **Grŵp Ieuenctid LHDT+**

Mae tîm Islawr Gwasanaethau Ieuenctid Caerffili yn rhedeg unig grŵp LHDT+ Bwrdeistref Caerffili i bobl ifanc, gan ddarparu amgylchedd diogel a chyfrinachol lle gall pobl ifanc fynegi eu gwir hunain, tra'n cwrdd â phobl ifanc eraill sy'n rhannu'r un profiadau a materion. Mae'r grŵp ar gyfer unrhyw berson ifanc 11-25 oed sy'n nodi'u hunain fel LHDT+ (Lesbiaidd, Hoyw, Deurywiol, Trawsrywiol a Cwiar/Cwestiynu eu rhywioldeb neu hunaniaeth rywiol).

Mae'r grŵp wedi bod yn rhedeg am ychydig dros flwyddyn ac fe'i cynhelir ar ddydd Sadwrn diwethaf y mis o 12.00 - 15.00, gan weithredu fel darpariaeth galw heibio ac ar hyn o bryd mae'n cynnwys 36 o bobl ifanc. Mae'r grŵp yn cael ei arwain gan y bobl ifanc, felly mae'r hyn sy'n digwydd ym mhob sesiwn yn gynhwysol i'r bobl sy'n mynychu.

Mae'r grŵp yn cynnal amrywiaeth o weithgareddau gan gynnwys consolau gemau, gwneud gemwaith, celf a chreffft, coginio a gweithdai ar sail faterion a phroblemau sy'n darparu gwybodaeth a sgiliau trosglwyddadwy y bydd y bobl ifanc yn gallu defnyddio'n hwyrach mewn bywyd.

Mae'r grŵp wedi cefnogi un person ifanc yn llwyddiannus wrth lunio grŵp LHDTTC+ yn ei hysgol ac rydym hefyd wedi anfon negeseuon e-bost at holl ysgolion Bwrdeistref Caerffili i ofyn a allwn ymweld â'r ysgolion i godi ymwybyddiaeth o'r grŵp.

Mae pob aelod o staff yr Islawr wedi cael hyfforddiant mewn materion penodol a allai effeithio ar bobl ifanc LHDTTC+ a phob un yn gwerthfawrogi cydraddoldeb ac yn croesawu amrywiaeth yr holl bobl ifanc sy'n dod i'r grŵp.

Mae'r grŵp LHDTTC+ yn fenter gymunedol wych sy'n codi ymwybyddiaeth a chydraddoldeb y gymuned LHDTTC+. Mae wedi croesawu pobl ifanc nid yn unig o Fwrdeistref Caerffili, ond hefyd o Gasnewydd a Blaenau Gwent. Oherwydd mai unig grŵp LHDTTC+ pobl ifanc o fewn Bwrdeistref Caerffili ydyw, mae wedi cefnogi'r bobl ifanc yn fawr gan fod ganddynt y lle hwnnw nawr lle gallant archwilio teimladau, meddyliau a hunaniaeth yn ddiogel. Drwy redeg grŵp LHDTTC+ o fewn cymuned a hyrwyddo ymwybyddiaeth a chydraddoldeb i bawb, gobeithir y bydd hyn yn gwella ac yn trechu unrhyw stigma sy'n gysylltiedig â'r gymuned LHDTTC+ yn y dyfodol.

d) Cefnogi Cyfamod y Lluoedd Arfog

Mae cymuned y Lluoedd Arfog dros y pum ardal yn Ne Ddwyrain Cymru bellach yn elwa o gyflogi Swyddog Cyfamod Lluoedd Arfog Rhanbarthol, ar ôl sicrhau cyllid ar gyfer y swydd newydd sbon trwy Gronfa'r Cyfamod.

Wedi'i lletya gan Gyngor Bwrdeistref Sirol Caerffili, mae Swyddog Cyfamod y Lluoedd Arfog Rhanbarthol yn hwyluso cyflwyno ac ymwybyddiaeth fwy cyson o Gyfamod Cymuned y Lluoedd Arfog ledled Caerffili, Blaenau Gwent, Torfaen, Sir Fynwy a Chasnewydd. Bydd y rôl yn sicrhau arfer gorau ar draws y rhanbarth gan sicrhau ymagwedd gydlynol.

Am ddwy flynedd yn olynol mae Cyngor Bwrdeistref Caerffili wedi cynnal diwrnod y Lluoedd Arfog De Cymru. Gyda mwy na 12,000 o bobl yn bresennol, dechreuodd y diwrnod gyda gorymdaith filwrol trwy ganol y dref, ac roedd yn cynnwys cynrychiolwyr o'r holl Lluoedd Arfog ynghyd â Dalwyr Baneri, Cyn-filwyr a sefydliadau ieuenctid. Roedd y digwyddiad mawreddog hwn yn gyfle addas i drigolion ac ymwelwyr fel ei gilydd i ddiolch am yr unigolion dewr hynny sydd yn gwasanaethu neu wedi gwasanaethu ein gwlad.



dd) Cefnogi Cymunedau Oed-gyfeillgar

Gweithred Bositif 50+ Caerffili

Yn ystod y flwyddyn ddiwethaf, gwelwyd camau gweithredu Gweithred Bositif 50+ Caerffili 'Byw'n Hirach, Byw'n Well' sy'n canolbwyntio ar ddatblygu cymunedau Dementia Cyfeillgar, gan rannu gwybodaeth a chyngor trwy'r cyfryngau cymdeithasol ac adeiladu ymhellach ar ein hymgyrch wybodaeth a chyngor llwyddiannus 'Mae Simon yn Dweud'. Rydym hefyd wedi parhau i gyfnerthu a chefnogi Fforwm Bwrdeistref Sirol Caerffili.

Dyma gipolwg o'r gwaith sydd wedi cael ei wneud'

Cyfryngau Cymdeithasol

- Mae'r cyfrif Twitter [@50plus_AgeWell](#) yn parhau i adeiladu ei sylfaen ddilynwyr ac ar gyfartaledd mae rhwng 5,000 a 10,000 yn cyrraedd bob mis gyda'r cynnydd yn sylweddol yn dibynnu ar y wybodaeth a'r cyngor yn y neges.
- Mae Gweithred Bositif 50+ yn gweithio mewn partneriaeth â thudalen Facebook '[Caerphilly Over 50](#)' i gael gwybodaeth am wasanaethau a chefnogaeth i drigolion lleol. Mae'r niferoedd sy'n dilyn y dudalen hon yn tyfu'n gyson ac yn hoffi'r cyfrif Twitter pan mae neges o ddiddordeb arbennig yn ymddangos, megis galwyr ffug yn yr ardal, ac mae'r gynulleidfa'n cynyddu'n sylweddol.

Mae Simon yn Dweud

- Rydym bellach wedi rhyddhau 5 cartŵn dwyieithog 'Mae Simon yn Dweud' sydd wedi'u cynllunio i roi gwybodaeth a chynghor mewn fformat lliwgar a hygyrch. Mae'r cartwnau'n cwmpasu hawlio Lwfans Gweini a Chredyd Pensiwn, Atal cwmpadau, Galwyr ffug a'n Nofio am ddim am Oes. Dosbarthwyd y rhain yn eang trwy'r Cyfryngau Cymdeithasol yn lleol ac ar hyd a lled Cymru, maent hefyd ar ochr loriau sbwriel y cynghor ac rydym wedi cael cardiau plyg wedi'u gwneud i roi allan i'r 50+ mewn digwyddiadau cyffredinol a digwyddiadau ymgysylltu.



Cymunedau Dementia Cyfeillgar

- Gweithiodd Cyngor Bwrdeistref Sirol Caerffili tuag at fod yn Gyngor Dementia Cyfeillgar yn ystod 2016/2017
- Yn ôl eu natur, mae gan ganol y dref y potensial i fod yn amgylcheddau heriol iawn i'r rhai sy'n byw â dementia. O ganlyniad i hyn mae swyddogion Rheoli Canol Tref wedi ceisio lleddfu'r heriau a wynebwr yn ein prif ganol trefi. Mae'r holl fusnesau ar draws y pum canol tref a reolir wedi cael cyfle i gael hyfforddiant am ddim i wneud eu staff yn Gyfeillion Dementia. Mae NatWest yn arbennig yn gefnogol iawn i'r fenter Dementia Cyfeillgar ac mae'n hyfforddi staff ledled y DU. Mae rheolwr cangen Caerffili yn hyrwyddwr rhagweithiol iawn o'r cynllun; cymaint fel bod fideo cenedlaethol NatWest wedi'i ffilmio yng ngangen Caerffili ac yn cynnwys cwsmeriaid Caerffili. Gellir gweld y fideo ar-lein ar y linc <https://rbsgroup.kuluvally.com/view/mcmu85IGyp7>
- Amgueddfa'r Tŷ Weindio oedd yr amgueddfa gyntaf yng Nghymru i fod yn Dementia Cyfeillgar. Mae Sefydliad Glowyr Coed Duon hefyd wedi cyflawni ei statws dementia cyfeillgar.



Fforwm 50+ Bwrdeistref Sirol Caerffili

- Mae'r fforwm yn tyfu o ran hyder a gyda grŵp llywio brwd ac aelodau newydd maen nhw'n bwrw ymlaen â chynllun busnes newydd.
- Rydym wedi hwyluso cysylltiadau â Gofalyddion Caerffili CBSC ac mae hyn yn profi'n gynhyrchiol ar gyfer y ddau fforwm.
- Maent wedi ymateb yn rhagweithiol i nifer o ymgynghoriadau allweddol yn genedlaethol ac yn lleol, gan ddilyn lleisiau pobl hŷn. Mae eu hymatebion [ar gael trwy eu gwefan](#) Rydym hefyd yn eu cefnogi i rannu'r ymatebion hyn gyda fforymau 50+ eraill ledled Cymru.
- Rydym yn eu cefnogi'n rhagweithiol gyda'u cylchlythyr 'Sgwrs o Bwys' sy'n tyfu mewn poblogrwydd gyda 5000 o gopiâu yn cael eu dosbarthu ar draws y fwrdeistref, a'r fersiynau ar-lein ar gael trwy wefan [Dros 50 Caerffili](#).

e) Diwrnod Cofio'r Holocaust

Mewn cydnabyddiaeth o Ddiwrnod Cofio'r Holocaust ym mis Ionawr 2017, codwyd ymwybyddiaeth staff am y Diwrnod trwy gael stondin wybodaeth yn arddangos cyflwyniad yn ystod yr egwyl cinio yn y bwyty staff.

Cynhaliwyd gweithgareddau pellach yn Sefydliad y Glowyr Coed Duon, lle cynhaliwyd arddangosfa o farddoniaeth a grëwyd yn arbennig gan ddisgyblion o ysgolion lleol i goffáu Diwrnod Cofio'r Holocaust.

Bu myfyrwyr o Ysgol Gyfun Cwm Rhymni ac Ysgol Lewis Pengam yn gweithio gyda'r awdur lleol Patrick Jones i gynhyrchu peth gwaith teimladwy ar gyfer yr arddangosfa, a osodwyd o amgylch y thema 'Sut Gall Bywyd Parhau'. Dangoswyd y gwaith am wythnos o'r 26ain o Ionawr.

Gwahoddwyd aelodau'r cyhoedd hefyd i fynychu digwyddiad coffa am 10:30am ar Ddydd Gwener, 27ain Ionawr i nodi diwrnod rhyngwladol cofio dioddefwyr yr Holocaust. Anrhydeddodd y diwrnod y goroeswyr a chofiwyd y rhai a gollodd eu bywydau. Roedd hefyd yn rhoi cyfle i fyfyrion ar y ffordd yr ydym yn byw ein bywydau heddiw.

Dyweddodd Cyng. Keith Reynolds, Arweinydd y Cyngor ar y pryd, "Dyma'r drydedd flwyddyn yr ydym wedi cynnal digwyddiad cymunedol i goffáu'r diwrnod cenedlaethol cofiadwy pwysig hwn. Mae'r disgyblion wedi bod yn gweithio'n galed wrth greu darnau symudol ar gyfer yr arddangosfa; byddwn yn annog pobl i ymuno â ni am y digwyddiad arbennig ar ddydd Gwener i goffo'r rhai a gollodd eu bywydau."

f) Cydlyniant Cymunedol

Mae'r Cydlynnydd Cydlyniant Cymunedol yn adrodd yn ôl i Lywodraeth Cymru bob chwarter ar y cynnydd a wnaed yn erbyn canlyniadau penodol a nodwyd yn Strategaeth Cydlyniant Cymunedol Llywodraeth Cynulliad Cymru 2014-2018.

Mae'r canlynol yn gipolwg o'r hyn a wnaed yn ardal Gorllewin Gwent sy'n cynnwys Caerffili;

- Trefnwyd Hyfforddiant Troseddau Casineb Rhanbarthol ar gyfer aelodau etholedig o'r 3 awdurdod yn ardal Gorllewin Gwent (Blaenau Gwent, Caerffili a Thorfaen).
- Mae copïau caled o'r ffurflenni adrodd ar Drosedd Casineb wedi'u hailddosbarthu ar draws adeiladau'r cyngor sy'n agor i'r cyhoedd
- Mae set ddata Troseddau Casineb wedi'i gyflwyno i'w hystyried ar gyfer yr asesiad anghenion lleol yn unol â deddfwriaeth Llesiant Cenedlaethau'r Dyfodol. Cynhaliwyd trafodaethau hefyd â swyddogion polisi arweiniol er mwyn sicrhau bod themâu cydlyniant eraill yn cael eu hadlewyrchu'n well o fewn cynllunio'r Bwrdd Gwasanaethau Cyhoeddus yn y dyfodol.
- Mewn ymateb i bryderon cymunedol anecdotaidd, sicrhoedd Caerffili stonidin Trosedd Casineb yng Ngŵyl y Caws Mawr. Hwyluswyd y stonidin mewn partneriaeth â Heddlu Gwent a Chymorth i Ddiodefwr.
- Cynhaliwyd nifer o drafodaethau rhwng Cydlynwyr Cydlyniant Gwent a grwpiau trydydd sector ac asiantaethau partner arweiniol er mwyn archwilio goblygiadau Brexit a phryder cynyddol cymunedau lleiafrifol yn sgil Brexit ac i gefnogi monitro tensiynau cymunedol wrth symud ymlaen. Ar lefel weithredol, roedd hyn yn cynnwys datblygu ymagwedd bartneriaeth i dawelu meddyliau cymunedau lleiafrifol, yn enwedig cymunedau lleiafrifol sy'n uniaethu fel ymfudwyr economaidd neu o ffydd leiafrifol a/neu gefndir diwylliannol megis datblygu Grŵp Aml-ffydd Gwent. Mae Grŵp Tensiynau Cymunedol Gwent hefyd wedi'i sefydlu fel rhan o'r gwaith hwn, lle mae'r holl swyddogion arweiniol Atal a Diogelwch Cymunedol ar draws Gwent yn rhannu gwybodaeth o ran ymledu tensiynau cymunedol, mae hyn yn cynnwys tensiynau adain dde eithafol /pryderon Prevent a thueddiadau trosedd casineb, sydd ar fynd.
- Ysgrifennwyd pennod Cymunedau Cydlynol ar gyfer Asesiad Anghenion Lles Cyngor Caerffili sy'n adlewyrchu'r holl themâu cydlyniant cyfredol a rhai sy'n dod i'r amlwg, gan gynnwys troseddau casineb, yn enwedig ar ôl 'Brexit'. Mae rhan o'r ymdrechion hyn hefyd wedi cynnwys cefnogi digwyddiad Senarios y Dyfodol a gynhaliwyd gan Gyngor Caerffili.

- Darparwyd cefnogaeth i Heddlu Gwent mewn perthynas â gweithgareddau Wythnos Ymwybyddiaeth Troseddau Casineb - mae hyn wedi cynnwys cysylltu â theuluoedd a ailsefydlwyd o dan Raglen Ailsefydlu Syriaid (rhannu straeon)
- Ymgysylltu parhaus â sefydliadau'r trydydd sector SEWREC, BAWSO, People's First, Victim Support / Race Equality First / Umbrella Cymru - gan sicrhau bod partneriaid yn cysylltu, ac yn cyfeirio, dioddefwyr tuag at eu gwasanaethau.
- Mae naratif Cydlyniant Cymunedol wedi'i ddarparu bellach o fewn y tri asesiad anghenion Llesiant Cenedlaethau'r Dyfodol Gorllewin Gwent sy'n cydnabod Trosedd Casineb fel ystyriaeth i'r Bwrdd Gwasanaethau Cyhoeddus.
- Cynhaliwyd ymgynghoriad gyda'r darparwyr gwasanaethau uchod hefyd mewn perthynas ag asesiad anghenion Llesiant Cenedlaethau'r Dyfodol, mae cymunedau lleiafrifol yng Ngorllewin Gwent hefyd wedi cymryd rhan - gan sicrhau bod canfyddiadau'r asesiadau anghenion yn briodol i'r ardal. Mae'r ymgynghoriad hwn wedi cynnwys hwyluso trafodaeth bwrdd / gweithdy yn Nigwyddiad Cenedlaethau Caerffili 2 a gynhaliwyd ym mis Ionawr 2017.
- Lansiodd ymgyrch ym mis Tachwedd 2016 i gydfynd â Diwrnod y Rhuban Gwyn ar 25^{ain} Tachwedd. Nod yr ymgyrch #caerphillystandingtogether yw codi ymwybyddiaeth o drais domestig a'r gwasanaethau cymorth sydd ar gael, ac yn y pen draw, grymuso unrhyw un sy'n dioddef trais yn y cartref i chwilio am gymorth.

5. Y Rhaglen Hyfforddiant

Trosolwg o'r flwyddyn academaidd 2016-2017

Mae darparu cyrsiau Cymraeg a Chydraddoldeb yn ddyletswydd statudol o dan ddeddfwriaeth berthnasol. Yn wahanol i'r blynyddoedd blaenorol, fe wnaethom wynebu toriad yn y gyllideb hyfforddiant ac felly roedd yr hyfforddiant a gyflwynwyd yn gyfyngedig.

Yn gyfan gwbl, bu **360** o bobl ar gyrsiau yn ymwneud â Chydraddoldeb a'r Gymraeg.

Mynychodd **238** o bobl hyfforddiant cydraddoldeb penodol gydag **8** o'r rhain yn fyfyrwyr o Ysgol Gyfun Cwm Rhymni ac yn derbyn hyfforddiant Ymwybyddiaeth Ddiwylliannol.

Mynychodd **122** o ddysgwyr gyrsiau Cymraeg, o gyrsiau blasu i gyrsiau 30 wythnos, er mwyn i staff ddysgu'r iaith i'w defnyddio yn y gweithle.

Mae nifer o'r cyrsiau blasu wedi'u teilwra yn unol â gofynion y Safonau'r Iaith Gymraeg. Er enghraifft, erbyn 30 Medi 2018, mae'n rhaid i rai llyfrgelloedd a chanolfannau hamdden yn y 6 prif dref yn y fwrdeistref sirol ddarparu gwasanaeth derbyn dwyieithog er mwyn sicrhau nad ydym yn torri'r Safonau'r Iaith Gymraeg.

Safon 64	<p>Rhaid i unrhyw wasanaeth derbynfa yr ydych yn ei roi ar gael yn Saesneg hefyd fod ar gael yn Gymraeg, a rhaid i unrhyw berson sydd am gael gwasanaeth derbynfa Cymraeg beidio â chael ei drin yn llai ffafriol na pherson sydd am gael gwasanaeth derbynfa Saesneg.</p> <p>Rhaid cydymffurfio â safon 64 mewn perthynas â'r isod erbyn 30 Medi 2017:</p> <ul style="list-style-type: none">• Prif wasanaeth derbynfa'r corff <p>Rhaid cydymffurfio â safon 64 mewn perthynas â'r isod erbyn</p> <ul style="list-style-type: none">• 30 Medi 2018:• Llyfrgelloedd Bargod, Rhisga, Rhymni, Coed Duon, Caerffili ac Ystrad Mynach;• Canolfan Croeso Caerffili;• Maenordy Llancaiach Fawr;• Gwasanaethau Cofrestru yn Nhŷ Penallta• Canolfannau hamdden Caerffili, Heolddu, Trecelyn a Rhisga.
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Gofynnwyd am lawer o'r cyrsiau a gynhaliwyd gan fannau gwasanaeth penodol, er mwyn mynd i'r afael â phroblem a nodwyd ganddynt lle'r oedd angen hyfforddiant staff.

Dangosir y ffigurau hyfforddiant yn y tabl canlynol;

Teitl y Cwrs	Nifer y Staff	Nifer y Myfyrwyr
Cyrsiau Blasu Cymraeg (2 diwrnod)	37	0
Cyrsiau Blasu Cymraeg	37	0
Cyrsiau Cymraeg (30 wythnos)	48	0
Iaith Arwyddion Prydain	5	0
Ymwybyddiaeth Ddiwylliannol	0	8
Ymwybyddiaeth Cydraddoldeb	16	0
Ymwybyddiaeth LHDT	17	0
'Prevent'	179	0
Ymwybyddiaeth Drawsrywiol	13	0
Cyfansymiau	352	8

6. Amrywiaeth yn y Gweithle

Gwelliannau i Ddata Cyflogres CBSC

Fel y dangosir yn fanylach yn **Atodiad A**, roedd ymdrechion pellach wedi'u gwneud i gynyddu niferoedd y rhai a gofnodwyd ar y system gyflogres AD **iTrent** ac mae hyn eto wedi darparu gwell canlyniadau ar gyfer 2016-2017.

Isod mae enghreifftiau mewn dau gategori lle mae gwelliannau clir yn y data a gofnodwyd wedi cael eu gwneud yn ystod y tair blynedd diwethaf.

i) Crefydd a Chred

Crefydd a Chred (Cyfanswm Corfforaethol)	31/03/15	31/03/16	31/03/17
Anfodlon Datgan	96	85	83
Arall	15	21	27
Bwdhaidd	2	2	1
Cristion (Pob Enwad)	736	881	1,002
Dim Crefydd	742	933	1,126
Dyneiddiwr	1	2	3
Heb Ddatgan / Heb ei Bennu	7,705	7,010	6,520
Hindwâidd	3	1	4
Iddewig	2	2	1
Mwslim	2	1	0
Sic	1	1	0
Cyfanswm yr Awdurdod	9,305	8,939	8,767

ii) Cyfeiriadedd Rhywiol

Cyfeiriadedd Rhywiol (Cyfansymiau Corfforaethol)	31/03/15	31/03/16	31/03/17
Anfodlon Datgan	146	134	128
Arall	12	19	18
Deurywiol	8	8	9
Heb ddatgan	7,587	6,909	6,421
Heterorywiol	1,523	1,829	2,144
Hoyw	19	26	33
Lesbiaidd	10	14	14
Cyfanswm yr Awdurdod	9,305	8,939	8,767

7. Canllawiau Staff

Creu Dogfennau Canllaw CBSC newydd yn unol â deddfwriaeth

a) Goblygiadau Cydraddoldeb mewn Adroddiad Pwyllgor



Diweddarwyd yr arweiniad hwn ar gyfer staff ym mis Medi 2016 yn dilyn cytundeb gan y Tîm Rheoli Corfforaethol i ddiweddarau templed adroddiad y Cyngor i gynnwys Deddf Llesiant Cenedlaethau'r Dyfodol.

Mae Adran 5 templed adroddiad y cyngor bellach yn ymwneud â Deddf Llesiant Cenedlaethau'r Dyfodol ac mae'r adran Goblygiadau Cydraddoldeb bellach yn adran 6, ac yn cael ei osod cyn y Goblygiadau Ariannol a'r Goblygiadau Personél.

Cyflwynwyd hyn yn raddol gyda gweithrediad llawn o'r 1^{af} Ionawr 2017. Os yw unrhyw adroddiadau bellach yn cael eu cyflwyno i Wasanaethau Democrataidd heb gynnwys yr adrannau hyn (neu rai gorfodol eraill), bydd yr adroddiad yn cael ei ddychwelyd i'r awdur.

b) Porthol yr Uned Polisi Corfforaethol

Bu'r flwyddyn ariannol hon yn arbennig o brysur i'r Uned Polisi Corfforaethol, sy'n cynnwys 4 tîm wedi'u tynnu at ei gilydd yn un. Mae'r uned yn cynnwys, Diogelwch Cymunedol, Cydraddoldeb a'r Gymraeg, Datblygu Polisi a Rheoli Perfformiad.

Er mwyn hyrwyddo gwaith yr uned, fe wnaethom ddiweddarau'r Porthol Cydraddoldeb a'r Gymraeg i fod yn Borthol Uned Polisi Corfforaethol.

Mae gan y Porthol hwn lawer o wybodaeth, arweiniad, dogfennau a ffurflenni perthnasol a defnyddiol yn ogystal â manylion cyswllt ar gyfer y 4 tîm.

Corporate Policy Unit

A greener place to work

Home Policy Team Performance Management Equalities Community Safety Siarad Cymraeg? Training Guidance & Information Welsh Language Schools & Governors WBFG Act 2015

Home

Policy Team

- Contacts [more...](#)

Performance Management

- Contacts
- Performance Unit Calendar 2017-2018
- What We Do (our main responsibilities) [more...](#)

Equalities

- Contacts
- Equalities Impact Assessment
- Recorded Greetings
- Translation and Interpretation Services [more...](#)

Community Safety

- Contacts
- Anti-Social Behaviour
- Counter Terrorism
- Domestic Abuse [more...](#)

Siarad Cymraeg?

- Cymorth wrth eich Desg
- Fisïau Cyfeithu? [more...](#)

Corporate Policy Unit Statement

The Corporate Policy Unit covers 4 areas of work on behalf of the authority, policy development, performance management, equalities and Welsh language compliance and community safety.

The Corporate Policy Unit leads on corporate policy development and implementation of programmes, strategies, policies and procedures. We lead on the strategic response to equalities legislation, support the authority to demonstrate continuous improvement through robust business planning and performance measures, and lead on the authority's response to Community Safety legislation and partnership activity.

We will ensure the council is alive to emergent policy development and other changes in the external environment, and where possible influence those changes for the benefit of the organisation, to turn policy and strategy into action and delivery.

The Council's Equalities Statement

This Council recognises that people have different needs, requirements and goals and we will work actively against all forms of discrimination by promoting good relations and mutual respect within and between our communities, residents, elected members, job applicants and workforce.

We will also work to create equal access for everyone to our services, irrespective of ethnic origin, sex, age, marital status, sexual orientation, disability, gender reassignment, religious beliefs or non-belief, use of Welsh, BSL or any other language, nationality, responsibility for any dependents or any other reason which cannot be shown to be justified.

Latest News

Welsh Language Standards

Many staff will be aware that the Welsh Language Standards were implemented on 30th March 2016, and since then a lot of work has been done across the authority to work towards providing services to our Welsh speaking residents in the language of their choice.

What are the Welsh Language Standards

The Standards explain how organisations are expected to use the Welsh language in different situations and, importantly, they give the Welsh language equal status to English in Wales. They will, in time, apply across the whole of the Welsh public sector.

The duties which come from the Standards mean that organisations should not treat the Welsh language less favourably than the English language, and should promote and facilitate the use of the Welsh language.

The Standards themselves are quite detailed but they cut across everything that we do and, in particular, focus on the ways in which we contact our residents.

We have been focussing a lot of our work around the services where we come into contact with the public on a daily basis. This includes corresponding with the public face-to-face, over the telephone, or via written material on our website or on paper.

Training

- Booking Form - Training Courses 2017
- Courses - Autumn 2017
- Performance Management Training
- Prevent Training
- Welsh Course List 2017-2018 [more...](#)

Guidance & Information

- Consultation and Monitoring Guidance
- Designing and Printing Guidance
- Equalities Implications in Reports
- Equality Impact Assessment Form
- Well-being of Future Generations Guidance [more...](#)

Welsh Language

- Contacts
- Translation and Interpretation
- Welsh Language Standards [more...](#)

Schools & Governors

- Reporting Discrimination in Schools
- WIGA Equalities and Schools Guidance [more...](#)

WBFG Act 2015

- 5 Ways of Working
- 7 Operational Areas
- 7 Well-being Goals [more...](#)

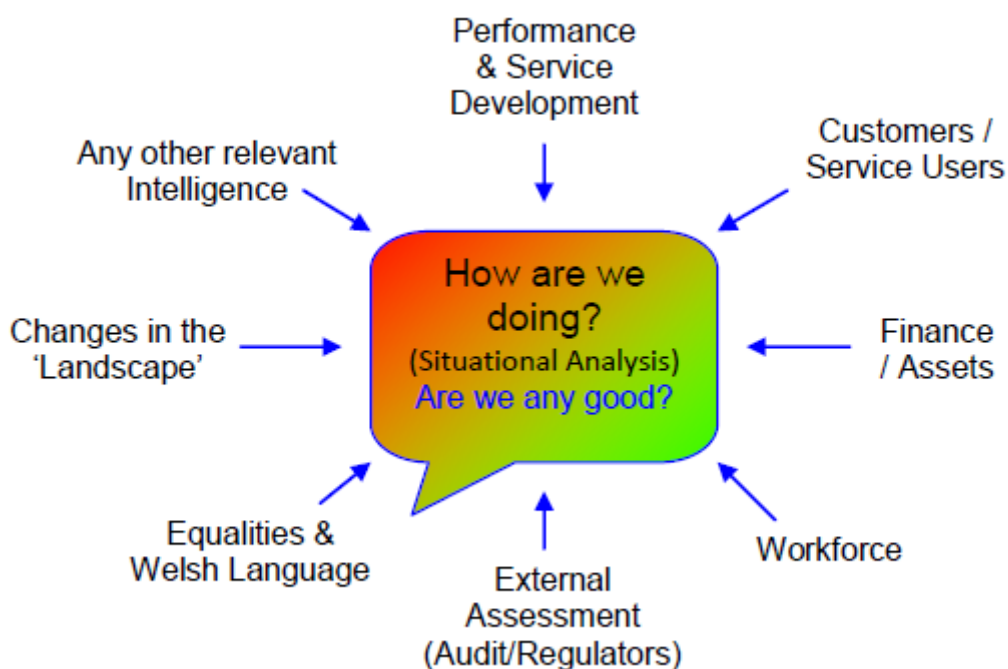
Mae hwn yn adnodd gwych i staff gan fod yr holl wybodaeth a'r arweiniad y maent eu hangen ar gael yn rhwydd mewn un lle. Yn fwy felly, mae'r wybodaeth arweiniad ar Gydraddoldeb a'r Gymraeg yn hygyrch ac mae'n cynnwys Ffurflenni Asesu Effaith Cydraddoldeb a'r arweiniad ategol i gynorthwyo staff drwy'r broses. Mae tabiau pennawd ar wahân ar draws y brig sy'n torri'r wybodaeth sydd ar gael i adrannau, mae hyn yn ei gwneud hi'n haws i staff ddod o hyd i'r wybodaeth sydd eu hangen arnynt.

Mae ein holl adroddiadau blynyddol ar gael ar y porthol ac oherwydd bod staff yn gwybod ble i gael gafael ar y wybodaeth, mae unrhyw ddiweddariadau sy'n cael eu gwneud yn gyflym ac yn hawdd, ac ar gael bron ar unwaith.

8. Hunanwerthuso gan Fannau Gwasanaeth

Diweddariad ar newidiadau yn y modd y mae mannau gwasanaeth y Cyngor yn edrych ar eu perfformiad eu hunain o ran Cydraddoldeb a'r Gymraeg

Ers 2014, mae'r prosesau Cynllunio Gwasanaeth o fewn y Cyngor wedi cael eu hadolygu'n barhaus i wella'u ffocws, pwyslais a phwysigrwydd asesu lefelau darparu gwasanaethau, amseroedd ymateb ac ansawdd y gwasanaeth (Hunanwerthuso Gwasanaeth) o bryd i'w gilydd, i gynnwys ystod o ddata a gwybodaeth i werthuso gwaith man gwasanaeth ac i dynnu casgliad ynghylch pa mor effeithiol yw'r gwasanaeth hwnnw. Er enghraifft, mae ein model hunanwerthuso cyfredol yn cynnwys fel lleiafswm y categorïau canlynol:



Rhaid i'r holl wasanaethau, waeth pa bryd a sut y gwneir y gwerthusiad, ddefnyddio'r egwyddorion hyn er mwyn gwerthuso'u darpariaeth gwasanaeth. Rhaid i'r categorïau gynnwys asesiad o'r graddau y mae pob gwasanaeth yn bodloni ei rhwymedigaethau Cydraddoldeb a'r Gymraeg.

9. Data Cwynion

Dadansoddiad o'r cwynion a dderbyniwyd yn ystod 2016-2017

Mae Adran 4 o'r **Cynllun Cydraddoldeb Strategol 2016-2020** yn diffinio'r hyn a ystyrir yn gŵyn yn nhermau materion Cydraddoldeb a'r Gymraeg.

Mae hyn er mwyn cynnal cysondeb ymagwedd wrth ymdrin ag unrhyw gŵyn o'r natur hon gan fod y Cyngor yn gweithredu gwasanaeth Cydraddoldeb a'r Gymraeg integredig.

v) Cwynion

- 4.9 Gall cwyn gael ei ddiffinio fel sefyllfa lle nad yw aelod o'r cyhoedd, neu grŵp, yn fodlon â safon y gwasanaeth, neu'r camau neu ddiffyg gweithredu gan y Cyngor neu aelod o staff.
- 4.10 Byddwn yn ymdrin â phob cwyn yn unol â pholisi Cwynion corfforaethol, ond gyda'r angen ychwanegol i gyfieithu'r holl ohebiaeth sy'n dod i mewn ac yn mynd allan ar y mater, yn unol â **Chanllawiau Cyfieithu Cymraeg 2016** ac unrhyw fater cyfieithu, dylunio neu fformat.
- 4.11 Bydd cwynion yn cael eu monitro'n llawn fesul categori Cydraddoldeb ac ym mha iaith neu fformat cawsant eu gwneud yn y lle cyntaf.
- 4.12 Gellir cwyno yn ysgrifenedig, dros y ffôn neu drwy e-bost i gyfeiriad e-bost penodol y Cyngor cwynion@caerffili.gov.uk.
- 4.13 Mae canllaw pellach i'w cael yn y ddogfen **Canllaw Cwynion Cydraddoldeb a'r Gymraeg**.

Mae data cwynion am Gydraddoldeb a'r Gymraeg yn ffurfio rhan o'r adroddiadau chwarterol i'r Pwyllgor Archwilio fel rhan o'r broses Cwynion Corfforaethol lle bo hynny'n briodol, ac mae'r Uwch Swyddog Polisi (Cydraddoldeb a'r Gymraeg) hefyd nawr yn rhan o'r Grŵp Dysgu o Gwynion Corfforaethol sy'n cwrdd yn chwarterol i drafod cwynion penodol a thrawsbynciol.

Mae cwynion corfforaethol yn gwynion o ganlyniad i fethiant o ran proses neu fethiant i weithredu polisi'r Cyngor yn gywir. Mae'r rhain yn gwynion a allai, yn y pen draw, gael eu hanfon at yr Ombwdsmon Gwasanaethau Cyhoeddus neu at Gomisiynydd y Gymraeg, er enghraifft. Caiff materion cod ymddygiad yn ymwneud ag ymddygiad neu agwedd staff eu trin drwy gyfrwng prosesau Adnoddau Dynol mewnol.

Fodd bynnag, mae cwynion ynghylch Cydraddoldeb a'r Gymraeg yn rhywfaint o hybrid, oherwydd gall methiant proses fod o ganlyniad i agweddau neu farn aelod o staff tuag at grŵp penodol, er enghraifft.

Yn ystod 2016-2017, cafwyd **11** achos eu cofnodi gyda **2** o'r rhain yn cael eu nodi'n gorfforaethol fel cais am wasanaeth. Roedd **4** pellach yn Ymchwiliadau Iaith Gymraeg a wnaed gan Gomisiynydd y Gymraeg a chafodd y **5** sy'n weddill eu categorio fel cwynion. Roedd y **5** yn gwynion yn ymwneud â'r Iaith Gymraeg lle nad oedd y gwasanaeth a ddarparwyd yn cydymffurfio â'r Hysbysiad Cydymffurfio sydd mewn lle.

Wrth ymateb i'r cwynion hyn, mae'r adrannau perthnasol wedi gallu gwneud gwelliannau cadarnhaol o fewn eu meysydd gwasanaeth a thrwy hynny sicrhau bod y gwasanaeth a ddarperir yn cydymffurfio'n llwyr yn y dyfodol.

Mae'r tabl canlynol yn rhoi crynodeb o'r ceisiadau a'r cwynion a dderbyniwyd gan y gwasanaeth, er bod y manylion llawn wedi cael eu dileu ar gyfer yr adroddiad hwn er mwyn cynnal anhysbysrwydd y rhai sy'n gwneud y gwyn.

Tabl 9.1 - Cwynion fesul pwnc Cydraddoldeb

(yn dilyn y categorïau a restrir yng Nghynllun Cydraddoldeb Strategol Cyngor Bwrdeistref Sirol Caerffili)

PWNC	NIFER O GWYNION	NIFER O GEISIADAU GWASANAETH	NIFER O YMCHWILIADAU IAITH GYMRAEG
Ailbennu Rhywedd/ Trawsrywedd	0	0	0
Anabledd	0	0	0
Beichiogrwydd a Mamolaeth	0	0	0
Cenedligrwydd	0	0	0
Crefydd neu Gred	0	0	0
Cyfeiriadedd Rhywiol	0	0	0
Cyffredinol / Amhenodol	0	0	0
Hawliau Dynol	0	0	0
Hil	0	0	0
Iaith Gymraeg	5	2	4
Oed	0	0	0
Rhyw (Rhywedd)	0	0	0
Sipsiwn a Theithwyr	0	0	0
Sgiliau Ieithyddol	0	0	0
Statws Priodasol	0	0	0
CYFANSYMIAU	5	2	4

ATODIAD A – Crynodeb o Ddata Cyflogres CBSC

Mae'r wybodaeth ganlynol yn ddata lefel uchel o'r hyn y mae'r system AD *iTrent* yn dal ar 31^{ain} Mawrth 2017 ynglŷn â phroffil gweithlu Cyngor Bwrdeistref Sirol Caerffili, o ran nodweddion gwarchoddedig a gallu ieithyddol y staff.

Mae cofnodi'r wybodaeth hon yn ofyniad o fewn y Cynllun Cydraddoldeb Strategol. Trwy gymharu'r ffigurau hynny sydd ar gael ar 31^{ain} Mawrth 2015 a 2016 gyda'r rheini ar 31^{ain} Mawrth 2017 (gan gofio mai ychydig iawn o recriwtio allanol sy'n cael ei wneud) rydym wedi gallu dangos cynnydd yn y niferoedd a gofnodwyd. Ystyrir bod hyn yn digwydd oherwydd gwell cofnodi data a glanhau data cofnodion y staff presennol.

Mae'r opsiwn Anfodlon Datgan yn ychwanegu at y data cyflogres ar draws pob categori fel opsiwn yn ystod y flwyddyn ariannol hon, gan nad oedd wedi bod yn opsiwn ar gyfer pob nodwedd warchoddedig yn flaenorol.

- Mae data Rhyw, Ethnigrwydd ac Anabledd yn cael eu dangos fesul Cyfadran.
- Mae data Crefydd neu Gred a data Cyfeiriadedd Rhywiol yn cael eu dangos ar hyn o bryd fesul cyfansymiau Corfforaethol yn unig. Mae data wedi gwella eto yn ystod y flwyddyn ariannol ddiwethaf.
- Mae cenedligrwydd wedi'i gynnwys am y tro cyntaf, gan gyfansymiau Corfforaethol.
- Mae Gallu Ieithyddol ar gael yn ôl Maes Gwasanaeth ond mae'r data yn cael eu darparu yma fel cyfansymiau Corfforaethol er gwybodaeth.
- Mae'r niferoedd ym mhob categori nawr hefyd yn dangos Heb Ddatgan ac Anfodlon Datgan, gan leihau'r nifer o feysydd gwag yn y system a darparu gorolwg staff mwy cywir.
- Nid yw categorïau gwybodaeth eraill o fewn *iTrent* (h.y. rhai ethnigrwydd, ieithoedd, crefyddau ac ati) wedi cael eu cyflwyno, gan eu bod ar hyn o bryd yn dangos dim cofnodion.

Rhyw fesul Cyfadran	Gwrywaidd	Benywaidd	Heb ddatgan
Addysg a Hamdden	774	3,591	0
Cymunedau	1,230	1,054	0
Gwasanaethau Corfforaethol	211	320	0
Gwasanaethau Cymdeithasol	247	1,929	0
Cyfanswm yr Awdurdod	2,393	6,374	0

Anabledd fesul Cyfadran	Wedi cofnodi'n anabl	Heb ddatgan	Yn anfodlon nodi
Addysg a Hamdden	65	394	3
Cymunedau	59	118	2
Gwasanaethau Corfforaethol	18	7	4
Gwasanaethau Cymdeithasol	58	120	1
Cyfanswm yr Awdurdod	187	591	10

Ethnigrwydd fesul Cyfadran	Gwyn	Du/LIE	Heb ddatgan	Yn anfodlon nodi
Addysg a Hamdden	3,961	26	376	2
Cymunedau	2,156	17	110	1
Gwasanaethau Corfforaethol	516	8	6	1
Gwasanaethau Cymdeithasol	2,077	32	67	0
Cyfanswm yr Awdurdod	8,161	75	527	4

Crefydd a Chred (Cyfanswm Corfforaethol)	Niferoedd
Anfodlon Datgan	83
Arall	27
Bwdhaidd	1
Cristion (Pob Enwad)	1,002
Dim Crefydd	1,126
Dyneiddiwr	3
Heb ddatgan	6,520
Hindŵaidd	4
Iddewig	1
Mwslim	0
Sïc	0
Cyfanswm yr Awdurdod	8,767

Cyfeiriadedd Rhywiol (Cyfansymiau Corfforaethol)	Niferoedd
Anfodlon Datgan	128
Arall	18
Deurywiol	9
Heb ddatgan	6,421
Heterorywiol	2,144
Hoyw	33
Lesbiaidd	14
Cyfanswm yr Awdurdod	8,767

Cenedligrwydd (Cyfansymiau Corfforaethol)	Niferoedd
Albanaidd	6
Anfodlon Datgan	5
Arall	27
Cernyweg	2
Cymreig	1,722
Gogledd Iwerddon	3
Gwyddelig	3
Heb ddatgan	6,186
Prydeinig (Nid Ynysoedd y Sianel nag Ynys Manaw)	751
Seisnig	62
Cyfanswm	8,767

Gallu Ieithyddol (ar wahân i Saesneg) (Cyfansymiau Corfforaethol)	Niferoedd
Almaeneg	25
Arabeg	1
Braille	12
Croasiaidd	1
Cwrdeg	1
Cymraeg	436
Eidaleg	8
Ffrangeg	55
Groeg	1
Hebraeg	1
Hindi	2
Hwngareg	1
Iaith Arwyddion Makaton	2
Iaith Arwyddion Prydain	62
Iseldireg	1
Llydaweg	1
Malayalameg	2
Nepaleg	1
Rwmaneg	3
Rwsieg	1
Sbaeneg	16
Serbeg	1
Tamil	1
Twrceg	2
(Nid oes cyfanswm staff yn cael ei gofnodi gan fod rhai staff yn siarad mwy na dwy iaith)	

Gadewir y dudalen hon yn wag yn fwriadol



CABINET – 31ST JANUARY 2018

SUBJECT: CHILDREN'S BURIAL FEES

REPORT BY: CORPORATE DIRECTOR - COMMUNITIES

1. PURPOSE OF REPORT

- 1.1 To seek the views of Cabinet on the formal adoption of a Memorandum of Understanding (MoU) between Welsh Government and Local Government across Wales as attached at Appendix 1 to this report. The MoU sets out a consistent approach in relation to children's burial fees.

2. SUMMARY

- 2.1 Members will be aware of the recent campaign led by Carolyn Harris (MP for Swansea East) to abolish charges imposed by local Authorities for the burial and cremation of children.
- 2.2 On the 1st February 2017, Cabinet resolved to remove the interment fee for children up to and including the age of 16 years. However, there would still be costs associated with the purchase of the Exclusive Rights of Burial (ERoB) if chosen by the bereaved family.
- 2.3 On the 18th October 2017, Cabinet resolved that the Authority commits to working closely with Welsh Government on the formation of the MoU in which burial authorities provide a commitment not to charge any fees in relation to the standard burial or cremation of a child which is defined as a person under the age of 18 years. This report now sets out the details in this respect.

3. LINKS TO STRATEGY

- 3.1 The Authority currently has "bronze status" in the "Charter for the Bereaved", which is promoted by the Institute of Cemetery & Crematorium Management (ICCM). The Charter sets out a number of "Rights", which should be available to the bereaved at all times. In addition, it sets out a number of targets to which the Authority should aspire.
- 3.2 The division's aim in relation to bereavement services is to "provide a customer focused, sensitively delivered bereavement service and to achieve excellent standards in cemetery management and maintenance". In July 2017, the Authority was awarded Green Flag status, which is promoted by Keep Wales Tidy for the standard of maintenance and facilities at Brithdir Cemetery.
- 3.3 The Wellbeing of Future Generations (Wales) Act 2015 is about improving the social, economic, environmental and cultural wellbeing of Wales. It requires public bodies to think more about the long term, working with people and communities, looking to prevent problems and take a more joined up approach. This will create a Wales that we all want to live in, now and in the future. The Act puts in place seven wellbeing goals and the content of this report links into three i.e. "a more equal Wales, a prosperous Wales and a healthier Wales".

4. THE REPORT

- 4.1 Bereavement services is probably one of the most sensitive frontline services provided by the Authority and deals with circa 750 interments per annum.
- 4.2 The Authority is responsible for the management of ten municipal cemeteries across the county borough. The statutory arrangements for the management of municipal cemeteries is contained in the Local Authorities Cemeteries Order 1977 (LACO).
- 4.3 Article 15(1) of LACO permits local Authorities “to charge such fees as they think proper for or in connection with burials in a cemetery”.
- 4.4 Members will be aware of the recent campaign led by Carolyn Harris (MP for Swansea East) to abolish burial fees for children including fees imposed by Local Authorities. In February this year Cabinet resolved to remove the interment fee for children up to and including the age of 16 years. However, there would still be costs associated with the purchase of the Exclusive Rights of Burial (ERoB) if chosen by the bereaved family.
- 4.5 In October, Cabinet endorsed a commitment to work closely with Welsh Government on the formation of a MoU in respect of children’s burials and that once the final MoU was drafted, a further report to Cabinet would be presented. This report sets out the details in this respect.
- 4.6 Attached at Appendix one is a copy of the MoU signed by Welsh Government, Welsh Local Government Association and One Voice Wales.
- 4.7 The MoU sets out a consistent approach in that a child is defined as a person under the age of 18. It gives a commitment that all standard fees that a burial or cremation Authority may charge in relation to this are waived as outlined below:-
- (i) The cremation of a person under the age of 18;
 - (ii) The interment of a person under the age of 18 years;
 - (iii) The Exclusive Rights of Burial (ERoB) where required;
 - (iv) Any other fees directly relating to the burial or cremation of a person under the age of 18 years such as fees to erect a memorial for example.
- 4.8 Members should note that this does not relate to any wider funeral costs such as flowers, the cost of a memorial or funeral directors fees.
- 4.9 Members will note that the MoU is not open-ended in terms of its duration and that a two year review period has been built in. This will allow Welsh Government to observe the practical effect of the implementation of the MoU and to record any feedback, successful or otherwise of the process.

5. WELL-BEING OF FUTURE GENERATIONS

- 5.1 This report contributes to the wellbeing goals as set out in the Links to Strategy section above.
- (i) A Healthier Wales - If members are minded to remove charges, this will clearly reduce stress on families at probably one of the most difficult time of their lives.
 - (ii) A Prosperous Wales - The removal of charges for children will clearly assist less affluent families with funeral costs.
 - (iii) A More Equal Wales - The removal of the charges for children will give equal access to services for all residents irrespective of wealth.

6. EQUALITIES IMPLICATIONS

- 6.1 There are no potential equalities implications associated with this report for any specific groups or individuals therefore a full Equalities Impact Assessment has not been carried out.

7. FINANCIAL IMPLICATIONS

- 7.1 In recognition of the costs to be incurred, Welsh Government has allocated £600,000, which will be apportioned between Local Authorities in Wales who adopt the MoU.
- 7.2 This funding will be transferred via a specific grant to each Local Authority. Welsh Government are currently finalising the grant and will contact each Local Authority in due course with more detailed information. This grant will be available from April 2018 however if interments of children take place between now and the new financial year, Welsh Government will make the grant available where requested, upon the Local Authority providing an outline of the local arrangements or the interim arrangements for the remainder of the year.

8. PERSONNEL IMPLICATIONS

- 8.1 There are no personnel implications associated with this report.

9. CONSULTATIONS

- 9.1 This report reflects the views of the listed consultees.

10. RECOMMENDATIONS

- 10.1 Cabinet agrees that Caerphilly County Borough Council formally adopts the MoU as attached at Appendix 1 to this report.

11. REASONS FOR THE RECOMMENDATIONS

- 11.1 That a consistent approach in relation to children's burial and cremation fees is adopted across Wales.

12. STATUTORY POWER

- 12.1 Local Authorities Cemeteries Order 1977.

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Councillor Nigel George, Cabinet Member for Community & Leisure Services
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Philip Griffiths, Green Space Strategy & Cemeteries Manager
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Background Papers:
Report to Cabinet on 18th October 2017 – Children’s Burial Fees

Appendices:
Appendix 1 - Memorandum of Understanding



Llywodraeth Cymru
Welsh Government



Memorandum of Understanding

1. The Parties

- 1.1 This Memorandum of Understanding (MOU) is between the Welsh Ministers, the Welsh Local Government Association (the WLGA) and One Voice Wales (OVW) (together, "the Parties").
- 1.2 In entering into the arrangements which this MOU describes the WLGA and OVW are respectively representing principal councils and community and town councils in Wales.

2. Purpose

- 2.1 The MOU sets out a fair and consistent approach across Wales to the fees charged by local government for the burial and cremation of children.
- 2.2 This MOU has been prepared in partnership between the Welsh Government, which oversees the strategic policy and funding framework in respect of local government in Wales; and local government burial authorities¹, who provide and maintain cemeteries and crematoria in Wales.

3. A shared commitment

- 3.1 Burial authorities in Wales will not charge any fees in relation to the standard burial or cremation of a child, defined for these purposes as a person under the age of 18.
- 3.2 This commitment applies to standard fees that burial authorities charge relating to:

¹ Under the Local Government Act 1972 a 'burial authority' within Wales is a County or Country Borough Council or a Community or Town Council. In this MOU, "burial authorities" refers to county councils, county borough councils and community and town councils in Wales.

- i. The *cremation* of a person under the age of 18 years (including stillborn and foetal remains);
 - ii. The *interment* of a person under the age of 18 years (including stillborn and foetal remains);
 - iii. The *exclusive right of burial*², where required;
 - iv. Any *other fees* directly relating to the burial or cremation of a person, or the cremated remains of a person, under the age of 18 years (for example, the fees charged for permission to erect a memorial).
- 3.3 Burial authorities will waive the fees described in section 3.1 and 3.2 in all circumstances.
- 3.4 The commitment in this section does not relate to wider funeral costs such as (non exhaustively) the cost of a memorial, funeral director fees, flowers or coffins.

4. Funding

- 4.1 In recognition of the financial implications of waiving the fees described in section 3, the Welsh Government will, while this MOU remains in force, annually make available the sum of £600,000 for allocation among principal councils in Wales that have agreed to comply with the commitment in section 3.
- 4.2 Provision by the Welsh Government of that funding to principal councils is subject to satisfactory grant conditions having first been put in place.
- 4.3 Principal councils will distribute appropriate sums to other burial authorities, and other providers of the relevant services, in their area which have agreed to adopt the commitment set out in section 3.
- 4.4 Principal councils may place such conditions on the provision of that funding to other burial authorities and other providers of the relevant services as they consider appropriate.

² Exclusive Right of Burial ('EROB') means exclusive right, granted by deed, of the registered owner to determine who may be interred in or commemorated on the grave in question; such exclusive rights to be for a limited period which has been determined by the Council



Llywodraeth Cymru
Welsh Government



5. Duration / Review

- 5.1 This MOU may be modified by mutual consent of the Parties, acting via authorised officials.
- 5.2 This MOU shall become effective upon signature on behalf of the Parties and will remain in effect until terminated by any one of the Parties.
- 5.3 Any Party may terminate this MOU by giving at least 3 months notice in writing to each other Party.
- 5.4 The operation of the MOU will be reviewed in advance of the financial year 2020/21.

6. Status of this MOU

- 6.1 This MOU is not intended to be legally binding, and no legal obligations or legal rights shall arise between the Parties from this MOU.

Date: 23/11/2017.

(Cabinet Secretary for Local Government and Public Services, on behalf of the Welsh Government)

Date: 23/11/2017.

(WGLA, representing principal councils in Wales)

Date: 23/11/2017.

(OWW, representing community and town councils in Wales)



- 5.1 This MOU may be modified by mutual consent of the Parties, acting via authorised officials.
 - 5.2 The MOU shall become effective upon signature on behalf of the Parties and will remain in effect until terminated by any one of the Parties.
 - 5.3 Any Party may terminate this MOU by giving at least 3 months notice in writing to each other Party.
 - 5.4 The operation of the MOU will be reviewed in advance of the financial year 2020/21.
6. Status of this MOU
- 6.1 This MOU is not intended to be legally binding and no legal obligations or legal rights shall arise between the Parties from this MOU.

[Signature]
 Date: 23/11/2017
 (Cabinet Secretary for Local Government and Public Services, on behalf of the Welsh Government)

[Signature]
 Date: 23/11/2017
 (WOLA representing principal councils in Wales)

[Signature]
 Date: 23/11/2017
 (OAV representing community and town councils in Wales)



CABINET – 31ST JANUARY 2018

SUBJECT: AMENDMENTS TO AUTHORISATION OF OFFICERS WITHIN THE PUBLIC PROTECTION DIVISION

REPORT BY: CORPORATE DIRECTOR, SOCIAL SERVICES

1. PURPOSE OF REPORT

- 1.1 To inform Cabinet of changes to the legislation applicable to officers of the Public Protection Division prior to presentation of the report to Council to amend the Council's Constitution to include the Public Health (Wales) Act 2017.
- 1.2 To obtain additional authorisation for officers under the above Act.

2. SUMMARY

- 2.1 Officers within the Public Protection Division require additional authorisation under the Public Health (Wales) Act 2017 in order to enforce the legislation and carry out their duties.

3. LINKS TO STRATEGY

- 3.1 Public protection is a statutory duty of the authority and contributes towards the Healthier Caerphilly priority within the Caerphilly single integrated plan, Caerphilly Delivers. The Public Protection Division also contributes to the following Well-being Goals within the Well-being of Future Generations (Wales) Act 2015:
 - A prosperous Wales
 - A resilient Wales
 - A healthier Wales
 - A more equal Wales
 - A Wales of cohesive communities
 - A globally responsible Wales.

4. THE REPORT

- 4.1 As a result of the introduction of new legislation and following a review of existing authorisations it is considered that the Council's Constitution should be amended to include the Public Health (Wales) Act 2017.
- 4.2 The Act aims to address a number of specific public health concerns, and to create social conditions that are conducive to good health and where avoidable harms can be prevented. It includes provisions relating to obesity, tobacco and nicotine products, special procedures (acupuncture, body piercing, electrolysis, tattooing), intimate piercing, health impact assessments, pharmaceutical services, and toilets for public use. There are staged

commencement dates for the different Parts of the Act which will be enforced/implemented by a variety of organisations. The Parts of the Act which are the enforcement responsibility of the local authority are summarised below.

4.3 **Part 5 Intimate piercing**

The provision relating to Part 5 of the Act - intimate piercing came into force on 1st January 2018. The Act prohibits the intimate piercing of a person who is under the age of 18 in Wales, in any setting. It will also be an offence to make arrangements to perform such a procedure on a person under 18. This Part of the Act can be enforced by police and local authorities.

4.4 **Part 4 Special procedures**

The Act creates a mandatory licensing scheme for practitioners and businesses carrying out special procedures in Wales. The four special procedures specified in the Act are acupuncture, body piercing, electrolysis, and tattooing. It will be an offence for a practitioner to carry out any of these special procedures without a licence, or to perform any procedure from premises or vehicles that are not approved. There will be provision to add to the list of special procedures (or to remove procedures) via regulations, to take account of new practices and changing trends, and any emerging evidence of public health risk. The commencement date for Part 4 is yet to be confirmed.

4.5 **Part 3 Tobacco and nicotine products**

The Act re-states restrictions on smoking in enclosed and substantially enclosed public and work places. Additionally, it places restrictions on smoking in outdoor care settings for children, school grounds, hospital grounds and public playgrounds. The Act gives Welsh Ministers a regulation-making power to extend the restrictions on smoking to additional premises or vehicles, where it's considered that this is 'likely to contribute towards the promotion of the health of the people of Wales'.

4.5.1 The Act establishes a national register of retailers of tobacco and nicotine products. All retailers who sell either tobacco products or nicotine products in Wales will have to register in order to be permitted to sell these products - it will be an offence to sell tobacco/nicotine products from premises (including mobile units) in Wales if they are not on the national register.

4.5.2 The Act provides Welsh Ministers with a regulation-making power to add to the offences which contribute to a Restricted Premises Order (RPO) in Wales. (An RPO prohibits the sale from a premises of any tobacco products to any person, by the business or any of its staff for a period of up to one year). Such offences must relate to the supply, sale, transport, display, offer for sale, advertising or possession of tobacco and nicotine products. The Act also prohibits the handing over of tobacco and/or nicotine products to a person under the age of 18. This relates to situations where, for example, a delivery driver knowingly hands over tobacco or nicotine products to someone under the 18 who is unaccompanied by an adult.

4.6 In other provisions the Act places a duty on the Welsh Ministers to make regulations which require public bodies to carry out health impact assessments in specified circumstances and requires the Welsh Government to publish a national strategy on preventing and reducing obesity. Under the Act, each local authority in Wales will be required to prepare and publish a local toilets strategy for its area. The Act also contains measures aimed at improving the planning and delivery of pharmaceutical services, and strengthening the role of community pharmacy, in promoting and protecting public health. The Act makes a minor technical amendment to the Food Hygiene Rating (Wales) Act 2013 so that the receipts from fixed penalty notices for non-compliance with the food hygiene rating scheme must be used by food authorities (primarily local authorities) to enforce the scheme.

5. **WELL-BEING OF FUTURE GENERATIONS**

5.1 The proposals contribute to the Well-being Goals as set out in the Links to Strategy above.

Having regard to the five ways of working as defined within the sustainable development principle in the Well-being of Future Generations (Wales) Act the Public Health (Wales) Act has a strong focus on prevention. Authorising officers to enforce the Public Health Act will enable them to prevent intimate piercing of under 18 year olds, reduce the harm caused by smoking, and impose tighter controls on acupuncture, body piercing, electrolysis, and tattooing.

6. EQUALITIES IMPLICATIONS

- 6.1 There are no potential equalities implications of this report and its recommendations on groups or individuals who fall under the categories identified in Section 6 of the Council's Strategic Equality Plan. There is no requirement for an Equalities Impact Assessment Questionnaire to be completed for this report.

7. FINANCIAL IMPLICATIONS

- 7.1 Enforcement activities are carried out within existing work programmes and the authorisation of officers under the Act has no direct financial implications.
- 7.2 The minor amendment to the Food Hygiene Rating (Wales) Act 2013 means that receipts from fixed penalty notices issued in connection with the food hygiene rating scheme will come to Local Authorities. The Council has issued 15 fixed penalty notices and 104 warning letters since the scheme became mandatory in November 2013. The Food Safety Expert Panel in Wales have advised that as the mandatory display has been in place for some time enforcement should be more robust. As we are now no longer sending out warning letters, but directly moving to a fixed penalty notice for non-display food hygiene rating, the level of receipts may rise. The fixed penalty fine is £200 (reduced to £150 if paid within 14 days) and will result in a small amount of additional income which can only be used for food hygiene activities.

8. PERSONNEL IMPLICATIONS

- 8.1 None.

9. CONSULTATION

- 9.1 This report has been sent to the Consultees listed below and all comments received are reflected in this report.

10. RECOMMENDATIONS

- 10.1 That Cabinet note the implementation of this legislation and refer the recommended changes to the Council's Constitution to Council for determination. The Council's Monitoring Officer to make the necessary amendments to the Council's Constitution.
- 10.2 That the Council's Constitution and terms of reference be amended by adding the Public Health (Wales) Act 2017.
- 10.3 That Officers within the Public Protection Division be authorised under the Public Health (Wales) Act 2017 in order to enforce the legislation and carry out their duties.

11. REASONS FOR RECOMMENDATION

- 11.1 In order to comply with statutory requirements and to ensure proper and effective enforcement of the legislation.

12. STATUTORY POWER

- 12.1 Local Government Act 1972, The Public Health (Wales) Act 2017. The discharge of duties under the above legislation is a Cabinet function.

Author: Ceri Edwards – Environmental Health Manager
Consultees: Cllr Eluned Stenner, Cabinet Member for Environment and Public Protection
Dave Street, Corporate Director, Social Services
Rob Hartshorn, Head of Policy and Public Protection
Richard Harris, Audit Manager, Deputy Monitoring Officer
Lisa Lane, Corporate Solicitor
Sue Ead, Solicitor
Anwen Cullinane, Senior Policy Officer (Equalities and Welsh Language)
Shaun Watkins, HR Manager
Mike Eedy, Finance Manager



CABINET – 31ST JANUARY 2018

SUBJECT: LAND AT PLASTURTWYN TERRACE, LLANBRADACH

REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND S151 OFFICER

1. PURPOSE OF REPORT

- 1.1 To seek members' instructions in relation to the disposal of land at Plasturtwyn Terrace, Llanbradach.

2. SUMMARY

- 2.1 In 1997, the land at Plasturtwyn Terrace, Llanbradach was declared surplus to requirement; it became apparent with the advent of Technical Advice Note (TAN) 15: Development and Flood Risk (2004) that the site would be difficult to develop and the proposal was 'shelved'.
- 2.2 Over time, the site has been actively reconsidered and the impediments resolved.
- 2.3 Officers have identified a need for affordable housing and a proposal is being worked up with United Welsh Housing Association (referred to in the report as UWHA) (our zoned housing association partner).
- 2.4 Local residents have submitted a petition registering an interest in purchasing part of the land for the purpose of garages and parking.
- 2.5 The options for the site are:
- 2.5.1 To negotiate a disposal directly with UWHA in which case affordable housing could be up to 100%. In this scenario, because UWHA has been working up a proposal, it has been established that the wish of residents to purchase part of the land for the purpose of garages and parking cannot be accommodated since the reduction in site area renders the current scheme unviable.
- 2.5.2 To put the site on the market with a view to achieving a capital receipt; in this option, affordable housing will be limited to a maximum of 40% (as referenced in Supplementary Planning Guidance LDP1 – Affordable Housing Obligations July 2017). However, the wish of residents to purchase part of the land for the purpose of garages and parking *could* be accommodated since the site offered for sale will exclude that part (with a consequential reduction in the purchase price).

3. LINKS TO STRATEGY

The contents of this report link to the following key strategic objectives:

3.1 Housing Focus

“Encourage the development and maintenance of high quality, well designed and efficient, sustainable homes and environments which can meet all needs.” (*Community Strategy: Living Environment – Objective 1*)

“Ensure an adequate and appropriate range of housing sites are available across the County Borough in the most suitable locations to meet the housing requirements of all sections of the population” (*Local Development Plan –Objective 9*)

“Meet housing requirements through the provision of a range of good quality, affordable housing options.” (*Aim 5: Affordable Housing – Local Housing Strategy*)

“Provide good quality, well-managed homes in communities where people want to live, and offer people housing choices which meet their needs and aspirations.” (*Aim 6: Housing Management - Local Housing Strategy*)

“Promote sustainable and mixed communities that are located in safe and attractive environments.” (*Aim 11: Community Regeneration - Local Housing Strategy*)

There is a need to increase the number of affordable homes for purchase or rent (*Improving Lives and Communities – Homes in Wales – April 2010*)

3.2 Well Being of Future Generations

The proposal contributes to the following Well-being Goals within the Well-being of Future Generations Act (Wales) 2015:

- ✓ A sustainable Wales
- ✓ A prosperous Wales
- ✓ A more equal Wales
- ✓ A Wales of cohesive communities

4. THE REPORT

4.1 In 1997, the land at Plasturtwyn Terrace, Llanbradach was declared surplus to requirement, the neighbouring private sector owners were approached, and discussions about the possibility of promoting a joint redevelopment began.

It became apparent with the advent of **Technical Advice Note (TAN) 15: Development and Flood Risk (2004)** that the site would be difficult to develop; the site was fettered also by the need to obtain Welsh Government approval to dispose of a former allotment garden and the matter was ‘shelved’.

4.2 Over time, the position regarding the likelihood of flooding has been clarified, Welsh Government approval has been forthcoming, and the site actively reconsidered; Officers have identified a need for affordable housing and a proposal for the site is being worked up with UWHA.

4.3 Policy Context

4.3.1 There is a significant need for affordable housing across the County Borough. Policy CW11 of the Local Development Plan (LDP) sets Affordable Housing Targets throughout Caerphilly County Borough, ranging from 40% in the higher viability area around Caerphilly Basin, to 0% in the Heads of the Valleys Regeneration Area (HOVRA). Economic indicators and housing need have influenced these targets.

- 4.3.2 Members will be aware that Welsh Government has set a target of delivering 20,000 additional affordable homes in Wales by 2020.
- 4.3.3 An operational housing requirement for the provision of affordable housing has been identified; the housing waiting list data for the Llanbradach area demonstrates that there is housing demand in this area. The 2015 Local Housing Market Assessment identifies a shortfall throughout the County Borough of 526 affordable homes per annum. It also identifies a high number of households who are living in unsuitable housing because their accommodation no longer meets their requirements arising from disabilities, medical conditions or old age.
- 4.3.4 Members will recall that the Council's currently zoned housing association partners are UWHA, operating in the western valley and Pobl, operating in the eastern valleys. As this site falls within the area zoned for UWHA, it is the Council's partner for this scheme.
- 4.3.5 UWHA wants to progress a scheme on the council-owned land, which controls the access to the site but is also in discussions with the owners of the private land to the south to either undertake a comprehensive redevelopment, or redevelop as a second phase.
- 4.3.6 UWHA will prepare a scheme in consultation with relevant officers to identify a mix of properties that addresses the needs identified within the Council's Housing register. Other benefits that UWHA can bring are the emphasis on sustainable construction including Code for Sustainable Homes Level 3+ and Targeted Recruitment and Training (TR&T).
- 4.3.7 The Protocol for Disposal of Property states, at paragraph 8.1(iv), that in those cases where it is possible to market a property but the Head of Property is of the opinion that this course of action may not be in the best financial or service interests of the Authority, Cabinet approval will be obtained before direct negotiations are opened with a single party, and the views of ward members will be taken into consideration.

4.4 **The Planning Perspective**

- 4.4.1 The site in question lies within the settlement boundary of Llanbradach, as defined in the Adopted Caerphilly County Borough Local Development Plan up to 2021(LDP). The settlement boundary defines the area within which development would normally be acceptable subject to all relevant policy considerations and all other development management considerations.
 - 4.4.2 Policy SP6 of the LDP requires development proposals to 'contribute to creating sustainable places by having full regard to the context of the local, natural, historic and built environment'.
 - 4.4.3 A shortfall in affordable housing is a significant issue facing residents in the county borough. In this context Policy SP15 seeks to deliver at least 964 affordable houses through the planning system up to 2021.
 - 4.4.4 In summary, officers consider that the release of this site for residential development is acceptable in principle, subject to all relevant policy considerations and all other development management considerations that will be dealt with at the Planning Application stage.
- 4.5 During consultation, Ward Members were keen, initially, to achieve an 'In-Out' scheme using two access points along Plasturtwyn Terrace. However, in terms of highway safety the northern access, with one footpath that will also allow for vehicles being parked on the opposite side to the pavement, is considered most suitable to serve the whole site, without a

secondary access; Ward Members have accepted this proposition, although Cllr Mann still has strong reservations about it as he feels the access is sub-standard and not in the best interests of either residents of the immediate area or people travelling through the area. This is a matter to be determined as part of the Planning process, not the sale of the land.

- 4.6 Pursuant to section 123 of the Local Government Act 1972, disposal of public open space requires that an advertisement be placed in a newspaper circulating in the area, for two consecutive weeks; in this instance advertisements were placed in 'The Campaign' on 26th July and 2nd August 2017.
By the deadline for responses (noon on 17th August 2017) no objections had been received.
- 4.7 In the event that Cabinet endorses the recommendation in paragraph 10.1.1 and UWHA is unable to proceed at market value (because its total cost of development, including land acquisition and build cost, is limited by Welsh Government regulations), a further report will be brought forward setting out options for members' consideration.
- 4.8 Paragraphs 4.3 to 4.6 (inclusive) are equally applicable to the second option open to the Council, that of offering the site for sale on the open market. In this scenario, however, it is possible to address the question of the land necessary to fulfil local residents' interest in purchasing part of the land for the purpose of garages and parking since the site boundary can be appropriately modified with a necessary adjustment factor to the capital receipt. In the alternative, if an "open market" sale is endorsed, Officers will attempt to maximise replacement off-street parking although such work may be less collaborative (see 4.14.1).
- 4.9 As noted in paragraph 4.1 above, there is adjoining land held in private title that can only be accessed for development through the land in council ownership. It is referenced in paragraph 4.3.5 above that UWHA is also in discussions with the owners of the private land to the south to either undertake a comprehensive redevelopment, or redevelop as a second phase; although the negotiations undertaken to date have proved abortive, in the event that there is only a deal to sell the council-owned land, steps will be taken (by way of the retention of a ransom strip) to protect the council's future financial interest.
- 4.10 In reply to the consultation, the Clerk to Llanbradach and Pwllypant Community Council has advised that they would prefer the land to go to UWHA Housing Association, with the scheme including an element of shared ownership.
Cllr Mann endorses this preference.
- 4.11 Cllr Gough has also stated a preference for a disposal to UWHA, turning to a market sale if terms cannot be agreed. He also asks that the disposal is conditioned so that, whoever develops the site, both a parking provision for the residents of Plasturtwyn Terrace and the access arrangements referenced in paragraph 4.5 above are enforceable.
- 4.12 From a Housing Strategy point of view, the Chief Housing Officer strongly favours recommendation 10.1.1 for the following reasons:
- i. Officers have been working in partnership with UWHA for several years in relation to this site. Originally the then Environment Agency had concerns relating to development of the site with reference to flooding matters. UWHA and the Council have worked in partnership to address the concerns by undertaking a Flooding Consequence Assessment, which detailed mitigation measures that should, if put in place, be agreeable to development in the future.
 - ii. UWHA has considered layouts for the site in partnership with Housing Officers that consider housing need and go towards meeting the 20,000 affordable homes target set by Welsh Government; those layouts also include replacement of the existing informal off street parking as well as additional spaces for the existing residents in the area, located adjoining the adopted rear access lane.
 - iii. This option will probably result in a higher level of affordable housing provision, than that provided by the alternative option of market sale of the site.

- iv. If Recommendation 10.1.2 is adopted, the developable part of the site for housing will be smaller, to allow for the garages / parking for existing residents; this will probably result in less affordable housing being developed in relation to the 40% requirement under the SPG.
- v. The Chief Housing Officer is also concerned that a purchaser might then “land bank” the asset, before selling it on to a Housing Association at a profit, resulting in Housing Strategy providing additional Social Housing Grant to enable the resultant higher-cost development to be viable.

4.13 Prior to the advertisement referred to in paragraph 4.6 above, a petition had been received, signed by 24 local residents, registering an interest in purchasing part of the land for the purpose of garages and parking.

4.14 This request has been considered; access for the proposed development will be between 27 & 28 Plasturtwyn Terrace, which is currently used for off-street parking.

4.14.1 If Recommendation 10.1.1 is endorsed UWHA will provide replacement parking, as noted above in paragraph 4.12ii, but it is not possible to sell land to the residents without compromising the current scheme.

4.14.2 If Recommendation 10.1.2 is endorsed, the developable part of the site for housing will be smaller, to allow for the garages / parking for existing residents. However, it must be noted that, whilst residents have expressed an interest in purchasing part of the land for the purpose of garages and parking, that interest may not be translated into sales, and the council could be left with maintenance obligations and liabilities for a narrow strip of land on which residents simply park.

In the alternative, Officers can work with the purchaser seeking to maximise replacement off-street parking.

Either will result in a reduced capital receipt, the amount of which cannot be quantified at the moment.

5. WELL-BEING OF FUTURE GENERATIONS

5.1 Option 1 (a direct sale to UWHA) contributes to the Well-being Goals as set out in Links to Strategy above. The scheme is also consistent with the five ways of working set out in the sustainable development principle, as defined in the Act. The scheme is integrated in that it contributes to a number of the Well-being goals and supports the objectives of other stakeholders within the community. Implementation of the scheme exemplifies collaboration across organisational boundaries; working together for the good of our communities in pursuit of shared objectives.

RSLs, as developers, generally take a longer view, protecting (as far as possible) and improving the local environment and infrastructure for the future. Other benefits that RSLs can bring are an emphasis on sustainable construction including Code for Sustainable Homes Level 3+, and Targeted Recruitment and Training that will enhance employment prospects and skills of local people, particularly the young and those at a disadvantage, and promote equality of opportunity.

5.2 Whilst it is not implied that Option 2 (a market-led sale) will neither contribute to the Well-being Goals as set out in Links to Strategy above, nor be inconsistent with the five ways of working set out in the sustainable development principle, as defined in the Act, it is suggested there may be difficulties in policing such compliance. It must be noted that the driving force for private sector developers is, of course, profit.

6. EQUALITIES IMPLICATIONS

- 6.1 An Equalities Impact Assessment (EqIA) screening has been completed in accordance with the Council's Equalities Consultation and Monitoring Guidance and no potential for unlawful discrimination and / or low level or minor negative impact have been identified, therefore a full EqIA has not been carried out.

7. FINANCIAL IMPLICATIONS

- 7.1 A capital receipt will be received from the sale of this land. The value of that receipt under either option is expected to be broadly comparable although there are, currently, too many variables to assess effectively any likely variations.

8. PERSONNEL IMPLICATIONS

- 8.1 There are no personnel implications arising out of this report.

9. CONSULTATIONS

- 9.1 Residents submitted a petition registering an interest in purchasing part of the land for the purpose of garages and parking; for the reasons given in the report, this interest could not be pursued if Cabinet endorse recommendation 10.1.1 although Officers, working collaboratively, will seek to maximise replacement off-street parking.
- 9.2 Disposal of public open space requires an advertisement to be placed in a newspaper circulating in the area, for two consecutive weeks (26th July and 2nd August 2017). Ward members were advised of the proposed sale, as was Llanbradach and Pwllypant Community Council. Officers are content that the rules on consultation have been observed.
- 9.3 Llanbradach and Pwllypant Community Council has expressed a preference for the land to go to UWHA, with the scheme including an element of shared ownership. Cllr Mann endorses this preference.
- 9.4 Cllr Gough has also stated a preference for a disposal to UWHA, turning to a market sale if terms cannot be agreed.
- 9.5 Notwithstanding his endorsement of Recommendation 10.1.1, Cllr Mann still has strong reservations about the access as he feels it is sub-standard and not in the best interests of either residents of the immediate area or people travelling through the area; however, this is a matter to be determined as part of the Planning process, not the sale of the land.
- 9.6 The Chief Housing Officer has also expressed a preference for the land to go to UWHA, for a scheme that considers housing need and goes further towards meeting the 20,000 affordable homes target set by Welsh Government than would a market sale.
- 9.7 There are no other views expressed as a result of consultation that conflict with the recommendation.

10. RECOMMENDATIONS

- 10.1 That cabinet consider and choose between the two available options: that either
- 10.1.1 the land shown edged black on the plan attached at Appendix 1 is transferred save for an area representing a ransom strip to be identified by the Interim Head of Property, on terms to be agreed, to UWHA for the development of affordable housing, on terms to be negotiated, or

10.1.2 the land shown edged black on the plan attached at Appendix 1 save for an area representing a ransom strip to be identified by the Interim Head of Property is offered for sale on the open market subject to the provision of affordable housing in line with the requirements of the Adopted Caerphilly County Borough Local Development Plan up to 2021 and the provisions of Supplementary Planning Guidance LDP1 – Affordable Housing Obligations July 2017.

- 10.2 That, whichever option is approved, officers ensure that parking provision for the residents of Plasturtwyn Terrace is provided within the development site.
- 10.3 That approval of the detailed terms of either the transfer pursuant to 10.1.1 or the disposal pursuant to 10.1.2 is delegated to the Interim Head of Property Services in conjunction with the Cabinet Member for Homes and Places.

11. REASONS FOR THE RECOMMENDATIONS

- 11.1 The asset is surplus to the Council's operational requirements.
- 11.2 There are two options open to cabinet, both of which are expected to generate a capital receipt:
- 11.1.1 An affordable housing scheme that meets with the needs identified within both the Council's Local Housing Market Assessment and the Housing register.
- 11.1.2 A market-led sale that will comply with the Adopted Caerphilly County Borough Local Development Plan up to 2021 and the provisions of Supplementary Planning Guidance LDP1 – Affordable Housing Obligations July 2017.
- 11.3 If cabinet is minded to pursue Option 1, paragraph 8.1(iv) of the Disposal Procedure in Part 4 of the Council's Constitution states that Cabinet approval will be obtained before direct negotiations are opened with a single party where it is possible to market a property but where the Head of Property Services is of the opinion that this course of action may not be in the best financial or service interests of the Authority.

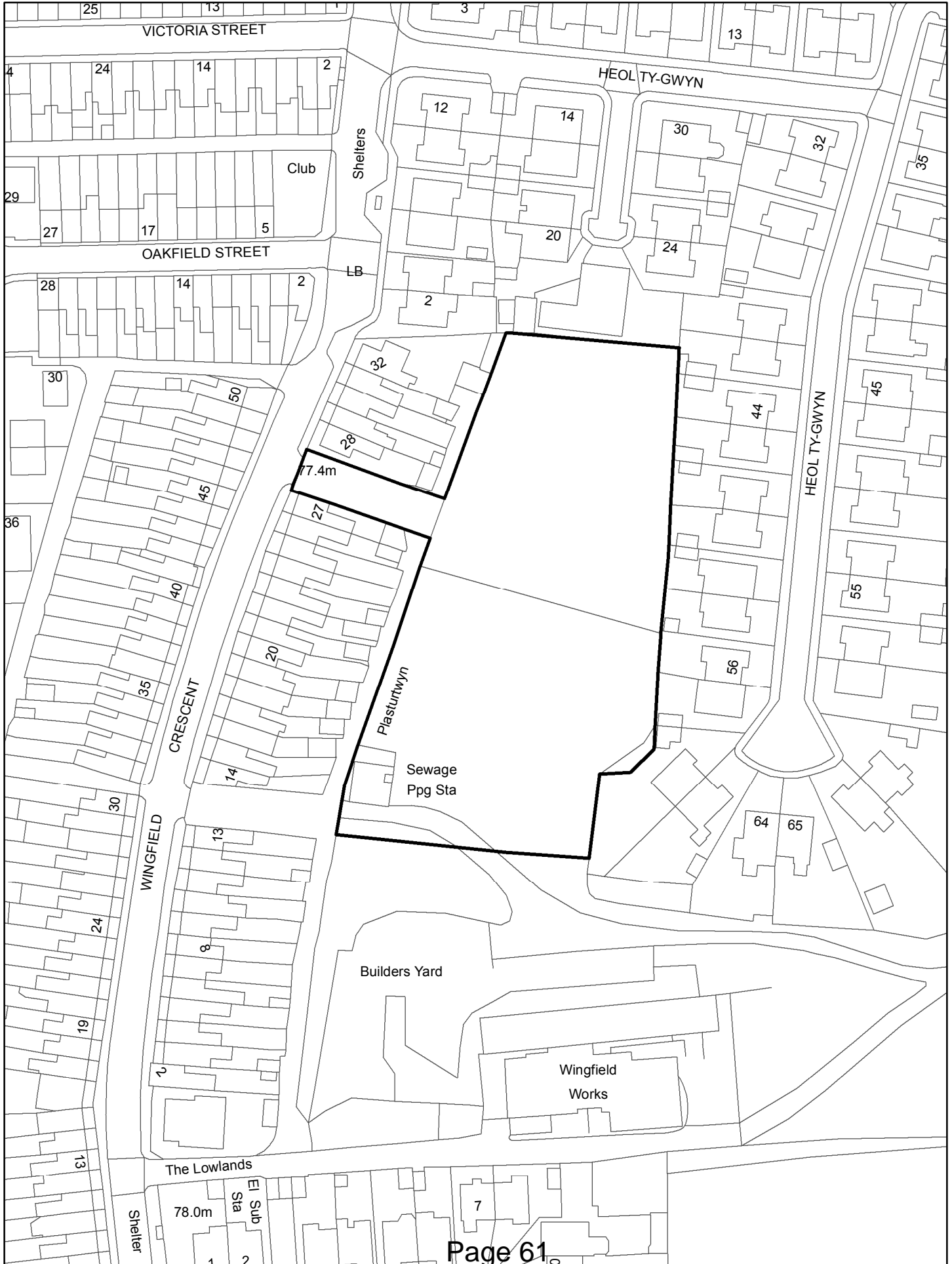
12. STATUTORY POWER

- 12.1 Local Government Acts 1972 and 2000, and The Local Government Act 1972: General Disposal Consent (Wales) 2003. This is a Cabinet Function.

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Appendices:
Appendix 1 Plan showing the land



Gadewir y dudalen hon yn wag yn fwriadol



CABINET – 31ST JANUARY 2018

SUBJECT: LAND AT CORONATION ROAD EAST UI BLACKWOOD

REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND S151 OFFICER

1. PURPOSE OF REPORT

- 1.1 To seek approval to the principle of disposing of land between Coronation Road and Lilian Road, Blackwood (shown edged black on the attached plan) to the Pobl Group.

2. SUMMARY

- 2.1 In February 2013, the land at the rear of Lilian Road, Blackwood was declared surplus to requirement.
- 2.2 Officers have identified a need for affordable housing and a proposal for the site is being worked up with Pobl (our housing association partner).

3. LINKS TO STRATEGY

The contents of this report link to the following key strategic objectives:

3.1 Housing Focus

“Encourage the development and maintenance of high quality, well designed and efficient, sustainable homes and environments which can meet all needs.” (*Community Strategy: Living Environment – Objective 1*)

“Ensure an adequate and appropriate range of housing sites are available across the County Borough in the most suitable locations to meet the housing requirements of all sections of the population” (*Local Development Plan –Objective 9*)

“Meet housing requirements through the provision of a range of good quality, affordable housing options.” (*Aim 5: Affordable Housing – Local Housing Strategy*)

“Provide good quality, well-managed homes in communities where people want to live, and offer people housing choices which meet their needs and aspirations.” (*Aim 6: Housing Management - Local Housing Strategy*)

“Promote sustainable and mixed communities that are located in safe and attractive environments.” (*Aim 11: Community Regeneration - Local Housing Strategy*)

There is a need to increase the number of affordable homes for purchase or rent (*Improving Lives and Communities – Homes in Wales – April 2010*)

3.2 Well Being of Future Generations

The proposal contributes to the following Well-being Goals within the Well-being of Future Generations Act (Wales) 2015:

- ✓ A sustainable Wales
- ✓ A prosperous Wales
- ✓ A more equal Wales
- ✓ A Wales of cohesive communities.

4. THE REPORT

4.1 Policy Context

- 4.1.1 There is a significant need for affordable housing across the County Borough. Policy CW11 of the Local Development Plan (LDP) sets Affordable Housing Targets throughout Caerphilly County Borough, ranging from 40% in the higher viability area around Caerphilly Basin, to 0% in the Heads of the Valleys Regeneration Area (HOVRA). Economic indicators and housing need have influenced these targets.
- 4.1.2 An operational housing requirement for the provision of affordable housing has been identified; the housing waiting list data for the Blackwood area demonstrates that there is housing demand in this area. The 2015 Local Housing Market Assessment identifies a shortfall throughout the County Borough of 526 affordable homes per annum. It also identifies a high number of households who are living in unsuitable housing because their accommodation no longer meets their requirements arising from disabilities, medical conditions or old age.
- 4.1.3 Members will recall that the Council's currently zoned housing association partners are United Welsh, operating in the western valley and Pobl, operating in the eastern valleys. As this site falls within the area zoned for Pobl, it is the Council's partner for this scheme.
- 4.1.4 Pobl will prepare a scheme in consultation with relevant officers to identify a mix of properties that addresses the needs identified within the Council's Housing register. Other benefits that Pobl can bring are the emphasis on sustainable construction including Code for Sustainable Homes Level 3+ and Targeted Recruitment and Training (TR&T).
- 4.1.5 The Protocol for Disposal of Property states, at paragraph 8.1(iv), that in those cases where it is possible to market a property but the Head of Property is of the opinion that this course of action may not be in the best financial or service interests of the Authority, Cabinet approval will be obtained before direct negotiations are opened with a single party, and the views of ward members will be taken into consideration.

4.2 The Planning Perspective

- 4.2.1 The site in question lies within the settlement boundary of Blackwood, as defined in the Adopted Local Development Plan (LDP). The settlement boundary defines the area within which development would normally be acceptable subject to all relevant policy considerations and all other development management considerations.
- 4.2.2 Policy SP6 of the LDP requires development proposals to 'contribute to creating sustainable places by having full regard to the context of the local, natural, historic and built environment'.
- 4.2.3 A shortfall in affordable housing is a significant issue facing residents in the county borough. In this context Policy SP15 seeks to deliver at least 964 affordable houses through the planning system up to 2021.
- 4.2.4 In summary, officers consider that the release of this site for residential development is acceptable in principle, subject to all relevant policy considerations and all other development management considerations that will be dealt with at the Planning Application stage.

- 4.3 In February 2013, Social Services declared the land at the rear of Lilian Road, Blackwood surplus to requirement and, in accordance with the protocol on the strategic and operational management of the Council's property, responsibility for the site was transferred to the corporate portfolio.
- 4.4 Anecdotally, the site has had a history of anti-social behaviour – fly-tipping, fires etc. – although there are no formal reports of problems at the location.
- 4.5 Since then Property has been working to bring the site forward for disposal; colleagues in Planning and Highways indicated some technical difficulties with any proposal for development and officers have been working collaboratively to overcome the issues.
- 4.6 Notwithstanding the declaration in February 2013, Social Services has continued to make use of part of the site for parking and did make representations that a strip of this land is used as car parking for the resource centre (as staff are unable to park in the street and that it was one of the things the neighbours insisted on when the service was set up here); officers in Social Services suggested that, if this is taken away, it will cause problems for the neighbours and will lead to complaints as Lillian Road is “renowned” for its car parking problems. Furthermore, staff coming into the service, and going home late at night might be at risk if unable to park close to the house.

The Assistant Director – Children's Services reviewed the matter holistically, and recognised

1. the site's history of anti-social behaviour, and
2. that there is alternative parking, both on and off road, in the locality.

Accordingly, he agreed that the Service representations should be withdrawn

- 4.7 There is no operational requirement for the site other than a need for affordable housing (identified by colleagues in Housing) and we are working up a proposal for the site with Pobl (our housing association partner).
- 4.8 Cllr Dix is against the sale of the land, as using the land for housing will result in the loss of habitat for invertebrates. Additionally, any houses on the land would create traffic problems, as the lane is narrow, with its junctions onto the main road being unsuited to deal with the extra traffic.
- 4.9 Both Cllr Etheridge and Cllr Farina-Childs have concerns about additional traffic flow and volumes; whilst Cllr Etheridge appreciates there may be a shortfall in houses, he does not believe this to be an appropriate site for housing.
- 4.10 Pursuant to section 123 of the Local Government Act 1972, disposal of public open space requires that an advertisement be placed in a newspaper circulating in the area, for two consecutive weeks; in this instance advertisements were placed in 'The Campaign' on 26th July and 2nd August 2017.
- 4.10.1 By the deadline for responses (noon on 17th August 2017) 15 (fifteen) objections had been received, all of the opinion that the land is not appropriate to be built on referencing: a lack of privacy, light, and space; increased noise levels; increased traffic; reduced parking spaces; highway safety; drainage and flooding issues; ecological concerns.
- 4.10.2 These are all matters to be determined as part of the Planning process, not the sale of the land. As noted above, ward members have already voiced opposition to the disposal.
- 4.10.3 Although outside the deadline for responses noted above, Cllr Dix has asked that the following observations from an elderly resident, who is severely disabled and unable to walk, be included:

1. If the land is sold and houses built, the only safe access to the town centre will be lost; the resident drives a mobility scooter from home, crosses the road and then drives past the proposed site onto Gordon Rd; there is no other safe access/route to the town (see plan 2 attached on which the current route is shown dashed).
2. The sale will mean that she will not be able to access the town, as the road past the site will see a marked increase in traffic, due to builders etc. The situation will not improve if the houses are built as the road is very narrow and will be busy with increased traffic from the new houses. There is no footpath and no footpath will be constructed, due to the road being so narrow.

The locations of the dropped kerbs are noted also on Plan 2; it can be seen that the assertion there is no other safe access/route to the town is not sustainable although it might be argued that the alternative route via Coronation Road and Gordon Road is somewhat less commodious.

- 4.11 In the event that Pobl is unable to proceed at market value (because its total cost of development, including land acquisition and build cost, is limited by Welsh Government regulations), a further report will be brought forward setting out options for members' consideration.

5. WELL-BEING OF FUTURE GENERATIONS

- 5.1 This proposal contributes to the Well-being Goals as set out in Links to Strategy above. The scheme is also consistent with the five ways of working set out in the sustainable development principle, as defined in the Act. The scheme is integrated in that it contributes to a number of the Well-being goals and supports the objectives of other stakeholders within the community. Implementation of the scheme exemplifies collaboration across organisational boundaries; working together for the good of our communities in pursuit of shared objectives.
- 5.2 RSLs, as developers, generally take a longer view, protecting (as far as possible) and improving the local environment and infrastructure for the future. Other benefits that RSLs can bring are an emphasis on sustainable construction including Code for Sustainable Homes Level 3+, and Targeted Recruitment and Training that will enhance employment prospects and skills of local people, particularly the young and those at a disadvantage, and promote equality of opportunity.

6. EQUALITIES IMPLICATIONS

- 6.1 An Equalities Impact Assessment (EqIA) screening has been completed in accordance with the Council's Equalities Consultation and Monitoring Guidance and no potential for unlawful discrimination and / or low level or minor negative impact have been identified, therefore a full EqIA has not been carried out.

7. FINANCIAL IMPLICATIONS

- 7.1 A capital receipt will be received from the sale of this land.

8. PERSONNEL IMPLICATIONS

- 8.1 There are no personnel implications of the report.

9. CONSULTATIONS

- 9.1 Initially, Social Services raised an objection to the proposal on operational grounds but, once it was demonstrated that alternative solutions exist, the objection was withdrawn.
- 9.2 Disposal of public open space requires an advertisement to be placed in a newspaper circulating in the area, for two consecutive weeks (26th July and 2nd August 2017). Ward members were advised of the proposed sale, as was Blackwood Town Council. Officers are content that the rules on consultation have been observed.
- 9.3 Cllrs Dix, Etheridge, and Farina-Childs all oppose the sale of the land for the reasons given in the report.
- 9.4 Blackwood Town Council raised no objection to the sale of the land but reserved the right to comment on any plans as and when a planning application is submitted.
- 9.5 An advertisement was placed in 'The Campaign' on 26th July and 2nd August 2017, for two consecutive weeks; 15 (fifteen) objections had been received, all of the opinion that the land is not appropriate to be built on referencing: a lack of privacy, light, and space; increased noise levels; increased traffic; reduced parking spaces; highway safety; drainage and flooding issues; ecological concerns.
- 9.6 These are all matters to be determined as part of the Planning process, not the sale of the land. As noted above, ward members have already voiced opposition to the disposal.
- 9.7 There was a sixteenth objection, received after the deadline, from an elderly resident expressing personal safety concerns relating to the use of a mobility scooter. However, as noted in 4.10.3(2) there is an alternative route via the pavements of Coronation Road and Gordon Road.
- 9.8 There are no other views expressed as a result of consultation that differ from the recommendation.

10. RECOMMENDATIONS

- 10.1 That land shown edged black on the plan attached at Appendix 1 is transferred, on terms to be agreed, to the Pobl Group.
- 10.2 That approval of the detailed terms of that transfer is delegated to the Head of Property Services in conjunction with the Cabinet Member for Homes and Places.
- 10.3 If terms cannot be agreed, a further report will be brought forward setting out options for members' consideration.

11. REASONS FOR THE RECOMMENDATIONS

- 11.1 The asset is surplus to the Council's operational requirements.
- 11.2 An affordable housing scheme will be delivered that meets with the needs identified within both the Council's Local Housing Market Assessment and the Housing register.
- 11.3 Paragraph 8.1(iv) of the Disposal Procedure in Part 4 of the Council's Constitution states that Cabinet approval will be obtained before direct negotiations are opened with a single party where it is possible to market a property but where the Head of Property Services is of the opinion that this course of action may not be in the best financial or service interests of the Authority.

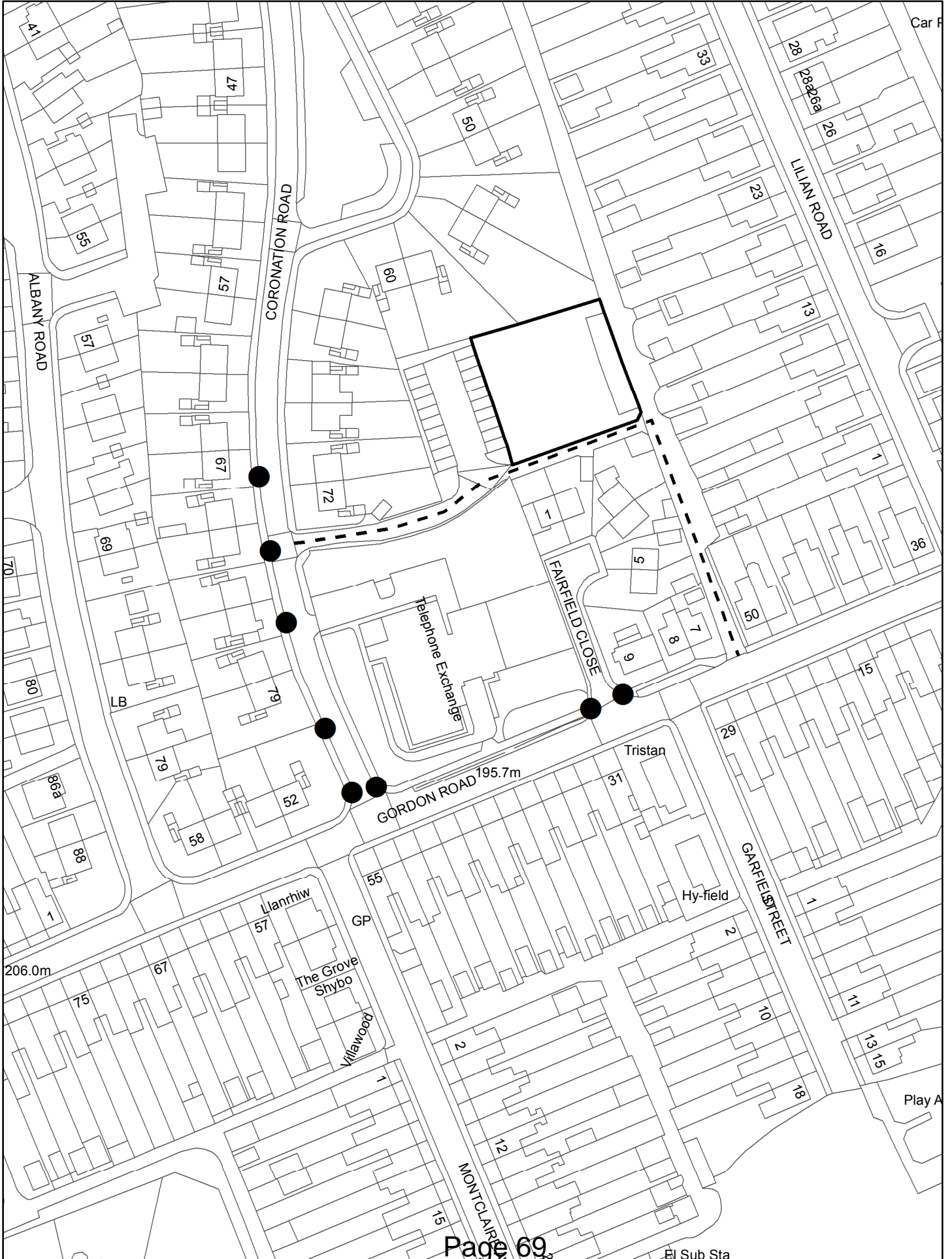
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Appendices:

Appendix 1 Plan showing the land
Appendix 2 Plan showing the current route and locations of the dropped kerbs on Coronation Road and Gordon Road







CABINET – 31ST JANUARY 2018

SUBJECT: UPDATE ON RESERVES

REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND SECTION 151 OFFICER

- 1.1 The attached report, which provided details of the usable reserves held by the Authority and included proposals for the use of reserves in some areas, was considered by the Policy and Resources Scrutiny Committee on the 16th January 2018, prior to its presentation to Cabinet.
- 1.2 The Appendix to the attached report shows an opening balance on usable reserves as at the 1st April 2017 of £120.576m, which is in accordance with the audited Financial Statements for the 2016/17 financial year.
- 1.3 Members were advised that the balance on the General Fund is currently projected to be £13.131m as at the 31st March 2018. This is above the minimum prudent level of £10m recommended annually by the Section 151 Officer. The projected balance will be reviewed again when 2018/19 budget proposals are presented to Council in February 2018, and recommendations will be made at that time in relation to the use of any balance above the recommended minimum level of £10m.
- 1.4 With regards to Housing Revenue Account (HRA) reserves, Members were informed that these are ring-fenced and cannot be transferred into General Fund balances. The projected balance on HRA usable reserves was £16.821m as at the 1st April 2017 and much of this funding will be utilised for the Welsh Housing Quality Standard (WHQS) Capital Programme. The balance on General Fund Capital Reserves as at the 1st April 2017 was £37.709m and this is ring-fenced for the Authority's Capital Programme. The Capital Reserves will be subject to a detailed review over the coming months and the outcome will be reported to the Scrutiny Committee in due course.
- 1.5 The report detailed the balances held in usable reserves for each Directorate (£29.633m for Corporate Services, £3.285m for Communities, £8.284m for Education and Lifelong Learning and £7.011m for Social Services, Public Protection and Corporate Policy). Members were reminded of the policy previously agreed by Cabinet, whereby service areas retain 50% of reported underspends at the financial year-end, which has resulted in full ownership and accountability by budget holders in respect of delivering a balanced budget. In July 2016, Cabinet agreed a Reserves Strategy which included the introduction of a cap on the cumulative amount that can be held by Directorates in service underspend reserves. Details of the 2017/18 budget for each Directorate, the balance on underspend reserves as at 1st April 2017 and whether the cap has been exceeded were contained in the report.
- 1.6 Members noted the excess accumulated underspend reserves for Corporate Services (£0.769m) and Education and Lifelong Learning (£0.381m) and were asked to consider the proposals contained in the report to utilise or retain these amounts. The report also detailed the projected net overspend for Social Services/Public Protection and Corporate Property arising from increased service demand, and outlined proposals to establish specific reserves funded from the Retained Underspend Reserve and to utilise reserves held in the Social Services Initiative Reserves to partially offset this overspend.

- 1.7 Discussion took place regarding retention periods for reserves and it was explained that there is a need to retain some reserves (such as those relating to PFI schools) for a significant period to ensure that future liabilities can be met. Clarification was sought on the regulations surrounding the transfer of reserves to other Directorates and it was explained that this is covered by the Reserves Strategy, with the 3% net revenue budget cap in place to ensure that no excessive reserve levels are held by any one Directorate. A Member queried whether it would be possible to transfer partial reserves to the General Fund and it was explained that this could be a feasible option moving forward in that Cabinet has previously given approval for certain reserves to be released into General Fund balances
- 1.8 Members discussed the potential use of the General Fund balance in excess of the recommended 3% (£10m) minimum level to be proposed in the forthcoming budget report to Council and it was explained that the Council will investigate match-funding options in order to maximise this spend and use it to its full potential. Members queried a number of reserves held against specific service areas and Officers outlined the reason/need for their retention. Arising from discussion on the reserves held against Electoral Services, Officers confirmed that they would circulate further information on election costs to Members following the meeting and also clarify the situation in respect of the reserves held against Operation Jasmine.
- 1.9 Assurances were sought that the Reserves Strategy is being fully utilised and it was queried whether the reserves could be used to offset austerity measures moving forward. Officers reiterated that the majority of reserves are held for a specific purpose within the relevant service area and emphasised that the amounts held in reserve are invested in line with the Treasury Management Strategy which is approved by Council annually. Reference was also made to the recurring cost pressures against the Council's Private Finance Initiative (PFI) contracts for schools, and Members were advised that following the completion of an ongoing PFI review, a detailed report will be brought to the Scrutiny Committee to consider a range of options on the matter.
- 1.10 Following consideration of the report and in noting its contents, the Policy and Resources Scrutiny Committee unanimously recommended to Cabinet that for the reasons contained therein:-
- (i) the contents of the report be noted;
 - (ii) the accumulated underspend reserves above the 3% cap for Corporate Services and Education & Lifelong Learning be utilised as detailed in 4.9.2 of the report;
 - (iii) specific reserves totalling £711k be established for Social Services as detailed in paragraph 4.9.3 of the report;
 - (iv) funding totalling £508k be released from Social Services Service Initiative Reserves to partially offset the anticipated revenue budget overspend for 2017/18 (as detailed in paragraph 4.9.4 of the report).
- 1.11 Cabinet is asked to consider the recommendations.

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Appendices:

Appendix 1 Report to Policy and Resources Scrutiny Committee on 16th January 2018 - Agenda Item 11



POLICY AND RESOURCES SCRUTINY COMMITTEE – 16TH JANUARY 2018

SUBJECT: UPDATE ON RESERVES

**REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND SECTION 151
OFFICER**

1. PURPOSE OF REPORT

- 1.1 To present the Scrutiny Committee with details of the usable reserves held by the Authority.
- 1.2 To present details of proposals for the use of reserves prior to consideration by Cabinet.

2. SUMMARY

- 2.1 The report provides details of the usable reserves held by the Authority as at the 1st April 2017 totalling £120.576m.
- 2.2 The report also includes proposals for the use of reserves in some areas. The Scrutiny Committee is asked to consider these proposals prior to them being presented to Cabinet at its meeting on the 31st January 2018.

3. LINKS TO STRATEGY

- 3.1 Ensuring that adequate General Fund balances are maintained to meet any unforeseen expenditure and the establishment of specific reserves to meet known future financial commitments are key elements of prudent financial management.
- 3.2 Prudent financial management contributes to the following Well-being Goals within the Well-being of Future Generations Act (Wales) 2015:-
 - A prosperous Wales.
 - A resilient Wales.
 - A healthier Wales.
 - A more equal Wales.
 - A Wales of cohesive communities.
 - A Wales of vibrant culture and thriving Welsh Language.
 - A globally responsible Wales.

4. THE REPORT

- 4.1 Appendix 1 provides details of the Authority's usable reserves as at the 1st April 2017 totalling £120.576m. The following paragraphs provide a detailed commentary on the balances held.

4.2 General Fund

4.2.1 The opening balance on the General Fund as at the 1st April 2017 was £17.833m. After adjusting for 2017/18 in-year use of General Fund balances the projected position as at the 31st March 2018 is a balance of £13.131m. This is summarised in the table below: -

	£m	£m
General Fund Opening Balance as at 01/04/17		17.833
In-Year Use of General Fund Balance: -		
- 2016/17 Council Tax Surplus to Support 2017/18 Budget (Council 22/02/17)	(1.400)	
- Additional Provision - Senior Officer Investigation (Council 13/06/17)	(0.469)	
- Transfer to Capital Earmarked Reserve (Cabinet 05/07/17)	(2.054)	
- Adjustment for Misstatement in 2016/17 Accounts (Audit Committee 17/10/17)	(0.629)	
- Additional Provision - Senior Officer Investigation (Council 21/11/17)	(0.150)	
		(4.702)
Projected General Fund Balance as at 31/03/18		13.131

4.2.2 In line with the Council's Reserves Strategy the Section 151 Officer provides advice on the appropriate level of the General Fund Reserve annually as part of the budget setting process and this is subject to approval by Cabinet and Full Council. Typically, the Section 151 Officer has recommended in previous budget reports to Council that the minimum balance on the General Fund Reserve should be £10m i.e. circa 3% of the Council's net revenue budget. The 2018/19 budget report will be presented to Council on the 22nd February 2018 and this will include recommendations on the use of the General Fund balance in excess of the recommended 3% minimum.

4.3 Housing Revenue Account (HRA)

4.3.1 HRA funds must be ring-fenced and cannot be transferred into General Fund balances. The balance on the HRA usable reserves as at the 1st April 2017 was £16.821m. Most of this funding will be utilised for the Welsh Housing Quality Standard (WHQS) Capital Programme.

4.4 Capital Reserves

4.4.1 The total capital reserves of £37.709m as at the 1st April 2017 are ring-fenced for the Authority's Capital Programme. These reserves will be subject to a detailed review over the coming months and the outcome of this review will be reported to the Scrutiny Committee in due course.

4.5 Corporate Services

4.5.1 The balance on Corporate Services reserves as at the 1st April 2017 totalled £29.633m. The following table provides details of individual balances and the purpose of the reserves:-

Reserve	Amount £m	Description
Trehir Reserve	0.585	Required for potential works on former landfill site.
Invest to Save Reserve	0.272	To provide repayable one-off financial support for service initiatives that deliver cashable savings. £250k of this balance is currently committed to purchase a Velocity Patcher for carriageway resurfacing works (agreed by Cabinet on the 1 st October 2014).
Insurance Earmarked Reserve	5.904	Self-insurance facility. The Authority's insurance excess is £250k. All claims

		below this level are funded through the insurance earmarked reserve.
Risk Management Reserve	0.690	To support risk management initiatives that mitigate insurance claims. Annual contributions to this reserve from Directorate revenue budgets have been reduced from 2016/17 onwards as part of approved savings to support the MTFP.
Corporate Property Service Initiatives Reserve	0.157	To support Corporate building schemes.
Electoral Admin Reserve	0.461	Cumulative balance on funding set aside annually for local elections.
Health & Safety Initiatives	0.262	To meet unavoidable cost pressures in Council establishments.
PC Replacement Reserve	1.081	This reserve funds the ongoing replacement of essential IT hardware and software across the Authority.
Private Finance Initiative (PFI) Equalisation Reserves	11.900	Committed to funding approved PFI Schemes.
Corporate Services Service Initiatives Reserves	6.738	<ul style="list-style-type: none"> • Careline (£226k) – Retained underspends on the Care First budget. • Counsel Fees (£592k) – Retained underspends on the Counsel Fees revenue budget. • Council Tax Reduction Scheme (£2.251m) – Retained underspends on the CTRS budget. The Welsh Government has currently only committed to a fully funded scheme until the end of 2018/19. Options for the use of this reserve may need to be considered in future years in the event of funding reductions. • Apprenticeship Scheme (£852k) – Committed to ongoing apprenticeships and for match-funding the ESF Inspire to Work project. • Member Services (£536k) – Ring-fenced retained underspends on the Member Services budget. • Voluntary Sector Grants (£127k) – Retained underspends on the Grants to the Voluntary Sector budget. This budget is monitored by Members on the Grants to the Voluntary Sector Panel. • Municipal Mutual Insurance (MMI) Levy (£564k) – Funding set aside to meet future liabilities arising from the MMI Scheme of Arrangement. • Senior Officer Investigation (£245k) – Previously approved funding in respect of the ongoing investigation. • Replacement of IDOX Document Management System for Council Tax/Housing Benefits (£150k). • Contingency for one-off cost of MTFP staffing reductions (£381k).

		<ul style="list-style-type: none"> • Schools PV Panels (£14k). • Contingency for cost pressures in Waste Management (£800k).
Salix Finance	0.224	To support energy saving initiatives.
Retained Underspends Reserves	1.359	Accumulated service underspends.
Total: -	29.633	

4.5.2 Members will note from the above that £1.359m is held in 'Retained Underspends Reserves'. Cabinet has previously agreed a policy whereby service areas retain 50% of reported underspends at the financial year-end. Conversely, any service based overspends are carried forward by the service areas responsible for generating the overspends. This approach has worked well as there is full ownership and accountability by budget holders in respect of delivering a balanced budget. At its meeting on the 27th July 2016, Cabinet agreed a Reserves Strategy which included the introduction of a cap on the cumulative amount that can be held by Directorates in service underspend reserves. This will be covered in more detail in section 4.9 of this report.

4.6 Communities

4.6.1 The balance on Communities reserves as at the 1st April 2017 totalled £3.285m. The following table provides details of individual balances and the purpose of the reserves:-

Reserve	Amount £m	Description
DLO Surplus/Deficit	0.301	Retained cash surplus for Network Contracting Services (NCS) work arising from the Sirhowy Enterprise Way PFI contract.
Planning - Community Infrastructure Levy	0.251	Revenue generated from the Community Infrastructure Levy.
Planning - LDP Related Expenditure	0.131	Ring-fenced reserve for the Local Development Plan.
Highways – Service Specific Reserve.	0.500	Ring-fenced winter maintenance reserve.
Community Regeneration Fund	0.136	Approved grants to be drawn down.
Economic Development – Service Initiative Reserve.	0.013	£2k relates to footfall counters and £11k is ring-fenced for capital works to the Hafod Deg building.
Area Forum Reserve	0.070	This is being utilised to support agreed MTFP savings in this area.
Cemeteries Reserve	0.932	Funds set-aside to meet the capital cost of future land acquisition for Cemeteries.
General Fund Housing Service Initiatives Reserve	0.329	<ul style="list-style-type: none"> • Renewal Fund for future building costs at Ty Croeso single persons' accommodation (£128k). • Renewal fund for the replacement of white goods and internal decoration at Ty Fesen family accommodation (£160k). • Shortfall in Shelter contract payments for 2017/18 to 2019/20 (£21k). • Homelessness prevention (£20k).
Retained Underspends Reserves	0.622	Accumulated service underspends.
Total: -	3.285	

4.7 Education & Lifelong Learning

4.7.1 The balance on Education & Lifelong Learning reserves as at the 1st April 2017 totalled £8.284m. The following table provides details of individual balances and the purpose of the reserves:-

Reserve	Amount £m	Description
Service Initiatives Reserve	1.056	<ul style="list-style-type: none"> • ESF Bridges into Work (£374k) – Match-funding contribution (agreed by Cabinet 27/07/15). • ESF Working Skills for Adults (£169k) - Match-funding contribution (agreed by Cabinet 27/07/15). • Voluntary Early Release (VER) costs (£499k) – Required to meet ongoing liabilities in schools. • Fire Safety (£14k) – Earmarked reserve to fund fire alarm upgrades.
Schools PFI Earmarked Reserves	0.870	Contingent sum for unforeseen cost pressures for 2 PFI schools.
School Balances	2.332	Net overall retained underspends ring-fenced to schools.
Local Management of Schools (LMS) Contingency.	2.657	Accumulated underspends on LMS revenue budget. This reserve is maintained to support potential redundancy costs in schools, statutory maintenance costs and other unforeseen unavoidable cost pressures.
Accumulated Service Underspends	1.369	As per agreed policy (see paragraph 4.5.2).
Total: -	8.284	

4.8 Social Services/Public Protection/Corporate Policy

4.8.1 The balance on Social Services, Public Protection and Corporate Policy reserves as at the 1st April 2017 totalled £7.011m. The following table provides details of individual balances and the purpose of the reserves:-

Reserve	Amount £m	Description
Community Activities Reserve	0.066	To support trading activities in Day Centres.
Service Initiatives Reserve	1.906	<ul style="list-style-type: none"> • Therapeutic Fostering Service (£875k). Approved by Cabinet 13/04/16. • Operation Jasmine (£86k). • Finance IT System (£26k) – Required to deal with any unforeseen costs arising from the implementation of the Welsh Community Care Information System (WCCIS). • Gwent Frailty Programme (£268k) – To meet future Invest to Save loan repayments to the Welsh Government. • Immediate Response Team (£343k) – See paragraph 4.8.2 below.

		<ul style="list-style-type: none"> • Gwent Safeguarding Partnership (£143k) – Contribution to partnership to 2018/19. • Temporary Staff in Adult Services (£8k) – See paragraph 4.8.2 below. • Demographic Pressures Contingency (£157k) – Underspends from previous years set aside to meet increasing demand for services. See paragraph 4.8.2 below.
Reserves Held for Partnerships	2.121	Reserves held on behalf of partnerships led by Caerphilly CBC: - <ul style="list-style-type: none"> • North Resource Centre (£38k). • SE Wales Shared Lives Scheme (£145k). • Youth Offending Service (£539k). • SE Wales Safeguarding Children Board (£182k). • SE Wales Emergency Duty Team (£47k Deficit). • I.T. Consortium (£178k). • Gwent Frailty Programme (£1.086m).
Accumulated Service Underspends	2.918	As per agreed policy (see paragraph 4.5.2)
Total: -	7.011	

4.8.2 £343k of the Service Initiatives Reserve was originally set aside to fund a pilot Immediate Response Team within Children's Services to deal with situations where children are at risk of becoming 'looked after' by the Authority. Due to revenue budget underspends across the Social Services Directorate in recent years the Team has been funded from core revenue budget and there has been no requirement to draw on the reserve. Furthermore, the Team is now funded through a new grant. In paragraph 4.9.3 of this report it is proposed to utilise the funding of £343k to partially offset a projected overspend on the wider Social Services budget for 2017/18. To assist with offsetting the projected overspend it is also proposed to utilise the reserves of £8k for temporary staff in Adult Services and the £157k Demographic Pressures Contingency.

4.9 Cap on Retained Underspend Reserves

4.9.1 As mentioned in paragraph 4.5.2, at its meeting on the 27th July 2016 Cabinet agreed a Reserves Strategy which included the introduction of a cap on the cumulative amount that can be held by Directorates in service underspend reserves. This cap is set at 3% of the net revenue budget for each Directorate and where this is exceeded then proposals must be presented to utilise the excess or a justification must be made to hold the reserves above the 3% level. The following table summarises the 2017/18 net budget for each Directorate, the balance on underspend reserves as at the 1st April 2017 and whether the cap has been exceeded:-

Directorate	2017/18 Net Budget £m	Reserve Balance £m	3% Cap £m	Excess Above Cap £m
Corporate Services	19.665	1.359	0.590	0.769
Communities	35.980	0.622	1.079	-
Education & Lifelong Learning	32.933	1.369	0.988	0.381
Social Services etc.	91.172	2.918	2.735	0.183

4.9.2 The following table summarises proposals to utilise or retain the excess accumulated underspend reserves for Corporate Services and Education & Lifelong Learning (Social Services is considered separately in paragraphs 4.93 and 4.94): -

Directorate/Proposal	£m
1) Corporate Services Excess	0.769
Proposals: -	
- Relocation of IT staff from Ty Penallta to Ty Tredomen	(0.050)
- 2 year fixed-term Grade 6 post in HR for sickness absence monitoring	(0.060)
- 1 year fixed-term Grade 7 post in Corporate Property (Electrician)	(0.035)
- 1 year fixed-term Grade 10 post in Corporate Property (Land Sales)	(0.048)
- IT Systems: -	
- Upgrade of General Ledger system	(0.189)
- AP Forensics Software (fraud monitoring)	(0.034)
- Upgrade of Income Management System	(0.101)
- Access Rights Management Solutions (to aid GDPR)	(0.080)
- SQL Server licences	(0.060)
- Welsh Community Care Information System (WCCIS) maintenance	(0.025)
- Balance to be transferred to the General Fund	(0.087)
	0.000
2) Education & Lifelong Learning Excess	0.381
Proposals: -	
- Contribution to fixed-term Grade 9 Fire Officer post (to 31/03/18)	(0.023)
- Traffic calming works at Islwyn High School	(0.111)
- School condition surveys (rolling programme)	(0.074)
- Contribution to budget pressures in Behaviour Support & Mental Health	(0.173)
	0.000

4.9.3 For Social Services/Public Protection and Corporate Property there is currently a projected net overspend of £1.780m for the 2017/18 financial year. To assist with this situation moving forward it is proposed to establish the following specific reserves totalling £711k (to be funded from the Retained Underspend Reserve): -

- £50k to fund Caerphilly CBC's contribution to the cost of a Joint Protection of Vulnerable Adults (POVA) Co-ordinator post to 2021/22.
- £205k to cover Caerphilly CBC's contribution to the Gwent Safeguarding Partnership to 2021/22.
- £206k for additional fixed-term staff to address workload pressures in Children's Services (approved by Cabinet 19/07/17).
- £250k for Invest to Save trials to mitigate cost pressures arising from increasing demand for services.

4.9.4 To ensure that sufficient reserves are available to meet the projected 2017/18 overspend and to provide some headroom for 2018/19 it is proposed that the following reserves currently held in the Social Services Service Initiative Reserves should be used to partially offset the anticipated 2017/18 overspend: -

- £343k for the Immediate Response Team.
- £8k for temporary staff in Adult Services.
- £157k Demographic Pressures Contingency.

5. WELL-BEING OF FUTURE GENERATIONS

- 5.1 The establishment and management of reserves are key elements of effective financial management which assists the achievement of the Well-being Goals within the Well-being of Future Generations Act (Wales) 2015.

6. EQUALITIES IMPLICATIONS

- 6.1 An EIA screening has been completed in accordance with the Council's Strategic Equality Plan and supplementary guidance. No potential for unlawful discrimination and/or low level or minor negative impact has been identified regarding this report; therefore a full EIA has not been carried out.

7. FINANCIAL IMPLICATIONS

- 7.1 As detailed throughout the report.

8. PERSONNEL IMPLICATIONS

- 8.1 There are no direct personnel implications arising from this report.

9. CONSULTATIONS

- 9.1 There are no consultation responses that have not been reflected in this report.

10. RECOMMENDATIONS

- 10.1 Members of the Scrutiny Committee are asked to:-

10.1.1 Note the content of the report.

10.1.2 Support a recommendation to Cabinet that accumulated underspend reserves above the 3% cap for Corporate Services and Education & Lifelong Learning be utilised as detailed in the table in paragraph 4.9.2 of this report.

10.1.3 Support a recommendation to Cabinet that specific reserves totalling £711k are established for Social Services as detailed in paragraph 4.9.3 of this report.

10.1.4 Support a recommendation to Cabinet that funding totalling £508k is released from Social Services Service Initiative Reserves to partially offset the anticipated revenue budget overspend for 2017/18 (as detailed in paragraph 4.9.4 of this report).

11. REASONS FOR THE RECOMMENDATIONS

- 11.1 To ensure that the Scrutiny Committee is provided with details of the usable reserves held by the Authority and is able to consider specific proposals to Cabinet.

12. STATUTORY POWER

- 12.1 The Local Government Acts 1998 and 2003.

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Dave Roberts, Principal Group Accountant, Corporate Services
Mike Eedy, Finance Manager, Environment
Jane Southcombe, Finance Manager, Education & Lifelong Learning
Mike Jones, Interim Financial Services Manager, Social Services
Lesley Allen, Principal Accountant, Housing
Richard Harris, Internal Audit Manager & Acting Deputy Monitoring Officer

Background Papers:
Council (22/02/17) – Budget Proposals 2017/18 and Medium-Term Financial Strategy 2017/2022
Cabinet (27/07/16) – Reserves Strategy

Appendices:
Appendix 1 List of Usable Reserves

List of Usable Reserves

APPENDIX 1

Directorate	Service Area	C.C.	Subj	Description	Opening Balance (01/04/17)
1) General Fund					
Corporate Services	CORPORATE BAL SHEET	9931	D781	GENERAL FUND	17,832,917
Total General Fund					17,832,917
2) Housing Revenue Account					
Housing Revenue Account	HRA			VARIOUS	16,821,209
Total HRA					16,821,209
3) Capital Reserves					
All	CAPITAL EARMARKED RESERVES			VARIOUS	16,357,993
All	USEABLE CAPITAL RECEIPTS			VARIOUS	11,538,476
All	CAPITAL GRANTS UNAPPLIED			VARIOUS	9,812,874
Total Capital Reserves					37,709,344
4) Corporate Services					
Corporate Services	CORPORATE BAL SHEET	9931	D861	TREHIR RESERVE	584,549
Corporate Services	B/S CAP - CORPORATE	9985	D857	RESERVE - INVEST TO SAVE	271,829
Corporate Services	INSURANCE FUND	9987	D911	INSURANCE EARMARKED RESERVE	5,903,893
Corporate Services	INSURANCE FUND	9987	D935	RISK MANAGEMENT RESERVE	690,285
Corporate Services	PROPERTY - CORPORATE SERVICES	9924	D899	SERVICE INITIATIVES RESERVE	157,392
Corporate Services	POLICY AND RESOURCES BAL SHEET	9926	D948	ELECTORAL ADMIN RESERVES	460,999
Corporate Services	CORPORATE SERVICES BAL SHEET	9928	D952	HEALTH & SAFETY INITIATIVES	262,606
Corporate Services	CORPORATE SERVICES BAL SHEET	9928	D953	CORPORATE PC REPLACEMENT RESER	1,080,668
Corporate Services	CORPORATE SERVICES BAL SHEET	9928	D828	SEW PFI EQUALISATION RESERVE	2,266,095
Corporate Services	CORPORATE SERVICES BAL SHEET	9928	D850	EDUC PFI EQUALISATION RESERVE	9,634,173
Corporate Services	CORPORATE BAL SHEET	9931	D899	SERVICE INITIATIVES RESERVE	1,609,218
Corporate Services	CORPORATE SERVICES BAL SHEET	9928	D899	SERVICE INITIATIVES RESERVE	5,128,875
Corporate Services	B/S CAP - PROPERTY	9979	D944	SALEX FINANCE	223,963
Corporate Services	BUILDING CONSULTANCY	9925	D856	RESER - UNDER/ OVER SPEND C/F	54,203
Corporate Services	CORPORATE SERVICES BAL SHEET	9928	D856	RESER - UNDER/ OVER SPEND C/F	1,303,896
Total Corporate Services					29,632,644

Directorate	Service Area	C.C.	Subj	Description	Opening Balance (01/04/17)
<u>5) Communities</u>					
Communities	HIGHWAYS BALANCE SHEET	9908	D882	DLO SURPLUS / DEFICIT C/F	300,750
Communities	PLANNING BAL SHEET	9923	D877	COMMUNITY INFRASTRUCTURE LEVY	251,143
Communities	PLANNING BAL SHEET	9923	D899	LDP RELATED EXPENDITURE	130,527
Communities	HIGHWAYS BAL SHEET	9932	D899	SERVICE SPECIFIC RESERVE	500,000
Communities	ECON DEVT & TOURISM BAL SHEET	9927	D892	RESERVE - COMMUNITY REGEN FUND	135,693
Communities	ECON DEVT & TOURISM BAL SHEET	9927	D899	SERVICE INITIATIVE RESERVE	12,835
Communities	PLANNING BAL SHEET	9923	D891	RESERVE - AREA FORUM	70,499
Communities	COMMUNITY & LEISURE BAL SHEET	9939	D865	RESERVES - CEMETERIES	932,453
Communities	ECON DEVT & TOURISM BAL SHEET	9927	D856	RESER - UNDER/ OVER SPEND C/F	4,152
Communities	HOUSING NON HRA BAL SHEET	9917	D899	SERVICE INITIATIVES RESERVE	329,208
Communities	HOUSING NON HRA BAL SHEET	9917	D856	RESER - UNDER/ OVER SPEND C/F	162,760
Communities	HOUSING PRIVATE BAL SHEET	9918	D856	RESER - UNDER/ OVER SPEND C/F	115,950
Communities	DIRECTORATE OF ENVIRONMENT	9936	D856	RESER - UNDER/ OVER SPEND C/F	339,012
Total Communities					3,284,981
<u>6) Education & Lifelong Learning</u>					
Education	EDUCATION BAL SHEET	9919	D899	SERVICE INITIATIVES RESERVE	1,055,595
Education	EDUCATION BAL SHEET	9919	D949	PFI SCHOOLS EARMARKED RESERVES	869,921
Education	SCHOOLS BAL SHEET	9920	D785	RESERVES - DELEGATED SCHOOLS	2,331,965
Education	EDUCATION BAL SHEET	9919	D868	RESERVES LMS EARMARKED	2,657,113
Education	EDUCATION BAL SHEET	9919	D856	RESER - UNDER/ OVER SPEND C/F	1,369,571
Total Education & Lifelong Learning					8,284,164
<u>7) Social Services/Public Protection/Corporate Policy</u>					
Social Services	SOCIAL SERVICES BAL SHEET	9922	D859	RESER - SOC SERV COMM ACTIVITIES	65,858
Social Services	SOCIAL SERVICES BAL SHEET	9922	D899	SERVICE INITIATIVES RESERVE	1,906,344
Social Services	SOCIAL SERVICES BAL SHEET	9922	D951	RESERVES HELD FOR PARTNERSHIPS	2,121,413
Social Services	SOCIAL SERVICES BAL SHEET	9922	D856	RESER - UNDER/ OVER SPEND C/F	2,872,587
Public Protection	TRADING STANDARDS	9937	D856	RESER - UNDER/ OVER SPEND C/F	31,011
Public Protection	ENVIRON HEALTH BAL SHEET	9938	D856	RESER - UNDER/ OVER SPEND C/F	13,720
Total Social Services/Public Protection/Corporate Policy					7,010,933
GRAND TOTALS: -					120,576,193

Gadewir y dudalen hon yn wag yn fwiadol



CABINET – 31ST JANUARY 2018

SUBJECT: HOUSING REVENUE ACCOUNT CHARGES – 2018/2019

REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND SECTION 151 OFFICER

- 1.1 The attached report, which provided details of the proposed increased charges which are intended to be effective for the Housing Revenue Account (HRA) for the 2018/19 financial year, was considered by the Policy and Resources Scrutiny Committee on 16th January 2018. The report sought the views of Members on the proposed increases contained therein, prior to its presentation to Cabinet.
- 1.2 Officers summarised the process involved in preparing the Housing Revenue Account (HRA) budget. Members were reminded that Welsh Government's (WG) Policy for Social Housing Rents sets a target rent band for each Authority whereby councils have to adjust average rents for their properties in line with this banding. The uplift on the new rent policy is fixed for five years and uses the previous September Consumer Price Index (CPI) inflation figure (as opposed to the RPI inflation figure) and also applies a 1.5% real increase to the average local authority rent. The previous September CPI inflation figure was 3%. WG announced the minimum rent uplift for 2018/19 to be 4.5% which is CPI at 3% plus 1.5%. This increase applied to the current average rent means that Caerphilly Council are within the low end of the target rent.
- 1.3 In order to comply with the rent policy, the minimum increase that can be applied in order to remain within the rent envelope is 3.6%, and due to a transitional protection arrangement in place, the maximum rent increase that can be applied by the Authority is 6.5%. However, a minimum increase of 4.5% has been recommended to minimise the additional financial risks within the Council's business plan from 2019/20 onwards. Members were therefore asked to recommend to Cabinet the level of increase per property from April 2018 based on the options in the report (3.6%, 4.5% or 6.5%). All relevant charges were highlighted within the report and detailed the amount of additional income that would be generated (excluding voids) for each of the proposed levels of increase, together with the percentage of service users receiving housing benefit. The increased income is required to offset other inflationary increases within the service area and support the delivery of all housing-related services, including the delivery of the WHQS programme.
- 1.4 The report also provided an update in respect of garage charges and it was noted that it is not proposed to increase the rent on Council-owned garages this year. This is due to the ongoing garage rationalisation and refurbishment programme, which is having a significant impact on void levels as the block of garages must be fully vacated prior to commencement of works on each site.
- 1.5 Discussion took place regarding the proposed levels of rent increase outlined in the report and Members raised concerns that the higher level could have a significant impact on some tenants when taking into account potential increases across other areas (such as council tax). Officers confirmed that those tenants in receipt of housing benefits will have the increase incorporated into their allowance, and that the Council's Housing Team can offer support to those tenants not in receipt of housing benefits who may be experiencing financial difficulties.

- 1.6 Members discussed the potential loss of income arising from the garage rationalisation and refurbishment programme. Officers outlined the specifics of the programme and explained that a new procurement process and demolition programme is currently underway. It was confirmed that former garage tenants and leaseholders will have priority when the tenancies for the newly built and refurbished garages are offered.
- 1.7 Following consideration of the report, the Policy and Resources Scrutiny Committee unanimously recommended to Cabinet that for the reasons contained therein, the minimum increase of 3.6% to set rents at the absolute bottom of the rent envelope but not future proofing expected rent levels from 2019/20 onwards, be applied from April 2018.
- 1.8 Members are asked to consider the recommendation.

Author: R. Barrett, Committee Services Officer, Ext. 4245

Appendices:

Appendix 1 Report to Policy and Resources Scrutiny Committee on 16th January 2018 - Agenda Item 9



POLICY AND RESOURCES SCRUTINY COMMITTEE – 16TH JANUARY 2018

SUBJECT: HOUSING REVENUE ACCOUNT CHARGES – 2018/2019

REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND SECTION 151 OFFICER

1. PURPOSE OF REPORT

- 1.1 For Members to consider and take a view on the increased Housing rent charges proposed in this report, prior to consideration by Cabinet on the 31st January 2018. The charges predominantly focus on council house rents and are intended to be effective for the Housing Revenue Account (HRA) for the 2018/19 financial year.

2. SUMMARY

- 2.1 Members will be aware that the preparation of the Housing Revenue Account (HRA) budget is quite separate to the work involved in setting the General Fund Budget and Council Tax. The HRA is funded by rental income received from council tenants rather than the Council Tax Payer. Whilst there is a clear separation of these funds, the majority of council tenants rent is funded from housing benefits which is derived from the tax payers' purse, therefore value for money must always be sought. We charge our council tenants rent over a 48 week basis but The Welsh Government (WG) base their rents on a 52 week basis so this report shows the 52 week equivalent.
- In previous years WG determined the annual guideline rent increases. The standard uplift policy for Local Authorities used to be based on the previous September Retail Price Index (RPI) plus a 2% real increase in support of rent convergence. The Minister for Housing and Regeneration has recently changed this uplift policy as part of the new Policy for Social Housing Rents. The new rent policy came into effect from April 2015 and was accepted by Members in the 2015/16 HRA charges report. The policy sets a target rent band for each Authority and if the average weekly rent is below the target rent, the Authority will have to increase average rents, and if the average weekly rent is above the target rent, average rents will increase at a lower rate, to bring the rent back within the target envelope.
 - The uplift on the new rent policy is fixed for five years and uses the previous September Consumer Price Index (CPI) inflation figure (as opposed to the RPI inflation figure) and also applies a 1.5% real increase to the average local authority rent. The previous September CPI inflation figure was 3%. WG announced the rent uplift for 2018/19 to be 4.5% which is CPI at 3% plus 1.5%. This increase applied to our current average rent means we are within the low end of the target rent
 - 2018/19 will be the final year of the existing five year agreement and no commitment has been made on future rents for 2019/20 onwards, but it is likely that rent increases will see a reduction due to the pressure. The Minister for Housing and Regeneration has when comparing Welsh rents to those in England where rents are required to be reduced by 1% a year for 4 years from their 2015/16 baseline.

- 2.2 The responsibility for setting the rents for individual dwellings remains with the individual landlords, however the current policy sets a target rent band, or envelope, for each landlord who will be required to operate with average weekly rent levels that fall within the scope of those bands. The policy is intended to provide landlords with a continuing measure of discretion over their overall rent levels and there is no proposal to alter Caerphilly CBC's current rent structure for the 2018/19 rent charges, only to apply an increase that is within the current policy and also supports the Housing Business Plan.
- 2.3 The target rent bands provide a low end figure, a mid-point and a high end figure for each landlord. The average weekly rent level for each landlord is compared to the target rent band and the difference dictates what level the rent needs to be adjusted to fall within the target rent band. The minimum increase we can apply in order to remain within the rent envelope is 3.6%.
- 2.4 In order to meet the deadlines for advising tenants of increases in rents and other charges, the increases have to be determined and fully agreed by 21st February 2018. All charges must be formally agreed (including call in period) by this date or it will not allow sufficient time for notice of increase to tenants, which is a legal requirement. Any delay in notifying tenants would result in a rental loss of about £32k per week (based on a 3.6% increase).
- 2.5 All relevant charges are highlighted within this report detailing the amount of additional income that would be generated (excluding voids) if the proposed increases were implemented, along with the percentage of service users receiving housing benefit.
- 2.6 The report also includes proposals for garage rental income.
- 2.7 Service Charges for sheltered schemes no longer form part of this report as they were recently reviewed under the Housing (Wales) Act 2014 requirement and are now charged on an actual basis per scheme.

3. LINKS TO STRATEGY

- 3.1 The recommendations within this report provide the council with additional income that will be used to supplement existing funding arrangements to provide management, repair and improvement of the housing stock. This funding is used to maximize the resources available to assist in meeting and maintaining the WHQS. The rent increase is applied equally to all tenants. The report therefore links to the following strategic objectives:
- Improving Lives and Communities: Homes in Wales (Welsh Government, 2010) which sets out the national context on meeting housing need, homelessness and housing related support services.
 - Caerphilly Delivers (Single Integrated Plan 2013): P2 "improve standards of housing and communities, giving appropriate access to services across the county borough".
 - IO5: Investment in Council homes to transform homes, lives and communities (WHQS) (Corporate plan 2016-2017)
- 3.2 Effective financial planning and financial control contribute to the following Well-being Goals within the Well-being of Future Generations Act (Wales) 2015: -
- A prosperous Wales.
 - A resilient Wales.
 - A healthier Wales.
 - A more equal Wales.
 - A Wales of cohesive communities.
 - A globally responsible Wales

4. THE REPORT

4.1 Rent Increase

- 4.1.1 For a number of years the WG have effectively determined the level of annual rent increases, and these increases have been linked with the Housing Revenue Account Subsidy (HRAS) calculations, thus restricting an Authority from completely controlling its rental income. Members will be aware of the buyout of the HRAS system which introduced self-financing from April 2015
- 4.1.2 Under the current rent policy a target rent band for each Authority is set by WG so there is still some degree of control retained by WG however, all of the rental income will be retained by the Authority and used to fund expenditure, service debt and create borrowing headroom to support the delivery of WHQS and future investment.
- 4.1.3 As a result of the housing benefit limitation scheme, rent increases above DWP rent limits do not produce extra income from tenants in receipt of housing benefit. At this stage however, as in previous years, details regarding the DWP limit under the current rent policy are yet to be confirmed. Approximately 69% of tenants are in receipt of housing benefit.
- 4.1.4 The WG draft proposal for 2018/2019 of its policy rent band for CCBC is
- Low end £85.57 per week
 - Mid-point £90.08 per week
 - High end £94.58 per week
- 4.1.5 CCBC's current average rent for 2017/18 is £82.61 (52 week basis) which is below the rent envelope. To ensure we are within our rent envelope a minimum increase of 3.6% is necessary which would take our rent at the absolute low end point of £85.57. In previous years we have been above the low end and just under the mid-point level. The Housing Business Plan assumed 3.5% rent increase for 2018/19 but that was on the assumption that CPI would be 2%. As the CPI level is higher this has increased the rent envelope which means the 3.5% is slightly under the minimum required level to meet the rent policy.
- 4.1.6 WG have stated in their policy that "*The rent policy allows you to apply the inflation plus £2 (per week) if you are aiming to move to a higher point within the Target Rent Band to meet your business plan commitments...*"
- 4.1.7 There is a transitional protection arrangement in place which ensures that rents cannot be increased by more than CPI plus 1.5% plus £2 for any individual tenant. This means that the maximum CCBC can increase its rent is 6.5% before the protection arrangement is compromised, which would create an average rent of £87.98 per week (52 week basis), which is still within the low end level of our rent envelope.
- 4.1.8 The current average rent for CCBC is £82.61 based on 52 weeks. The latest business plan submitted to WG in March 2017 included a rent increase of 3.5% for 2018/19 (assuming CPI would be 2%) and this resulted in a £45.5m borrowing requirement in order to meet the WHQS by 2019/20. A rent increase of less than 3.5% will mean less income for the WHQS programme which will obviously result in increased borrowing. As part of the HRAS buy out there is an imposed borrowing cap of approx. £70m (after previous borrowing has been taken into account) so there is limited flexibility to increase borrowing. If the borrowing levels go beyond the cap then the WHQS will be unaffordable. Meeting the WHQS standard by 2020 is a statutory requirement.
- 4.1.9 In order to comply with the rent policy, the minimum increase we can apply is 3.6%. However, members must be made aware of the reduction in future rents not only due to the uplift from CPI + 1.5% changing to CPI + 1%, but also the likely requirement to reduce or restrict future increases to coincide with the English rents restrictions. This could place additional financial risk on our business plan from 2019/20 onwards so an increase of 4.5% for 2018/19 should be considered

- ⊖ An increase of 3.6% would result in a £2.97 weekly increase to £85.58 on a 52 week basis. This is an additional rental stream of £1.7m that would result in a saving on our borrowing requirement of £600k
- An increase of 4.5% would result in a £3.72 weekly increase to £86.33 on a 52 week basis. This is an additional rental stream of £2.1m, and would result in a saving on our borrowing requirement of £1.1m Rent charges within Caerphilly would also still remain within the low end of the target rent band, and this is the increase that has been incorporated within the rent policy as set by WG.
- Members have the discretion within the rent policy to increase rent up to a maximum of 6.5% which is a £5.37 per week increase to £87.98 on a 52 week basis. This is an additional rental stream of £3m which would make a saving on the current borrowing requirement of £5.8m thus freeing up significant flexibility within the borrowing scope.
- All of these increases are within the rent envelope for CCBC and even the highest increase at 6.5% does not reach the mid-point of our rent envelope. However, a minimum increase of 3.6% is needed to meet the minimum rent envelope target, but members should be mindful of the likely impact of this level in the Business Plan going forward. Members should consider an increase of 4.5% to future proof likely reductions in coming years.

4.1.10 The Stock Condition Survey carried out in 2008 reported that high levels of investment are required to maintain the properties and meet the Welsh Housing Quality Standard. Experience has shown that significant variances arise once the properties are surveyed and contract packages are specified and indications of cost escalation have emerged based on trends from tender prices and valuations. The small level of uncommitted borrowing that remains up to the borrowing cap will therefore be crucial in meeting these costs, and would be compromised if additional borrowing is committed to supplement a rent increase less favourable to the business plan. A rent increase less than 3.6% would contravene the rent policy and would inevitably reduce the Council's ability to manage and maintain the housing stock to the necessary standards. Failure to implement these increased charges would increase the shortfall in resources identified in the Housing Business Plan required to meet the WHQS by 2019/20 and maintain it thereafter. An increase above 3.6% would create more flexibility within the Business Plan and have a positive impact on the level of borrowing required to meet the WHQS but the maximum allowable under WG policy for 2018/19 is 6.5%.

4.2 Garage Charges

4.2.1 The garage rationalisation and refurbishment programme, linked to the WHQS programme has led to a reduction in our garage stock and will result in improvements to our remaining stock. This work, which is ongoing, is currently having a significant impact on void levels as the blocks of garages must be fully vacated prior to commencement of works on each site. On completions of works to each block, former garage tenants and former leaseholders of garage plots will be offered new tenancies of the newly built and refurbished garages, prior to new tenants being sought for the remainder from existing waiting lists or through marketing. Therefore it is not proposed to increase the rent on Council owned garages this year.

4.2.2 Tenants in receipt of benefit

Garage rents are not eligible for housing benefit and the majority (72%) of garage tenants are not actually council house tenants.

4.2.3 Financial impact

The Business Plan has included a 2% increase on garage rental income. Not increasing the income will mean a loss of approximately £5k in the Business Plan in 2018/19. This will not have an immediate impact on the borrowing requirement if this is only for one year, and will be completely offset if the rental income is higher than 3.5%.

5. WELL-BEING OF FUTURE GENERATIONS

- 5.1 Effective financial management is a key element in ensuring that the Well-being Goals within the Well-being of Future Generations Act (Wales) 2015 are met.

6. EQUALITIES IMPLICATIONS

- 6.1 An EIA screening has been completed in accordance with the Council's Strategic Equality Plan and supplementary guidance. No potential for unlawful discrimination and/or low level or minor negative impact has been identified; therefore a full EIA has not been carried out.

7. FINANCIAL IMPLICATIONS

- 7.1 This report deals with the financial implications of the proposed rent increases which affects the HRA.
- 7.2 The impact of the Welfare Reform Act is not taken into consideration.

8. PERSONNEL IMPLICATIONS

- 8.1 The proposals contained in this report will not alter the current arrangements for the collection of housing revenue account monies.

9. CONSULTATIONS

- 9.1 All consultation responses have been reflected in this report. The report will be presented to Cabinet on the 31st January 2018.

10. RECOMMENDATIONS

- 10.1 Members are asked to consider and give a view on the following recommendations which will be presented to Cabinet on the 31st January 2018;
- (a) Members recommend to Cabinet the level of increase per property from April 2018 based on the options in the report which is either
 - (i) 3.6% - The minimum increase to set our rents at the absolute bottom of the rent envelope but not future proofing expected rent levels from 2019/20 onwards.
 - (ii) 4.5% - The increase imposed by WG to ensure the final year of compliance with the rent policy criteria of CPI plus 1.5% and to future proof expected rent levels from 2019/20.
 - (iii) 6.5% - The maximum increase before the rent policy is contravened.
 - (b) This report is submitted to Cabinet for consideration.

11. REASONS FOR THE RECOMMENDATIONS

- 11.1 Inflationary increases on providing all aspects of the housing service are experienced annually, however as the HRA cannot legitimately set a deficit budget, the loss of additional income will result in reduced resources being available to effectively manage and maintain the stock.

- 11.2 Housing benefit will cover the increased costs for the rent charge in this report for 69% of our tenants up to the Housing Benefit limitation rate (yet to be confirmed).
- 11.3 If charges are not increased annually it has a detrimental effect on subsequent years as higher increases are then needed to recover the shortfalls from previous years.
- 11.4 The Council's Business Plan relies on inflationary increases to remain viable.

12. STATUTORY POWER

- 12.1 Local Government Act 1972. This is a Cabinet function.

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Angela Hiscox, Housing Manager – Older Persons Services
Amanda Main, Acting Benefits Manager
Stephen Harris, Interim Head Of Corporate Finance
Cllr Sean Morgan, Chair Policy & Resources Scrutiny Committee
Cllr Gez Kirby, Vice Chair Policy & Resources Scrutiny Committee
Cllr D Poole, Deputy Leader & Cabinet Member for Housing
Anwen Rees, Senior Policy Officer (Equalities and Welsh Language)
Gail Williams, Interim Head of Legal Services/Monitoring Officer

Background Papers: Available on request
Housing Revenue Account Charges – 2018/19
Welsh Government Rent Policy Guidelines



CABINET – 31ST JANUARY 2018

PUBLIC INTEREST TEST – EXEMPTION FROM DISCLOSURE OF DOCUMENTS PARAGRAPH 14, SCHEDULE 12A LOCAL GOVERNMENT ACT 1972

**SUBJECT: DISPOSAL OF LAND AT BARGOED DEVELOPMENT PLATEAU TO
MARSTONS PLC**

REPORT BY: PRINCIPAL SOLICITOR

I have considered grounds for exemption of information contained in the report referred to above and make the following recommendations to the Proper Officer:-

EXEMPTIONS APPLYING TO THE REPORT:

Information relating to the financial or business affairs of any particular person (including the Authority holding that information) to any terms of proposed or to be proposed by or to the Authority in the course of negotiations for contracts for the acquisition of or disposal of property or the supply of goods or services (paragraph 14).

FACTORS IN FAVOUR OF DISCLOSURE:

There is a public interest in the way in which the Council enters into contractual arrangements and manages its financial affairs.

PREJUDICE WHICH WOULD RESULT IF THE INFORMATION WERE DISCLOSED:

The report contains detailed information about the current consultations and negotiations regarding proposed sale of property and details and information regarding the background to the proposals. It also contains information regarding the business affairs of a third party. Revealing this information at this stage has the potential to prejudice the successful outcome of the project and the Council's longer term proposals, should this particular proposal fail to be concluded.

MY VIEW ON THE PUBLIC INTEREST TEST IS AS FOLLOWS:

That paragraph 14 should apply. I am mindful of the need to ensure the transparency and accountability of public authorities for decisions taken. However disclosure of the information contained in the report at this stage could potentially prejudice the successful outcome of the project and the Council's longer term proposals should this particular proposal fail to be concluded. It also contains information regarding the business affairs of a third party.

The information is not affected by any other statutory provision which requires the information to be publicly registered.

On that basis I feel that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider these factors when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.

RECOMMENDED DECISION ON EXEMPTION FROM DISCLOSURE:

On the basis set out above I feel that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, and that the report should be exempt.

Signed: PKhae Dated: 23/1/18

Post: **Principal Solicitor**

I accept/~~do not~~ the recommendation made above.

Signed:  Date: 23/1/18
Proper Officer

By virtue of paragraph(s) 14 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

Gadewir y dudalen hon yn wag yn fwriadol